

Late Chindhuji Laxmanrao Purke Shikshan Prasarak Mandal's



INDIRA GANDHI KALA MAHAVIDYALAYA

Ralegaon, Dist- Yavatmal, Maharashtra

Affiliated to

Sant Gadge Baba Amravati University, Amravati



2nd Cycle

Assessment & Accreditation by NAAC

Criterion-VI
Governance, Leadership and Management

6.3 Faculty Empowerment Strategies

6.3.1 QiM

The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development /progression.



Late ChindhujiLaxmanraoPurkeShikshanPrasarakMandal's Yavatmal

INDIRA GANDHI KALA MAHAVIDYALAYA, RALEGAON DIST. & YAVATMAL (445402)

(Affiliated to Sant Gadge Baba Amravati University College Code-490)
(DD Code - 06610100121)

President

Hon' Prof. Shri Vasantao C. Purke
Mob No. – 9920997275

Website-www.igkmralegaon.org
E-mail - igkm490@gmail.com

Principal

Dr. Santosh V. Agarkar
Mob. No-9373778210

Date: 19/07/2024

Declaration

The information, reports, true copies of the supporting documents, numerical data, etc. related to the NAAC process furnished in this file is verified by IQAC and found correct. Hence this certificate.


Co-ordinator
Internal Quality Assurance Cell
Indira Gandhi Kala Mahavidyalaya
Ralegaon




PRINCIPAL
Indira Gandhi Kala Mahavidyalaya
Ralegaon Dist. Yavatmal

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Late Chindhuji Laxmanrao Purke Shikshan Prasarak Mandal's

Indira Gandhi Kala Mahavidyalaya,

Ralegaon - 445402, Dist. Yavatmal (M.S.)

Affiliated to Sant Gadge Baba Amravati University

Website - www.igkmralegaon.org

E-mail - igkm490@gmail.com

Faculty Members registered for Ph.D. Research Work

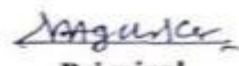
S. N.	Name of the Staff member	Subject	Name of the Supervisor	Name of the University	Registration Number & Date	Topic of Research
1	Mr. Vivek D. Samarth	Botany	Dr. S. V. Satpute Professor, Dept. of Botany Mahatma Phule Mahavidyalaya, Warud, Dist. Amravati	Sant Gadge Baba Amravati University, Amravati	SGBAU/Ph.D./Bot/2185/2023 w.e.f. 01.09.2022	Investigations in phytochemical composition and conservation strategies of some <i>Habenaria</i> species from Warud tahsil. Dist. Amravati (M.S.)
2	Mr. Mohanish V. Wankhade	Botany	Dr. T. B. Wankhede Professor & Head Dept. of Botany, Shri Shivaji Science College, Amravati	Sant Gadge Baba Amravati University, Amravati	SGBAU/Ph.D./Bot/593/2021 w.e.f. 01.09.2019	Studies on chemical characteristics and elucidation of compounds from selected species of bryophytes with special reference to biological activities and responses
3	Mr. S. V. Jadhav	Chemistry	Dr. N. H. Thakare, Principal & Head, Department of Chemistry, S. P. M. Science and K. P. T. Commerce College, Manora, Dist. Washim	S. G. B. A. University, Amravati, Maharashtra	SGBAU/Ph.D./Che/807/2021	“Synthesis and Characterization of 1,3,4 Thiadiazole incorporated Azo dyes and Their Textiles Applications”
4	Mr. P. R. Jagnit	Chemistry	Dr. S. R. Kelode, Associate Professor, Department of Chemistry,	S. S. G. B. A. University, Amravati, Maharashtra	SGBAU/Ph.D./592/2022	“Synthesis, Characterization, Physiochemical Studies and Biological Activities of Schiff's Base

			Arts, Commerce & Science College Maregaon, Dist. Yavatmal			Metal Complexes”
5	Mr. Y. I. Biradar	Chemistry	Dr. D. S. Wankhede, Associate Professor, School of Chemical Sciences, S. R. T. M. University, Nanded, Dist. Nanded.	S. S. R. T. M. University, Nanded, Maharashtra	REF:PG/PH D/2023- 24/4314	“Synthesis and Characterization of Metallic & Non- metallic Nanoparticles Using Green Methods”
6	Mr. Swapnil. V. Gore	Mathematics	Dr. S. D. Katore	Sant Gadge Baba Amravati University, Amravati	SGBAU/Ph. D./Math/730 4/2015. Date 15-01- 2015	Panorama of some physical distributions in the theories of gravitation
7	Mr. Kapil D. Jagtap	Physics	Dr. R. V. Barde Associate Professor, Department of Physics	Sant Gadge Baba Amravati University, Amravati	SGBAU/Ph. D./Phy./ 1725/2022 w.e.f. 01.09.2020	SYNTHESIS OF GRAPHENE (MnO ₂ ,TiO ₂ ZnO) METAL OXIDES BASED NANOCOMPOSITE S FOR ELECTROCHEMIC AL SUPERCAPACITO R APPLICATION
8	Mr. Bhushan H. Bhatti	Physics	Dr. K. B. Raulkar Professor, Department of Physics	Sant Gadge Baba Amravati University, Amravati	SGBAU/Ph. D./Phy./ 1744/2022 w.e.f. 01.09.2020	FABRICATION OF COMPOSITES OF SnO ₂ , TiO ₂ AND ZnO IN MULTILAYER WITH PPy FOR CO ₂ GAS SENSORS.
9	Mr. Ankush C. Ade	Zoology	Dr. Santosh S. Pawar, Professor Department of Zoology, Govt. Vidarbha institute of Humanities and Science, Amravati.	Sant Gadge Baba Amravati University, Amravati	SGBAU/Ph. D./Zoo/1784 /2022 w.e.f. 01.09.2020	Studies on the effect of glyphosate and atrazine based herbicides on the physiological and behavioural responses of earthworm, <i>Eisenia foetida</i> (savigny,1826)

10	Miss. B. K. Lohakar	Zoology	Dr. Varsha Zade Professor Department of Zoology, Govt. Vidarbha institute of Humanities and Science, Amravati.	Sant Gadge Baba Amravati University, Amravati	SGBAU/Ph. D./Zoo/448/2021 w.e.f. 01.09.2019	Evaluation of abortifacient activity of isolated bioactive compound from some traditional medical plant in Albino Rat, rattus rattus (Wistar).


Coordinator
IQAC
 Co-ordinator
 Internal Quality Assurance Cell
 Indira Gandhi Kala Mahavidyalaya
 Ralegaon




Principal
PRINCIPAL
 Indira Gandhi Kala Mahavidyalaya
 Ralegaon Dist. Yavatmal

Ph.D. Registration /conformation Letter of Staff

SANT GADGE BABA AMRAVATI UNIVERSITY

Tele (O) : 0721 2668220

Email : drphdcell@sgbau.ac.in

No. SGBAU/PhD/225/2023

Dated : 30.04.2023

To,

Director/Principal/Head of Department/ Chairperson of RAC
Mahatma Fule Mv., Warud

This is to inform you that the Research Proposal of the students mentioned in column No.3 under the Supervisor as mentioned in column No.4 has been accepted by the Research and Recognition Committee under Section 37(2)(a) of M.P.U. Act, 2016 for the Subject Botany including Environmental Science in the Faculty of Science and Technology, held on 28.04.2023 & 29.04.2023

Sr No	Centre / College Code	Name of Students	Name of Supervisor	Subject/ Faculty	Topic	Registration No. & Remark
1	2	3	4	5	6	7
1	104	Ms. Shital S. Dojod	Dr. S. V. Satpute	Botany / Science & Technology	DOCUMENTATION OF WILD VEGETABLES FROM FOREST DOMINATED DISTRICTS OF EASTERN VIDARBHIA, MAHARASHTRA	SGBAU/PhD / Bot/2184/2023 w.e.f. 01.09.2022
2	104	Mr. Vivek D. Samarth	Dr. S. V. Satpute	Botany / Science & Technology	"INVESTIGATIONS IN PHYTOCHEMICAL COMPOSITION AND CONSERVATION STRATEGIES OF SOME HABERNARIA SPECIES" FROM WARUD TAHSIL, DIST. AMRAVATI (M.S.)	SGBAU/PhD / Bot/2185/2023 w.e.f. 01.09.2022
3	104	Mr. Sanket A. Sirsat	Dr. S. V. Satpute	Botany / Science & Technology	PROPAGATION AND CONSERVATION OF AZADIRACHIA INDICA SUBSP. VARTAKII KOTHARI, LONDHE AND N. P. SINGH - A NARROW ENDEMIC PLANT	SGBAU/PhD / Bot/2186/2023 w.e.f. 01.09.2022
4	104	Mr. Sadashty K. Arsod	Dr. S. V. Satpute	Botany / Science & Technology	ANATOMICAL STUDIES OF AZADIRACHIA INDICA SUBSP. VARTAKII KOTHARI, LONDHE AND N. P. SINGH	SGBAU/PhD / Bot/2187/2023 w.e.f. 01.09.2022

Your registration is subject to compliance with following conditions

1. The provisions of the Ordinance No.01, 2016 as amended by the University from time to time shall be applicable
2. Verification of all documents of qualification eligibility at any time during the period of registration
3. Scholar shall have to submit the yearly progress report of research in the prescribed format through RAC. To the university on or before 31st August along with the yearly retention fee of Rs 2000/- If the scholar fails to submit the progress report consecutively for two years the registration shall stand cancelled
4. The duration of PhD programme including course work shall be minimum three years to maximum six years from the date of admission. However, extension for a period of maximum one year may be granted on the recommendation of the RAC and with the approval of the RRC.
Provided the person with disability (more than 40% disability) may be allowed a relaxation up to two years.
Provided, the lady scholar may be allowed relaxation of up to the period equal to maternity leave/ child care leave once in the entire duration of PhD Programme
5. The scholar shall be allowed to submit the draft PhD thesis for pre-defense to the concerned Research Centre not earlier than two years from the date of registration
6. The PhD scholar shall have to submit final thesis to Research Centre through the supervisor within three months from the date of pre-defense
7. Please read carefully the provisions of Ordinance No.1/2016 before submission of thesis.


Assistant Registrar (PhD Cell),

Sant Gadge Baba Amravati University.

Copy to:

- 1) All Concerned Supervisor.
- 2) All Concerned Students.

SANT GADGE BABA AMRAVATI UNIVERSITY

Tele (O) : 0721 2668220

Email : drphdcell@sghau.ac.in

To,

No. SGBAU/PhD/127/2021,

Dated : 24.03.2021

Director/Principal/Head of Department/ Chairperson of RAC
Shri Shivaji College of Science,
Amravati.

This is to inform you that the Research Proposal of the students mentioned in column No.3 under the Supervisor as mentioned in column No.4 has been accepted by the Research and Recognition Committee under Section 37(2)(a)(i) of M.P.U. Act, 2016 for the Subject Botany including Environmental Science in the Faculty of Science & Technology held on 17.01.2021

Sr No	Centre / College Code	Name of Students	Name of Supervisor	Subject Faculty	Topic	Registration No. & Remark
1	2	3	4	5	6	7
1	118	Ku Himanshu Jaiswal	Dr. Dinesh Khedkar	Botany/ Science & Technology	INVESTIGATIONS ON SOME MEDICINALLY IMPORTANT SECONDARY METABOLITES OF <i>Boswellia serrata</i> Roxb. FROM AMRAVATI REGION	SGBAU/Ph.D./Bot/ 589/2021 w.e.f. 01.09.2019
2	118	Shri Gokul Bajaj	Dr. Dinesh Khedkar	Botany/ Science & Technology	BIOPROSPECTING OF SOME MEDICINAL PLANTS FROM MELGHAT, MAHARASHTRA REGION FOR PHYTOCHEMICAL AND PHARMACOLOGICAL ACCREDITED IN CANCER TREATMENT	SGBAU/Ph.D./Bot/ 590/2021 w.e.f. 01.09.2019
3	118	Shri Anand Deshmukh	Dr. Dilip Hande	Botany/ Science & Technology	DIVERSITY AND NUTRACEUTICALS PROPERTIES OF WILD EDIBLE MUSHROOM FROM AMRAVATI DISTRICT, MAHARASHTRA	SGBAU/Ph.D./Bot/ 591/2021 w.e.f. 01.09.2019
4	118	Ku Monika Malaviya	Dr. Rekha Maggirwar	Botany/ Science & Technology	STUDIES ON ARBUSCULAR MYCORRHIZAL FUNGI AND THEIR ANTIBACTERIAL POTENTIAL IN SOME MEDICINAL PLANTS FROM MELGHAT REGION, AMRAVATI (M.S.)	SGBAU/Ph.D./Bot/ 592/2021 w.e.f. 01.09.2019
5	118	Shri Mohanish Wankhade	Dr. Tushar Wankhade	Botany/ Science & Technology	STUDIES ON CHEMICAL CHARACTERISTICS AND ELUCIDATION OF COMPOUNDS FROM SELECTED SPECIES OF BRYOPHYTES WITH REFERENCE TO BIOLOGICAL ACTIVITIES AND RESPONSES	SGBAU/Ph.D./Bot/ 593/2021 w.e.f. 01.09.2019

Your registration is subject to compliance with following conditions:

1. The provisions of the Ordinance No.01/2016 as amended by the University from time to time shall be applicable.
2. Verification of all documents of qualification/eligibility at any time during the period of registration.
3. Scholar shall have to submit the yearly progress report of research in the prescribed format through RAC. To the university on or before 31st August along with the yearly retention fee of

SANT GADGE BABA AMRAVATI UNIVERSITY

Tele (O) : 0721 2668220
Email : drphdcell@sghau.ac.in

No. SGBAU/PhD/592 /2022,
Dated : 17.06.2022

To,

Director/Principal/Head of Department/ Chairperson of RAC
Shri Shivaji College of Engg & Tech.,
Akola

This is to inform you that the Research Proposal of the students mentioned in column No.3 under the Supervisor as mentioned in column No.4 has been accepted by the Research and Recognition Committee under Section 37(2)(a) of M.P.U. Act, 2016 for the Subject Chemistry in the Faculty of Science & Technology held on 13.06.2022

Sr No	Centre / College Code	Name of Students	Name of Supervisor	Subject/ Faculty	Topic	Registration No. & Remark
1	2	3	4	5	6	7
1	212	Ku. Snehal R. Khandekar	Dr. S. R. Kelode	Chemistry/ Science & Technology	SYNTHESIS AND STUDIES ON PHOTOPHYSICAL AND ANTI-MICROBIAL PROPERTIES OF SCHIFF'S BASE METAL COMPLEXES	SGBAU/Ph.D./Chem./ 1393/2022 w.e.f. 01.09.2020
2	212	Shri. Pawan R. Jagnit	Dr. S. R. Kelode	Chemistry/ Science & Technology	" SYNTHESIS, CHARACTERIZATION , PHYSIO-CHEMICAL STUDIES AND BIOLOGICAL ACTIVITIES OF SCHIFF'S BASE METAL COMPLEXES"	SGBAU/Ph.D./Chem./ 1394/2022 w.e.f. 01.09.2020

Your registration is subject to compliance with following conditions:

1. The provisions of the Ordinance No.01/2016 as amended by the University from time to time shall be applicable.
2. Verification of all documents of qualification/eligibility at any time during the period of registration.
3. Scholar shall have to submit the yearly progress report of research in the prescribed format through RAC. To the university on or before 31st August along with the yearly retention fee of Rs.2000/-. If the scholar fails to submit the progress report consecutively for two years the registration shall stand cancelled.
4. The duration of PhD. programme including course work shall be minimum three years to maximum six years from the date of admission. However, extension for a period of maximum one year may be granted on the recommendation of the RAC and with the approval of the RRC.
Provided the person with disability (more than 40% disability) may be allowed a relaxation up to two years.
Provided, the lady scholar may be allowed relaxation of up to the period equal to maternity leave/ child care leave once in the entire duration of PhD. Programme.
5. The scholar shall be allowed to submit the draft Ph.D. thesis for pre-defense to the concerned Research Centre not earlier than two years from the date of registration.
6. The Ph.D. scholar shall have to submit final thesis to Research Centre through the supervisor within three months from the date of pre-defense.
7. Please read carefully the provisions of Ordinance No.1/2016 before submission of thesis.



Assistant Registrar (PhD Cell),
Sant Gadge Baba Amravati University.

Copy to,

- 1) All Concerned Supervisor.
- 2) All Concerned Students.



स्वामी रामानंद तीर्थ मराठवाडा विद्यापीठ, नांदेड
SWAMI RAMANAND TEERTH MARATHWADA UNIVERSITY, NANDED
'Dnyanteerth', Vishnupuri, Nanded - 431 606 (Maharashtra State) INDIA
Established on 17th September, 1994, Recognized By the UGC U/s 2(f) and 12(B), NAAC Re-accredited with 'B++' grade

Phone : (02462) 229574
Ext. No. 143,153

POST GRADUATION SECTION

Website: srtmun.ac.in
E-mail: pg@srtmun.ac.in

REF:PG/PH.D./2023-24/4314

Date: 29/04/2023

LETTER OF APPROVAL FOR REGISTRATION OF Ph.D.

(Subject to Ordinances, Regulations and Rules of the university made from time to time)

To,
Mr./Mrs./Ms.
Biradar Yogesh Ishvarrao,
At. Kothewadi, Post. Hottal,
Tq. Degoor, Dist. Nanded.

Subject: Registration as 'Research Student' in Chemistry subject.

Dear Candidate,
Following submission of Synopsis, prepared in consultation with your Research Supervisor, Research Recognition Committee has received the application and found the same to be satisfactory.

In view of the above, we are pleased to inform you that your Registration as Research Student in the Chemistry subject, under the faculty of Science and Technology has been approved by 'RRC' in its meeting held on 13/03/2023 and eligibility No. Ph.D./CHEM/JULY-21/2021/50, **Date: 11/04/2023** has been issued to you. Your registration will be with effect from the date of allocation of Supervisor by Research Allocation Committee i.e. 16/11/2021. The topic of Your Research (leading to Ph.D. degree) as approved by 'RRC' is as follows:

"Synthesis and Characterization of Metallic and Non-metallic Nanoparticles using Green Methods"

All other terms and conditions of your Ph.D. registration including payment of fees, submission of progress reports, synopsis and thesis etc. will remain as per Ph.D. Ordinances, Rules & Regulations of the University. Please signify your acceptance of the 'Terms & Conditions' by signing the letter of acceptance/undertaking the conditions and submitting it to the undersigned. Please note that your admission to Ph.D. program will stand automatically cancelled if you fail to obey the instructions given by the Research Centre /University and fail to observe the rules of the university.

Your Place of Research / Research Centre is:- **School of Chemical Sciences, SRTM University, Nanded.**

Your Research Supervisor is:- **Dr. Dnyaneshwar Shamrao Wankhede, School of Chemical Sciences, SRTM University, Nanded.**

University wishes you all the 'Good Luck' for your research work.
In case you have any queries please contact to the undersigned.

P. S. K. M. S.
Asst. Registrar
P.G. Section

- Copy to-
1. Research Supervisor.
 2. Head, Research Centre.

SANT GADGE BABA AMRAVATI UNIVERSITY

Tele (O) : 0721 2668220
Email : drphdecell@sgbau.ac.in
To,

No. SGBAU/PhD/180 /2021,
Dated : 29.04.2021

Director/Principal/Head of Department/ Chairperson of RAC
M. S. Patil Arts P. T. Commerce Mv. Manora

This is to inform you that the Research Proposal of the students mentioned in column No.3 under the Supervisor as mentioned in column No.4 has been accepted by the Research and Recognition Committee under Section 37(2)(a)(i) of M.P.U. Act, 2016 for the Subject Chemistry in the faculty of Science and Technology held on 22.04.2021

Sr No	Centre / College Code	Name of Students	Name of Supervisor	Subject/ Faculty	Topic	Registration No. & Remark
1	2	3	4	5	6	7
1	707	Shri Satish Jadhav	Dr N S Thakare	Chemistry/ Science & Technology	TO STUDY SYNTHESIS, CHARACTERIZATION AND TEXTILE APPLICATION OF THIADIAZOLE INCORPORATED AZO DYES	SGBAU/Ph.D./Che/807/2021 w.e.f. 01.09.2019

Your registration is subject to compliance with following conditions:

1. The provisions of the Ordinance No.01/2016 as amended by the University from time to time shall be applicable.
2. Verification of all documents of qualification/eligibility at any time during the period of registration.
3. Scholar shall have to submit the yearly progress report of research in the prescribed format through RAC. To the university on or before 31st August along with the yearly retention fee of Rs.3000/-. If the scholar fails to submit the progress report consecutively for two years the registration shall stand cancelled.
4. The duration of PhD. programme including course work shall be minimum three years to maximum six years from the date of admission. However, extension for a period of maximum one year may be granted on the recommendation of the RAC and with the approval of the RRC. Provided, the person with disability (more than 40% disability) may be allowed a relaxation up to two years.
Provided, the lady scholar may be allowed relaxation of up to the period equal to maternity leave/ child care leave once in the entire duration of PhD. Programme.
5. The scholar shall be allowed to submit the draft Ph.D. thesis for pre-defense to the concerned Research Centre not earlier than two years from the date of registration.
6. The Ph.D. scholar shall have to submit final thesis to Research Centre through the supervisor within three months from the date of pre-defense.
7. Please read carefully the provisions of Ordinance No.1/2016 before submission of thesis.



Assistant Registrar(PhD Cell),
SBG Amravati University.

Copy to,

- 1) All Concerned Supervisor.
- 2) All Concerned Students.

SANT GADGE BABA AMRAVATI UNIVERSITY

Tele (O) : 0721 2668220
Email : drphdcell@sghau.ac.in

No. SGBAU/PhD/601/2022,
Dated : 22.06.2022

To,

Director/Principal/Head of Department/ Chairperson of RAC
Govt. Vidarbha Institute of Humanities & Science,
Amravati.

This is to inform you that the Research Proposal of the students mentioned in column No.3 under the Supervisor as mentioned in column No.4 has been accepted by the Research and Recognition Committee under Section 37(2)(a) of M.P.U. Act, 2016 for the Subject Physics in the Faculty of Science & Technology held on 14.06.2022

Sr No	Centre / College Code	Name of Students	Name of Supervisor	Subject/ Faculty	Topic	Registration No. & Remark
1	2	3	4	5	6	7
1	101	Shri. Kapil D. Jagtap	Dr. Rajesh V. Barde	Physics/ Science and Technology	SYNTHESIS OF GRAPHENE ($\text{MnO}_2/\text{TiO}_2/\text{ZnO}$) METAL OXIDES BASED NANO-COMPOSITES FOR ELECTROCHEMICAL SUPERCAPACITOR APPLICATION	SGBAU/Ph.D./Phy/ 1725/2022 w.e.f. 01.09.2020
2	101	Ku. Dipali P. Rathod	Dr. Rajesh V. Barde	Physics/ Science and Technology	OPTIMIZATION OF TiO_2 NANOPARTICLES - GRAPHENE FOR DYED-SENSITIZED SOLAR CELLS	SGBAU/Ph.D./Phy/ 1726/2022 w.e.f. 01.09.2020
3	101	Shri. Gireedhar P. Save	Dr. Ashok U. Ubale	Physics/ Science and Technology	SYNTHESIS AND CHARACTERIZATION OF COMPOSITE THIN FILMS BASED ON NANO-STRUCTURED LEAD OXIDE AND TITANIUM OXIDE	SGBAU/Ph.D./Phy/ 1727/2022 w.e.f. 01.09.2020
4	101	Shri. Pratikkumar N. Sonone	Dr. Ashok U. Ubale	Physics/ Science and Technology	SYNTHESIS AND CHARACTERIZATION OF ANTIMONY OXIDE THIN FILMS BY CHEMICAL ROUTE	SGBAU/Ph.D./Phy/ 1728/2022 w.e.f. 01.09.2020
5	101	Shri. Pravin P. Rathod	Dr. Ashok U. Ubale	Physics/ Science and Technology	SYNTHESIS AND CHARACTERIZATION OF HETEROSTRUCTURE BASED NANO-COMPOSITE ZnO - GRAPHENE OXIDE FOR RECOVERY OF PRECIOUS METALS USING PHOTOCATALYSIS TECHNIQUE	SGBAU/Ph.D./Phy/ 1729/2022 w.e.f. 01.09.2020
6	101	Shri. Vishnudas K. Bhosle	Dr. Ashok U. Ubale	Physics/ Science and Technology	DEVELOPMENT AND CHARACTERIZATION OF CuO WITH SnO_2 THIN FILMS DOPED WITH Ag AND Au TRANSITION METAL FOR PHOTOCATALYSIS APPLICATIONS	SGBAU/Ph.D./Phy/ 1730/2022 w.e.f. 01.09.2020
7	101	Shri. Shakeel A. Khan	Dr. Milind P. Lokhande	Physics/ Science and Technology	DEVELOPMENT AND CHARACTERIZATION OF HETEROCYCLIC COMPOUNDS BASED POLAR LIQUIDS USING HIGH FREQUENCY DIELECTRIC SPECTROSCOPY TECHNIQUE	SGBAU/Ph.D./Phy/ 1731/2022 w.e.f. 01.09.2020
8	101	Shri. Aniket D. Bokhare	Dr. Milind P. Lokhande	Physics/ Science and Technology	DEVELOPMENT OF DIPOLAR MOLECULES FOR HYDROGEN BONDING AND THERMODYNAMIC BEHAVIOUR USING DIELECTRIC PARAMETERS	SGBAU/Ph.D./Phy/ 1732/2022 w.e.f. 01.09.2020

9	101	Ku. Rakhi V. Bhagwat	Dr. Vijay S. Sangwar	Physics/ Science and Technology	DESIGNING POLYMER BASED MEMBRANE FROM DIRECT CO ₂ CAPTURE	SGBAU/Ph.D./Phy / 1733/2022 w.e.f. 01.09.2021
10	101	Shri. Pranav S. Awandkar	Dr. S. P. Yawale	Physics/ Science and Technology	DEVELOPMENT OF POLYANILINE COMPOSITE EXPLOITING THE CARBON NANO TUBE FOR CO ₂ GAS SENSOR	SGBAU/Ph.D./Phy / 1734/2022 w.e.f. 01.09.2021
11	101	Shri. Aditya V. Tiwari	Dr. S. P. Yawale	Physics/ Science and Technology	DEVELOPMENT AND CHARACTERIZATION OF POLYPYRROLE GRAPHENE COMPOSITE DECORATED WITH TiO ₂ NANOPARTICLES FOR CO ₂ GAS SENSOR	SGBAU/Ph.D./Phy / 1735/2022 w.e.f. 01.09.2021
12	101	Shri. Ashitosh P. Deshmukh	Dr. S. P. Yawale	Physics/ Science and Technology	DEVELOPMENT OF PAPER BASED GLUCOSE BIOSENSOR USING GO/PEDOT -PSS WITH ENHANCEMENT OF TITANIA NANOPARTICLES	SGBAU/Ph.D./Phy / 1736/2022 w.e.f. 01.09.2021
13	101	Shri. Shailesh P. Tiwari	Dr. S. P. Yawale	Physics/ Science and Technology	DEVELOPMENT OF POLYANILINE /GRAPHENE COMPOSITE DECORATED WITH TiO ₂ CONDUCTING PAPER FOR GLUCOSE BIOSENSOR	SGBAU/Ph.D./Phy / 1737/2022 w.e.f. 01.09.2021
14	101	Ku. Snehal M. Kharate	Dr. Jitendra T. Ingle	Physics/ Science and Technology	SYNTHESIS AND CHARACTERIZATION OF LUMINESCENCE ACTIVATED METAL COORDINATED INORGANIC BORATE PHOSPHORS	SGBAU/Ph.D./Phy / 1738/2022 w.e.f. 01.09.2021

You registration is subject to compliance with following conditions:

1. The provisions of the Ordinance No.01/2016 as amended by the University from time to time shall be applicable.
2. Verification of all documents of qualification/eligibility at any time during the period of registration.
3. Scholar shall have to submit the yearly progress report of research in the prescribed format through RAC. To the university on or before 31st August along with the yearly retention fee of Rs.2000/-. If the scholar fails to submit the progress report consecutively for two years the registration shall stand cancelled.
4. The duration of Ph.D. programme including course work shall be minimum three years to maximum six years from the date of admission. However, extension for a period of maximum one year may be granted on the recommendation of the RAC and with the approval of the RRC. Provided the person with disability (more than 40% disability) may be allowed a relaxation up to two years.
Provided, the lady scholar may be allowed relaxation of up to the period equal to maternity leave/ child care leave once in the entire duration of Ph.D. Programme.
5. The scholar shall be allowed to submit the draft Ph.D. thesis for pre-defense to the concerned Research Centre not earlier than two years from the date of registration.
6. The Ph.D. scholar shall have to submit final thesis to Research Centre through the supervisor within three months from the date of pre-defense.
7. Please read carefully the provisions of Ordinance No.1/2016 before submission of thesis.


Assistant Registrar (PhD Cell),
Sant Gadge Baba Amravati University.

Copy to,

- 1) All Concerned Supervisor.
- 2) All Concerned Students.

SANT GADGE BABA AMRAVATI UNIVERSITY

Tele (O) : 0721 2668220
Email : drphdecell@sgbau.ac.in

No. SGBAU/PhD/601/2022,
Dated : 22.06.2022

To,

Director/Principal/Head of Department/ Chairperson of RAC
Vidhyabharati Mv., Amravati

This is to inform you that the Research Proposal of the students mentioned in column No.3 under the Supervisor as mentioned in column No.4 has been accepted by the Research and Recognition Committee under Section 37(2)(a) of M.P.U. Act, 2016 for the Subject Physics in the Faculty of Science & Technology held on 14.06.2022

Sr No	Centre / College Code	Name of Students	Name of Supervisor	Subject/ Faculty	Topic	Registration No.& Remark
1	2	3	4	5	6	7
1	126	Shri. Narendrakumar B. Thakare	Dr. Gajanan T. Lambhade	Physics/ Science and Technology	DEVELOPMENT OF REDUCED GRAPHENE OXIDE ASSISTED METAL OXIDE NANOCOMPOSITES FOR GAS SENSORS	SGBAU/Ph.D./Phy./ 1741/2022 w.e.f. 01.09.2020
2	126	Shri. Amol B. More	Dr. Gajanan T. Lambhade	Physics/ Science and Technology	INVESTIGATIONS AND EVALUATION OF UV – IRRADIATION ON POLYBLEND (PVC- PMMA) THIN FILMS	SGBAU/Ph.D./Phy./ 1742/2022 w.e.f. 01.09.2020
3	126	Shri. Rohit B. Butley	Dr. Ravindra V. Joat	Physics/ Science and Technology	DEVELOPMENT OF TiO ₂ MgO ,ZnO BASED METAL OXIDE NANOCOMPOSITES DOPED WITH POLYMER AS HUMIDITY SENSOR	SGBAU/Ph.D./Phy./ 1743/2022 w.e.f. 01.09.2020
4	126	Shri. Bhushan H. Bhatti	Dr. Kishor B. Raulkar	Physics/ Science and Technology	FABRICATION OF COMPOSITES OF SnO ₂ , TiO ₂ AND ZnO IN MULTILAYER WITH PPY FOR CO ₂ GAS SENSORS	SGBAU/Ph.D./Phy./ 1744/2022 w.e.f. 01.09.2020
5	126	Ku. Rajshree P. Gadpayale	Dr. T. S. Wasnik	Physics/ Science and Technology	MEASUREMENT OF ELECTRICAL CONDUCTIVITY STRUCTURAL AND DIELECTRIC PROPERTIES FOR FABRICATING POLYBLEND THIN FILMS	SGBAU/Ph.D./Phy./ 1745/2022 w.e.f. 01.09.2020
6	126	Ku. Manjusha N. Pawar	Dr. T. S. Wasnik	Physics/ Science and Technology	SYNTHESIS AND CHARACTERIZATION OF PPY -MgO -CuO NANOCOMPOSITES FOR ELECTRO CHEMICAL GAS SENSORS	SGBAU/Ph.D./Phy./ 1746/2022 w.e.f. 01.09.2020
7	126	Shri. Chetan C. Jadhao	Dr. Kishor B. Raulkar	Physics/ Science and Technology	DEVELOPMENT OF NANOCRYSTALLINE COMPOSITES OF SnO ₂ ZnO & TiO ₂ with Al ₂ O ₃ PPY MULTILAYERS FOR CO ₂ GAS SENSORS	SGBAU/Ph.D./Phy./ 1747/2022 w.e.f. 01.09.2021

You registration is subject to compliance with following conditions:

1. The provisions of the Ordinance No.01./2016 as amended by the University from time to time shall be applicable.
2. Verification of all documents of qualification/eligibility at any time during the period of registration.
3. Scholar shall have to submit the yearly progress report of research in the prescribed format through RAC. To the university on or before 31st August along with the yearly retention fee of Rs.2000/-. If the scholar fails to submit the progress report consecutively for two years the registration shall stand cancelled.

4. The duration of Ph.D. programme including course work shall be minimum three years to maximum six years from the date of admission. However, extension for a period of maximum one year may be granted on the recommendation of the RAC and with the approval of the RRC. Provided the person with disability (more than 40% disability) may be allowed a relaxation up to two years.
Provided, the lady scholar may be allowed relaxation of up to the period equal to maternity leave/ child care leave once in the entire duration of Ph.D. Programme.
5. The scholar shall be allowed to submit the draft Ph.D. thesis for pre-defense to the concerned Research Centre not earlier than two years from the date of registration.
6. The Ph.D. scholar shall have to submit final thesis to Research Centre through the supervisor within three months from the date of pre-defense.
7. Please read carefully the provisions of Ordinance No.1/2016 before submission of thesis.



Assistant Registrar (PhD Cell),
Sant Gadge Baba Amravati University.

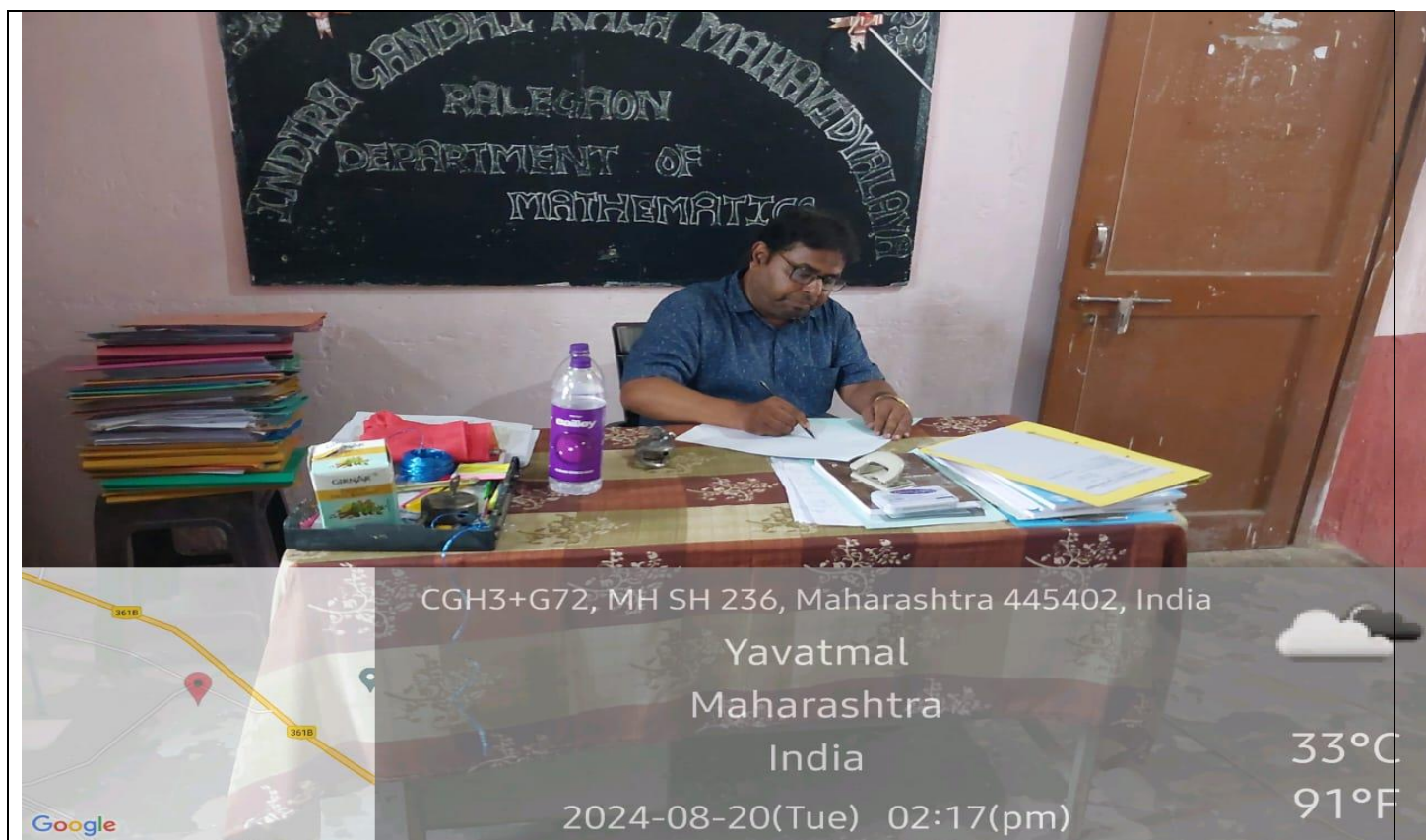
Copy to,

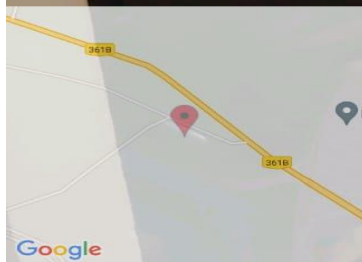
- 1) All Concerned Supervisor.
- 2) All Concerned Students.

List of Staff Felicitated on Achievement

S. N.	Name of the Staff member	Department
1	Mr. Kapil D. Jagtap	Physics
2	Mr. Bhushan H. Bhatti	Physics
3	Mr. Amol S. Lihitkar	Physics
4	Dr. Alfred Y. Shaikh	Mathematics
5	Mr. Swapnil V. Gore	Mathematics

Facilities as welfare measures for the staff members





CGH3+G72, MH SH 236, Maharashtra 445402, India

Yavatmal
Maharashtra
India

2024-08-20(Tue) 02:11(pm)

33°C
91°F



CGH3+G72, MH SH 236, Maharashtra 445402, India

Yavatmal
Maharashtra
India

2024-08-20(Tue) 02:08(pm)

33°C
91°F

Membership of Knowledge Recourse Center

Appendix - I

Sant Gadge Baba Amravati University, Amravati

Prescribed Application Form for Institutional Membership of Knowledge Resource Center

To
The Director
Knowledge Resource Centre
Sant Gadge Baba Amravati University
Amravati (MS) - 444 602



Subject : Application for the Institutional Membership of Knowledge Resource Center of Sant Gadge Baba Amravati University.

Sir,

Please enroll our College/Departments as Institutional Member of the Knowledge Resource Center of Sant Gadge Baba Amravati University. We accept the rules and regulations of the Knowledge Resource Centre. The name of Departments for which the Institutional Membership is required, is given below.

Enclosed please find the payment by Demand Draft No. 274650 dated 24/03/2021 for Rs. 10,000/- in favour of the Registrar, Sant Gadge Baba Amravati University, Amravati, payable at Amravati drawn towards Annual Institutional Membership fee for the year 2021.

We would also like to become the Institutional Member through this application and membership fee to avail/access e-resources. Hence it is requested to provide login/password after granting the membership.

Details of the College are given below.

Name of the College : Indira Gandhi Kala Mahavidyalaya,
Address : Kolamb Road, Ralegaon, Dist. Yavatmal
444602
Contact No. : 9860816170 Email : ignklibrary@gmail.com (20)

Category of Institutional Membership : (Please tick mark before the appropriate category)

1. Technical institute (Engineering Colleges) having only UG Courses
2. Technical institute (Engineering Colleges) having UG as well as PG Courses
- ☒ 3. Other institute (Science, Arts, Commerce, etc.) having only UG Courses
4. Other institute (Science, Arts, Commerce, etc.) having UG as well as PG Courses

List of the Departments interested to become Institutional Member :

- | | |
|---------------------------|------------------------------|
| 1. <u>Mathematics</u> | 2. <u>Botany</u> |
| 3. <u>Zoology</u> | 4. <u>Physics</u> |
| 5. <u>Chemistry</u> | 6. <u>Mineralogy</u> |
| 7. <u>English</u> | 8. <u>History</u> |
| 9. <u>Geography</u> | 10. <u>Political Science</u> |
| 11. <u>Sociology</u> | 12. <u>Economics</u> |
| 13. <u>Home Economics</u> | 14. <u>Indian Music</u> |
| 15. _____ | |

Yours

(Signature)

155
5-4-21
G. S. Kulkarni
5-4-21

0068285

No. I:

SANT GADGE BABA AMRAVATI UNIVERSITYReceipt No. 0068285 Date : 05/04/2021Name : 496 PRIN. INDIRA GANDHI KALA MAHA RALEGAON

Name of Exam : _____ S/W _____

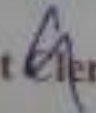
ON ACCOUNT OF	Rs.	Ps.
SUBSCRIPTION ANNUAL INSTI MEMBERSHIP FEE	10000.00	
		
In Words : Rs. Ten Thousand Only		
TOTAL	10,000.00	

Subject to Realisation

DD No. 274650 (1) Date : 24/03/2021

BOM PIMPALGACH KALE

Name of Issuing Bank

Receipt Clerk Student's / Payer's Copy
F 10 1231

sit

Computer Form (P) Ltd. Ph.: 07104342443/46

vic

List of Medical Expenses Reimbursement during Assessment Period From 2019-20 to 2023-24

Sr. No.	Year	Name of the Staff	Amount (Rs.)
1	2020-21	Dr. Kiran G. Pawar	128023/-
2	2020-21	Mr. Nikhil P. Khapane	96338/-
3	2021-22	Mr. Yogesh B. Ingole	13203/-
4	2021-22	Mr. Yogesh B. Ingole	12697/-
5	2021-22	Mr. Hemant V. Giri	28290/-
6	2021-22	Mr. Kapil D. Jagtap	34801/-
7	2021-22	Dr. Sagar D. Dawada	24780/-
8	2021-22	Mr. Nikhil P. Khapane	28778/-

सहसंचालक उच्च शिक्षण अमासवती विभाग, अमरावती वैधकीय देयक यादी 15/06/23							
डी.डी.अ कोड	महाविद्यालयाचे नाव	कर्मचाऱ्याचे नाव व पदनाम	उपचाराचा कालावधी	मंजूर आदेश	मंजूर दिनांक	शिक्षक व शिक्षकेतर	मंजूर रक्कम
१	शिवाजी कला व वाणिज्य महाविद्यालय, अमरावती	डॉ.सुवर्णा रामदासजी गाडगे, सहा. प्राध्यापक	२४.०४.२०२२ ते २५.०४.२०२२	३२९२	२२.०६.२०२३	शिक्षक	२७०१३
२	दत्तात्रय पुसदकर कला महाविद्यालय, नांदगावपेट, अमरावती	श्री.विनायक रामकृष्ण पावडे, शिपाई	३०.१०.२०२२ ते ०२.११.२०२२	३३०१	२२.०६.२०२३	शिक्षकेतर	२०३३१
३	छत्रपती शिवाजी कला महाविद्यालय, आसेगांव पूर्ण जि. अमरावती	श्री.दिपक नामदेव भोंगाडे, शिपाई	०३.०५.२०२२ ते १६.०५.२०२२	३३०२	२२.०६.२०२३	शिक्षकेतर	२४१४०६
४	जे.डी.पाटील सांगळूदकर महाविद्यालय, दर्यापूर जि.अमरावती	श्री.अमित नरहरराव होले, कनिष्ठ लिपीक	१२.०४.२०२१ ते १९.०४.२०२१	३३०३	२२.०६.२०२३	शिक्षकेतर	५२६४३
५	श्रीमती.केशरबाई लाहोटी महाविद्यालय, अमरावती	डॉ.आशिष पुरुषोत्तम मोहता, सहा.प्राध्यापक	२७.०३.२०२३ ते ०१.०४.२०२३	३३०४	२२.०६.२०२३	शिक्षक	५७४२८
६		श्री.जी.एस.वंरघाटे, कनिष्ठ लिपीक	१६.०९.२०२२ ते १९.०९.२०२२	३३०९	२२.०६.२०२३	शिक्षकेतर	१०९४४
							६८३७२
८	ब्रजलाल बियानी विज्ञान महाविद्यालय, अमरावती	डॉ.मनिष चांदमन गोलछा, सहा.प्राध्यापक	२७.१२.२०२२ ते २६.१२.२०२२	३३०५	२२.०६.२०२३	शिक्षक	२८५००
९		श्री.प्रदिप रामकृष्ण चौरपगार, प्रयोगशाळा. परीचर	१०.०१.२०२३ ते १२.०१.२०२३				१०४२८
							३८९२८
१०	जगदंबा महाविद्यालय, अचलपूर जि. अमरावती	श्री.आर.आर.घटाले, प्रयोगशाळा सहा.	२२.०७.२०२२ ते २७.०७.२०२२	३३०६	२२.०६.२०२३	शिक्षकेतर	१२४७२
११		डॉ.मिथुन सुधाकरराव लुंगे, सहा.प्राध्यापक	०९.०२.२०२३ ते १२.०३.२०२३	३३१३	२३.०६.२०२३	शिक्षक	९८२०
							२२२९२
१२	कला व वाणिज्य महाविद्यालय, जरुड जि.	श्री.विनायक हिमंतराव भटकर, सहा.प्राध्यापक	२३.०३.२०२३ ते २७.०३.२०२३	३३०७	२२.०६.२०२३	शिक्षकेतर	७३०६४



महाराष्ट्र शासन

सहसंचालक, उच्च शिक्षण, अमरावती विभाग, अमरावती
शासकीय विदर्भ ज्ञान विज्ञान संस्था परिसर, अमरावती-४४४६०४

Telephone : ०७२१-२५३१२३५

Fax: ०७२१-२५३१४५७

e-mail : jdhcamt@yahoo.com

Website : www.jdhcamravati.org.in

जा.क्र.. ससं/उशि/वेप्रदे/अमरावती/२०२१/ 3213

दिनांक : १९.०४.२०२१

वाचा : १. उच्च व तंत्रशिक्षण आणि सेवायोजन विभाग, शासन निर्णय क्र. युएनजी-१४९३/(२६) मशि-२ दि.१७ मे २०१९
२. सार्वजनिक आरोग्य विभाग, शासन निर्णय क्र. एमएजी २००५/१/प्र.क्र.१/आरोग्य ३ दि.१९ मार्च, २००५
३. उच्च व तंत्रशिक्षण विभाग, शासन निर्णय क्र. संकीर्ण-२०१८/प्र.क्र.३२५/मशि-५ दि. २ ऑगस्ट, २०१९
४. प्राचार्य, इंदिरा गांधी कला महाविद्यालय, राळेगाव जि. यवतमाळ यांचा वैद्यकीय प्रतिपूर्ती प्रस्ताव दि.०३.०४.२०२१

विषय :- वैद्यकीय प्रतिपूर्तीच्या मंजूरी बाबत.

डॉ. सागर डी. दावडा, सहायक प्राध्यापक, इंदिरा गांधी कला महाविद्यालय, राळेगाव जि. यवतमाळ

आ दे श :-

संदर्भित क्र.४ अन्वये प्राचार्य, इंदिरा गांधी कला महाविद्यालय, राळेगाव जि. यवतमाळ यांनी डॉ. सागर डी. दावडा, सहायक प्राध्यापक, यांनी पत्नीचे आजारावर दि.०१.०१.२०१७ ते दि. ०६.१०.२०१७ या कालावधीत KABRA MATERNITY HOSPITAL, YAVATMAL या खाजगी हॉस्पिटलमध्ये आंतरुण म्हणून केलेल्या उपचारावरील रक्कम रु.४२,३६०/- इतक्या वैद्यकीय खर्चाच्या प्रतिपूर्तीची रक्कम मंजूरीचा प्रस्ताव सादर केला आहे.

सदर आजार हा सार्वजनिक आरोग्य विभाग, शासन निर्णय क्रमांक एमएजी २००५/१/प्र.क्र.१/आरोग्य-३ दिनांक १९ मार्च, २००५ परिशिष्ट 'अ' शासन विनिर्दीष्ट २७ आकस्मिक व ५ गंभीर आजाराच्या यादीतील भाग-१ मधील अनुक्रमांक १४ वर समाविष्ट होत असल्याबाबत जिल्हा शल्य चिकीत्सक, यवतमाळ यांनी त्यांचे पत्र क्र.६०९७, दि.२८.०६.२०१८ अन्वये प्रमाणित केले आहे.

महाराष्ट्र राज्य सेवा (वैद्यकीय देखभाल) अधिनियम १९६१ मधील अटी व शर्तीच्या अधिन राहून तसेच संदर्भित शासन निर्णयान्वये मला प्राप्त झालेल्या अधिकाराचा वापर करून मी डॉ. सागर डी. दावडा, सहायक प्राध्यापक, यांना एकूण खर्चाच्या ९०% रक्कम वैद्यकीय खर्चाची प्रतिपूर्ती म्हणून उक्त देयकात ना-देय रकमा समाविष्ट नाहीत या अटीच्या अधिन राहून मंजूर करीत आहे.

अ. क्र.	खर्चाचा तपशिल	एकूण झालेला खर्च रु.	अमान्य खर्च रु.	मान्य खर्च रु.	अनुज्ञेय हॉंगारा खर्च रु.
१	डॉक्टरांचा फौ व औषधोपचारावरील खर्च (९०%)	३७७६०	१४०६०	२३७००	२१३३०
२	वास्तव्या खर्च स्वतंत्र कक्ष (७५%)	४६००	-	४६००	३४५०
३	वास्तव्या खर्च आय.सी.यु. (१००%)	-	-	-	-
४	रक्ताच्या बॅग वरील खर्च (प्रति बॅग रु.३५०/- प्रमाणे अनुज्ञेय)	-	-	-	-
	एकूण	४२३६०	१४०६०	२८३००	२४७८०

उक्त देयकाकरीता मंजूर करण्यात आलेल्या रक्कमेचा समावेश या कार्यालयाकडे सादर करण्यात येणा-या अर्थसंकल्पामध्ये न चुकता करण्यात यावा. सदर खर्च आर्थिक वर्ष २०२०-२१ मध्ये उपलब्ध असलेल्या तरतूदीमधून भागविण्यात येत असून तो खालील लेखाशिर्षाखाली खर्ची टाकण्यात येत आहे.

मागणी क्रमांक डब्ल्यू-२, प्रधानशिर्ष २२०२, सर्वसाधारण शिक्षण - ०३
विद्यापीठ व उच्च शिक्षण, १०४, अशासकीय महाविद्यालये व संस्थांना सहाय्य,
(०१)(०१) अशासकीय कला, विज्ञान, वाणिज्य व विधी महाविद्यालये,
(०२) ३६ सहाय्यक अनुदान (वेतन) (२२०२०८७२)

(डॉ. केशव तुपे)

सहसंचालक, उच्च शिक्षण,
अमरावती विभाग, अमरावती.

प्रति,

१. प्राचार्य, इंदिरा गांधी कला महाविद्यालय, राळेगाव जि. यवतमाळ

प्रतिलिपी :- २. मा. महालेखापाल (लेखा व हकदारी द्वि) महाराष्ट्र राज्य, नागपूर

३. वरीष्ठ जिल्हाकोषागार अधिकारी, जिल्हाकोषागार कार्यालय, अमरावती.

४. लिपीक, वेतन अनुदान शाखा प्रस्तुत कार्यालय यांना पुढील आवश्यकत्या कार्यवाहीस्तव अग्रेषित.

५. डॉ. सागर डी. दावडा, सहायक प्राध्यापक, इंदिरा गांधी कला महाविद्यालय, राळेगाव जि. यवतमाळ

६. निवड नस्ती.

महाराष्ट्र शासन

सहसंचालक, उच्च शिक्षण, अमरावती विभाग, अमरावती
शासकीय विदर्भ ज्ञान विज्ञान संस्था परिसर, अमरावती-४४४ ६०४

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जा.क्र. ससं/उशि/वैप्रदे/अमरावती/२०२२/ ७३१९

दिनांक ०७/०९/२०२२

- वाचा : १. उच्च व तंत्रशिक्षण आणि सेवायोजन विभाग, शासन निर्णय क्र. युएनजी-१४९३/(२६) मशि- दि.१७ मे १९९४
२. सार्वजनिक आरोग्य विभाग, शासन निर्णय क्र. एमएजी २००५/१/प्र.क्र.१/आरोग्य ३ दि.१९ मार्च, २००५
३. शासन पत्र क्र. पीयुसी-२००७/(३२५/२००७) मशि-५ दिनांक २ जानेवारी २००८
४. उच्च व तंत्रशिक्षण विभाग, शासन निर्णय क्र. संकीर्ण-२०१८/प्र.क्र.३२५/मशि-५ दि.०६ जुन २०१९
५. प्राचार्य, इंदिरा गांधी कला महाविद्यालय, राळेगाव ता. राळेगाव जि. यवतमाळ, यांचे पत्र क्र. ३१८०/२०२२-
दिनांक. २८.०५.२०२२

विषय :- वैद्यकीय प्रतिपूर्तीच्या मंजूरी बाबत.

श्री. निखील पदमाकर खापणे प्रयोगशाळा सहायक

आदेश :-

संदर्भित क्र. ५ अन्वये प्राचार्य, इंदिरा गांधी कला महाविद्यालय, राळेगाव ता. राळेगाव जि. यवतमाळ श्री. निखील पदमाकर खापणे प्रयोगशाळा सहायक यांच्या स्वतःच्या आजारावर दि.२०.०६.२०२१ ते २६.०६.२०२०२१ ते या कालावधीत सुखकर्ता हॉस्पिटल अकोला इमध्ये आंतररूपण म्हणून केलेल्या उपचारावरील रक्कम रु. ३३४७५/- इतक्या वैद्यकीय खर्चाच्या प्रतिपूर्तीची रक्कम मंजूरीचा प्रस्ताव सादर केला आहे. सदर आजार हा सार्वजनिक आरोग्य विभाग, शासन निर्णय क्रमांक एमएजी २००५/१/प्र.क्र.१/आरोग्य-३ दिनांक १९ मार्च, २००५ परिशिष्ट 'अ' मध्ये व शासन निर्णय दिनांक १८.१२.२०२० शासन विनिर्दिष्ट २५ आकस्मिक व ५ गंभीर आजाराच्या यादीतील भाग-१ मधील अनुक्रमांक वर COVID २८ समाविष्ट होत असल्याबाबत जिल्हा शल्य चिकीत्सक, यवतमाळ यांनी त्यांचे पत्र क्र. २६७९ दिनांक ०३.०३.२०२२ अन्वये प्रमाणित केले आहे. महाराष्ट्र राज्य सेवा (वैद्यकीय देखभाल) अधिनियम १९६१ मधील अटी व शर्तीच्या अधिन राहून तसेच संदर्भित शासन निर्णयान्वये मला प्राप्त झालेल्या अधिकाराचा वापर करून श्री. निखील पदमाकर खापणे प्रयोगशाळा सहायक मी यांना एकूण खर्चाच्या ९०% रक्कम वैद्यकीय खर्चाची प्रतिपूर्ती म्हणून उपरोक्त देयकात ना-देय रक्कम समाविष्ट नाहीत या अटीच्या अधिन राहून मंजूर करीत आहे.

अ.क्र.	खर्चाचा तपशिल	एकूण झालेला खर्च (रु.)	अमान्य खर्च	मान्य खर्च (रु.)	अनुज्ञेय होणारा खर्च (रु.)
१	औषधोपचारावरील खर्च (९०%)	२४४७५	०	२४४७५	२२०२८
२	वास्तव्य खर्च स्वतंत्र कक्ष (७५%)	१०००	०	१०००	६७५०
३	वास्तव्य खर्च ICU (१००%)	०	०	०	०
४	उपरोक्त अ.क्र १ ते ३ व्यतिरीक्त बाबी असल्यास येथे नमूद कराव्यात	०	०	०	०
	एकूण	३३४७५	०	३३४७५	२८७७८

वरील परीगणना करून अनेज्ञेय होणारी रु. २८७७८/- (अक्षरी अठठावीस हजार सातशे अठयाहत्तर रुपये फक्त), इतकी रक्कम मंजूर करण्यात येत आहे. उपरोक्त देयकाकरीता मंजूर करण्यात आलेल्या रक्कमेचा समावेश या कार्यालयाकडे सादर करण्यात येणा-या अर्थसंकल्पामध्येच चुकता करण्यात यावा. सदर वैद्यकीय प्रतिपूर्ती खर्च वेतन व भत्ते २२०२ लेखाशिर्षाखाली टाकण्यात यावा व चालु आर्थिक वर्ष २०२२-२३ मध्ये उपलब्ध मंजूर तरतुदत भागविण्यात यावा.

(डॉ. केशवकुमारे)

सहसंचालक, उच्च शिक्षण,
अमरावती विभाग, अमरावती

प्रति,

प्राचार्य, प्राचार्य इंदिरा गांधी कला महाविद्यालय, राळेगाव ता. राळेगाव जि. यवतमाळ

प्रतिलिपी - १. कोषागार अधिकारी, जिल्हा कोषागार कार्यालय, अमरावती

२. श्री. निखील पदमाकर खापणे प्रयोगशाळा सहायक

३. लिपीक, वेतन अनुदान शाखा प्रस्तुतकार्यालय यांना पुढील आवश्यकता कार्यवाहीस्तव अग्रेषित.

Interaction of Staff Members with Bank Team



Interaction with HDFC Bank Team Members



Interaction with LIC Team Members

Facility of Gymnasium



SANT GADGE BABA AMRAVATI UNIVERSITY GAZETTE



Official Publication of Sant Gadge Baba Amravati University

PART- ONE

(Extra-Ordinary)

Monday, the 15th July, 2019

Direction

No. : 17/2019

Date : 15/7/2019

Subject :- Self – Assessment Proforma - cum – Score Sheets for Academic Performance Indicator (API) based Performance Based Appraisal System (PBAS) for Appointments and Promotions under Career Advancement Scheme of Teachers and other Academic Staff.. (UGC Regulations-2018)

Whereas, the University has hereinbefore, issued the Direction No. 35/17 to deal the matter on the above subject,

AND

Now, whereas, the Government of Maharashtra, Higher & Technical Education Department, Mumbai, has issued **Government Resolution No. Misc-2018/C.R.56/18/UNI-1** dated 8th March, 2019, regarding Revision of Pay Scales of teachers and equivalent cadres in Higher Education as per UGC Scheme (7th Pay Commission), and minimum qualifications for appointment of teachers and other academic staff in all the Universities , Colleges and measures for the maintenance of standard in Higher Education in view of University Grants Commission, Resolution-2018,

AND

Whereas, the above **Government Resolution No. Misc-2018/C.R.56/18/UNI-1** dated 8th March, 2019, is implemented, by this University, vide Direction No. 8/ 2019, dated 2/4/2019 so also the Direction No. 14/2019, dated 27.06.2019, regarding corrigendum issued by Govt. vide G.R. dated 10 May, 2019 to this of G.R. of 8th March, 2019.

AND

Whereas, the above UGC Regulation, 2018 (Revision of Pay Scales of Teachers in Non-Agricultural Universities, National Law University, Affiliated Colleges, Government Colleges/Institutes as per 7th Central Pay Commission also provides minimum qualifications for appointment of teachers and other academic staff in universities and colleges and measure for the maintenance of standards in Higher Education,

AND

Whereas, the Proforma-cum-Score Sheets are to be prepared as per the UGC Regulations-2018 as accepted by the Govt., the Vice-Chancellor has appointed the Committee which has prepared the Proforma-cum-Score Sheets based on guidelines, criteria on the subject, and the Proforma-cum-Score Sheets have been accepted by the Vice-Chancellor.

AND

Whereas, the matter is to be implemented by prescribing the Ordinance u/s 74 of the Maharashtra Universities Act, 2016.

AND

Whereas, making of ordinance is time consuming process.

AND

Therefore, I, Dr. M.G. Chandekar, Vice-Chancellor of Sant Gadge Baba Amravati University, in exercise of the powers conferred upon me under Section 12(8) of the Maharashtra Public Universities Act, 2016, do hereby direct as under :-

1. This Direction may be called as 'Self Assessment Proforma-cum-Score Sheets for Academic Performance Indicator (API) based Performance Based Appraisal System (PBAS) for Appointments and Promotions under Career Advancement Scheme of Teachers and Academic Staff, (UGC Regulations-2018) - Direction, 2019'.

2. This Direction shall come into force from the date of its issuance.
3. Self Assessment Proforma-cum-Score Sheets for Academic Performance Indicator (API) based Performance Based Appraisal System (PBAS), for Appointments & Promotions under Career Advancement Scheme of Teachers, will be as prescribed by UGC Regulation, 2018 (Revision of Pay Scales of Teachers in Non-Agricultural Universities, National Law University, Affiliated Colleges, Government Colleges/Institutes as per 7th Central Pay Commission and UGC Regulations on minimum qualifications for appointment of teachers and other academic staff in universities and colleges and measure for the maintenance of standards in Higher Education Resolution as accepted by Govt. of Maharashtra vide G.R. dated 8th March, 2019 and 10th May, 2019. Self Assessment Proforma-cum-Score Sheets prescribed accordingly by the University for this purpose are as per Section-I, Section-II, Section-III and Section-IV annexed herewith, as ANNEXURE-A..

Summary of these Sections is as under :-

Summary of Sections :-

(A)

Section-I

Appendix - I : For University and College Teachers other than Physical Education Persons & Librarians for filling Part - B (Categories - I, II & III) of Appendix - II & Appendix - III.

Appendix – II : PBAS Proforma for Promotions under CAS of Teachers other than Physical Education Persons & Librarians (Part - A, Part - B & Part - C).

Appendix - III : Annual Self Assessment Proforma for the Performance Based Appraisal System (Part - A, Part - B & Part - C) for Teachers other than Physical Education Persons & Librarians.

Section-II

Appendix - IV : For University Director / Deputy Director / Assistant Director of Physical Education & Sports and College Director of Physical Education & Sports for filling Part - B (Categories - I, II & III) of Appendix - V & Appendix - VI.

Appendix - V : Annual Self Assessment Proforma for the Performance Based Appraisal System (Part - A, Part - B & Part - C) for University Director / Deputy Director / Assistant Director of Physical Education & Sports and College Director of Physical Education & Sports.

Appendix -VI : PBAS Proforma for Promotions under CAS of University Director / Deputy Director / Assistant Director of Physical Education & Sports and College Director of Physical Education & Sports (Part - A, Part - B & Part - C).

Section-III

Appendix - VII : For University Librarian / Deputy Librarian / Assistant Librarian and College Librarian for filling Part - B (Categories - I, II & III) of Appendix - VIII & Appendix - IX.

Appendix-VIII : Annual Self Assessment Proforma for the Performance Based Appraisal System (Part - A, Part - B & Part - C) for University Librarian / Deputy Librarian / Assistant Librarian and College Librarian.

Appendix - IX : PBAS Proforma for Promotions under CAS of University Librarian/ Deputy Librarian / Assistant Librarian and College Librarian (Part - A, Part - B & Part - C).

Section- IV

Appendix - X : For Teachers under Music and Performing Arts Part - B (Categories - I, II & III) of Appendix - XI & Appendix - XII.

Appendix - XI : Annual Self Assessment Proforma for the Performance Based Appraisal System (Part - A, Part - B & Part - C) for Teachers under Music and Performing Arts.

Appendix - XII : PBAS Proforma for Promotions under CAS of University For Teachers under Music and Performing Arts (Part - A, Part - B & Part - C).

- (B)** For Direct Recruitments of Professor and Principal posts, applicants should submit the information under (A) in the Format under '**Category - III**' of Part B of Appendix - II, VI, IX & XII along with his / her application form by respective category of teachers.

4. The cases of Self-assessments, score sheets, API, and PBAS shall hereinafter be dealt as per this Direction only as far as applicable to the teachers and other academic staff in University & Colleges in the faculties/courses fall under the "Coverage" at para- 1.0 of Govt. Resolution dated 8th March, 2019.

Place : Amravati
Date : 15 /07/2019

Sd/-
(Murlidhar Chandekar)
Vice-Chancellor

Section I

Appendix-I

Sant Gadge Baba Amravati University, Amravati.
Academic Performance Indicators (APIs) And Scores developed for
adoption of Performance Based Appraisal System (PBAS) for Appointments and Promotions under
Career Advancement Scheme (CAS) of University/College Teachers.
(For Teachers other than Physical Education Persons, Librarians and teachers of Music and Performing Arts)

Instructions for Filling up Part B of the PBAS Proforma
(Please read the Instructions carefully before filling the proforma for Category I, II, III)

Part B of the Proforma is based on Government of Maharashtra, Higher and Technical Education, GR No. Misc-2018/C.R56/18/UNI-1 of 7th Central Pay Commission and UGC Regulations on minimum qualifications for appointment of teachers and other academic staff in universities and colleges and measure for the maintenance of standards in Higher Education, 2018.

B (I) is based on API Grading/ scoring for **Category I** of the Table. Detailed information for 2018-19 or most recent assessment year is to be provided.

B (II) is based on **Category II** of the Table. Detailed information for 2018-19 or most recent assessment year is to be provided.

B (III) is based on **Category III** of the Table. Detailed information for the entire assessment period is to be provided. The proforma is to be filled as per the tables and self-assessment scores/ grades given. For each category, even though several avenue of activities and their API scores are given to provide choice/ opportunity to the teacher, maximum limit of scores that can be given or carried forward under each category/area is indicated in the Table-A and B for University and College teachers respectively as per GR No. Misc-2018/C.R56/18/UNI-1 of 7th Central Pay Commission and UGC Regulations on minimum qualifications for appointment of teachers and other academic staff in universities and colleges and measure for the maintenance of standards in Higher Education, 2018.

NB. The self-assessment scores are subject to verification by the University / College, and by the Screening cum Verification Committee or Selection Committee as the case may be.

CATEGORY : I : Assessment Criterion for Teaching, Learning and Evaluation Related Activities as per GR No. Misc-2018/C.R56/18/UNI-1.

Direct Teaching:

Indicator/ Activity	Post Held	Grading Criteria
Lectures/ Practicals/ Tutorials/ Field Work / Project Supervision taken should be based on verifiable records.	Assistant Professor	80% and above - Good
	Associate Professor	Below 80% but 70% and above- Satisfactory
	Professor	Less than 70%- Not satisfactory

Note: For the purpose of assessing the grading of Activity at Criterion I all such periods of duration which have been spent by the teacher on different kinds of paid leaves such as Maternity Leave, Child Care Leave, Study Leave, Medical Leave, Extraordinary Leave and Deputation shall be excluded from the grading assessment. Teacher shall be assessed for the remaining period of duration and the same shall be extrapolated for the entire period of assessment to arrive at the grading of the teacher. The teacher on such leaves or deputation as mentioned above shall not be put to any disadvantage for promotion under CAS due to his/her absence from his/her teaching responsibilities subject to the condition that such leave/deputation was undertaken with the prior approval of the competent authority following all procedures laid down in these regulations and as per the acts, statutes and ordinances of the parent institution.

CATEGORY: II. Involvement in Administrative, Examination, Co-curricular, Extension and Professional Development Related Activities.

II. Involvement in Administrative, Examination, Co-curricular, Extension and Professional Development Related Activities.:

Indicator/ Activity	Post Held	Grading Criteria
i. Administrative responsibility (including as Dean / Principal / Head of the Department/ Coordinator of centers Chairperson / Convener / Teacher-in-charge/ IQAC/ statutory bodies/ similar other duties that require regular office hrs for its discharge)/ other aspect of departmental or institutional management such as admission committee, campus development, library committee etc./ Organization of Conference /Training as Chairman/Organizing Secretary / Treasurer. Responsibility for, or participation in committees for Students Welfare, Counseling and Discipline/ College magazine etc./ Contribution to Corporate life in Universities/colleges through meetings, popular. / lectures, subject related events, other college/university Activities etc. ii. Participation in Board of Studies, Academic and Administrative Committees and all other committee (s)/ Duties specified by the University/ Government/ Statutory bodies. iii. Question paper setting, Invigilation, evaluation of answer scripts including term end examination / Departmental examinations/ College Examinations/ Internal Assessment and other examinations specified by the University. iv. Examination work such as coordination, Co-officer, Subject Exam Committee etc. or flying squad duties etc. v. Discipline related co-curricular activities (e.g. remedial classes, career counseling, study visit, student seminar and other events.) vi. Other co-curricular activities. Positions held/Leadership role played in organization linked with Extension Work and National Service Scheme (NSS), NCC, NSO or any other similar activity. Students related Socio	Assistant Professor/ Associate Professor/ Professor	Good - Involved in at least 3 Activities. Satisfactory- 1-2 activities Not-satisfactory - Not involved/ undertaken any of the activities.

Cultural and Sports Programmes, campus publications etc. vii. Extension and dissemination activities (public /popular lectures/talks/seminars etc.). Community work such as values of National Integration, Environment democracy, socialism, Human Rights, peace, scientific temper, flood or drought relief, small family norms, cleanliness. viii. Professional Development activities such as participation in short term training courses/ long term training courses authorized by statutory bodies, industrial experience, talks, refresher / orientation/ faculty development courses, dissemination and general articles and any other contribution, subject Associations, Conferences, Seminars without paper Presentation. Participation in short term training courses less than one week duration in educational technology, curriculum development, professional development, Examination reforms, etc. ix. Institutional governance. Participation in State/Central Bodies/Committees on Education, Research and National Development. Publication of articles in newspapers, magazines or other publications (not covered in category 3); radio talks; television programmes. x. Lectures in Refresher/ Orientation/ Short Term Programmes and any other professional development activities authorized by statutory bodies. xi. learning methodologies, updating of subject contents/courses, mentoring etc. xii. Participatory and Innovative T /L Process with materials for problem based learning, case studies, Group discussions etc., xiii. Interactive Courses, Participatory Learning modules, Case studies. xiv. Use of ICT in T/L process with computer-aided methods like power point / Multimedia/ Simulation/Softwares etc. xv. Developing and imparting Remedial/Bridge Courses. xvi. Developing and imparting soft skills/communication skills/personality development courses/ modules. xvii. Developing and imparting		
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specialized teaching-learning programmes in physical education, library; innovative compositions and creations in music, performing and visual arts and other traditional areas. xviii. Organizing and conduction of popularization programmes/ training courses in computer assisted teaching/web-based learning and e-library skills to students. xix. Evidence of actively involved in guiding Ph.D. students . xx. Conducting minor or major research project sponsored by national or international agencies. xxi. At least one single or joint publication in peer- reviewed or UGC list of Journals.		
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Note: Good: Good in teaching and satisfactory or good in activity at Category-II.

Or

Satisfactory: Satisfactory in teaching and good or satisfactory in activity at Category-II.

Not Satisfactory: If neither good nor satisfactory in overall grading.

Note: For the purpose of assessing the grading of Activity at Criterion I and Criteria II, all such periods of duration which have been spent by the teacher on different kinds of paid leaves such as Maternity Leave, Child Care Leave, Study Leave, Medical Leave, Extraordinary Leave and Deputation shall be excluded from the grading assessment. Teacher shall be assessed for the remaining period of duration and the same shall be extrapolated for the entire period of assessment to arrive at the grading of the teacher. The teacher on such leaves or deputation as mentioned above shall not be put to any disadvantage for promotion under CAS due to his/her absence from his/her teaching responsibilities subject to the condition that such leave/deputation was undertaken with the prior approval of the competent authority following all procedures laid down in these regulations and as per the acts, statutes and ordinances of the parent institution.

CATEGORY-III: RESEARCH AND ACADEMIC CONTRIBUTIONS

Based on the teacher's self-assessment, API scores are proposed for research and academic contributions. The minimum API scores required for teachers from this category are different for different levels of promotion in universities and colleges. The self-assessment score shall be based on verifiable records and shall be finalized by the screening cum evaluation committee for the promotion of Assistant Professor to higher grades and Selection Committee for the promotion of Assistant Professor to Associate Professor and Associate Professor to Professor and for direct recruitment of Associate Professor and Professor.

Sr. No.	Category	Academic/ Research Activity	Faculty of Sciences / Engineering / Agriculture / Medical / Veterinary Sciences	Faculties of Languages / Humanities / Arts / Social Sciences / Library / Education/ Physical education/ Commerce/ Management and other related disciplines

1	III (A) Research Paper Publication	Research Papers published in: Peer- Reviewed or UGC listed Journals #	8 per paper	10 Per paper
2	III (B) Publications (other than Research Papers)	a) Books authored which are published by		
		International Publisher	12	12
		National Publisher	10	10
		Chapter in Edited Book	05	05
		Editor of Book by International Publisher	10	10
		Editor of Book by National Publisher	08	08
		b) Translation work in Indian and Foreign Languages by qualified faculties		
		Chapter or Research Paper	03	03
		Book	08	08
3	III (C) Creation of ICT mediated teaching learning pedagogy and content and development of new and innovative courses and curricula	a) Development of innovative pedagogy	05	05
		b) Design of new curricula and courses	02/ curricula / course	02/ curricula / course
		c) MOOCs		
		Development of complete MOOCs in 4 quadrants (4 credit course) (In case of MOOCs lesser credit 5 marks/ credit)	20	20
		MOOCs (Develop in 4 quadrant) Per module/ lecture	05	05
		Content writer/ subject matter expert for each module of MOOCs (at least one quadrant)	02	02
		Course coordinator for MOOCs (4 Credit Course) (In case of MOOCs of lesser credits 02 marks/ credit)	08	08
		d) E-Content		
		Development of e -Content in 4 quadrants for a complete course/e-book	12	12
		e-Content (developed in 4 quadrants) per module	05	05
		Contribution to development of e- content module in complete course/paper/e- book (at least one quadrant)	02	02
		Editor of e-content for complete course/ paper e-book	10	10
4	III (D) Research	a) Research Guidance		
		Ph.D	10/ Degree Award 05/ Thesis Submitted	10/ Degree Award 05/ Thesis Submitted
		M.Phil / PG Dissertation	02/ Degree Award	02/ Degree Award
		b) Research Project Completed		
		More than 10 lakhs	10	10
		Less than 10 lakhs	05	05
		c) Research Projects Ongoing :		
		More than 10 lakhs	05	05
		Less than 10 lakhs	02	02
		d) Consultancy	03	03

5	III (E) Patents and Policy Documents	a) Patents		
		International	10	10
		National	07	07
		b) *Policy Document (Submitted to an International body/organization like UNO/UNESCO/World Bank/International Monetary Fund etc. or Central Government or State Government)		
		International	10	10
		National	07	07
		State	04	04
		c) Awards/Fellowship		
		International	07	07
		National	05	05
6	III (F) Invited Talks/ Paper Presentation	*Invited lectures / Resource Person/ paper presentation in Seminars/ Conferences/full paper in Conference Proceedings (Paper presented in Seminars/Conferences and also published as full paper in Conference Proceedings will be counted only once)		
		International (Abroad)	07	07
		International (within country)	05	05
		National	03	03
		State/University	02	02

The Research score for research papers would be augmented as follows:

Peer-Reviewed or UGC-listed Journals (Impact factor to be determined as per Thomson Reuters list):

- i) Paper in refereed journals without impact factor 5 Points
- ii) Paper with impact factor less than 1 10 Points
- iii) Paper with impact factor between 1 and 2 15 Points
- iv) Paper with impact factor between 2 and 5 20 Points
- v) Paper with impact factor between 5 and 10 25 Points
- vi) Paper with impact factor >10 30 Points

a) Two authors: 70% of total value of publication for each author.

b) More than two authors: 70% of total value of publication for the First/Principal/ Corresponding author and 30% of total value of publication for each of the joint authors .

Joint Projects: Principal Investigator and Co-investigator would get 50% each.

Note:

- ❖ Paper presented if part of edited book or proceeding then it can be claimed only once.
- ❖ For joint supervision of research students, the formula shall be 70% of the total score for Supervisor and Co-supervisor. Supervisor and Co-supervisor, both shall get 7 marks each.
- ❖ *For the purpose of calculating research score of the teacher, the combined research score from the categories of 5(b). Policy Document and 6. Invited lectures/Resource Person/Paper presentation shall have an upper capping of thirty percent of the total research score of the teacher concerned.
- ❖ The research score shall be from the minimum of three categories out of six categories

TABLE A
Minimum API requirement for the promotion of teachers under CAS in Universities.

Category	Activity	Assistant Professor / equivalent cadres: (Stage 1 to Stage 2/ Academic Level 10 to 11)	Assistant Professor / equivalent cadres: (Stage 2 to Stage 3/ Academic Level 11 to 12)	Assistant Professor (Stage 3) to Assoc. Professor/equivalent cadres (Stage 4 / Academic Level 12 to 13A)	Associate Professor (Stage 4) to Professor /equivalent cadres (Stage 5/ Academic Level 13 A to 14)	Professor (Stage 5) to Professor (Stage 6/ Academic Level 14 to 15)
I	Assessment Criterion for Teaching, Learning and Evaluation Related	Good or Satisfactory Grading				Qualification and Grading as per GR No. Misc-2018/C.R5 6/18/UNI-1.
II	Involvement in Administrative, Examination , Co-curricular, Extension and Professional Development Related Activities.					
III	Research and Academic Contributions- Minimum Score required - to be assessed cumulatively	40 / Assessment period	100 / Assessment period	90 / Assessment period	120 / Assessment period	
IV	Expert Assessment System	Screening cum evaluation committee	Screening cum evaluation committee	Selection Committee	Selection Committee	Expert Committee

TABLE B
Minimum API requirement for the promotion of teachers under CAS in Colleges/ Affiliated Institutions UG and PG.

Category	Activity	Assistant Professor / equivalent cadres: (Stage 1 to Stage 2/ Academic Level 10 to 11)	Assistant Professor / equivalent cadres: (Stage 2 to Stage 3/ Academic Level 11 to 12)	Assistant Professor (Stage 3) to Assoc. Professor/equivalent cadres (Stage 4 / Academic Level 12 to 13A)	Associate Professor (Stage 4) to Professor /equivalent cadres (Stage 5/ Academic Level 13 A to 14)
I	Assessment Criterion for Teaching, Learning and Evaluation Related	Good or Satisfactory Grading			
II	Involvement in Administrative, Examination , Co-curricular, Extension and Professional Development Related Activities.				
III	Research and Academic Contributions- Minimum Score required - to be assessed cumulatively	20 / Assessment period	50 / Assessment period	45 / Assessment period	60 / Assessment period
IV	Expert Assessment System	Screening cum evaluation committee	Screening cum evaluation committee	Selection Committee	Selection Committee

TABLE - C

MINIMUM ACADEMIC PERFORMANCE AND SERVICE REQUIREMENTS FOR DIRECT SELECTION OF TEACHERS IN UNIVERSITIES / COLLEGES/ INSTITUTIONS.

S.No.	Post	Eligibility	Minimum Academic Performance Requirements and Screening/Selection Criteria
1	Assistant Professor	A. 1) A Master's degree with 55% marks (or an equivalent grade in a point-scale wherever the grading system is followed) in a concerned/relevant/allied subject from an Indian University, or an equivalent degree from an accredited foreign university. 2) Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC or the CSIR, or a similar test accredited by the UGC, like SET or who are or have been awarded a Ph. D. Degree in accordance with the University Grants Commission (Minimum Standards and Procedure for Award of M.Phil./Ph.D. Degree) Regulations, 2009 or 2016 and their amendments from time to time as the case may be exempted from NET/SET :Provided the candidates registered for the Ph.D. programme prior to July 11, 2009, shall be governed by the provisions of the then existing Ordinances / Bye-laws / Regulations of the Institution awarding the degree and such Ph.D. candidates shall be exempted from the requirement of NET/ SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities/ Colleges/Institutions subject to the fulfillment of the following conditions: a) The Ph.D. degree of the candidate has been awarded in regular mode only; b) The Ph.D. thesis has been evaluated by at least two examiners; c) An open Ph.D. viva voce of the candidate has been conducted; d) The candidate has published two research papers from his/her Ph.D. work, out of which at least one is in a refereed journal; and e) The candidate has presented at least two papers, based on his/her Ph.D. work in conferences/seminars, sponsored/funded/supported by the UGC/ICSSR/CSIR or any similar agency. Note: 1) The fulfillment of these conditions is to be certified by the Registrar or the Dean (Academic affairs) of the University concerned. 2) NET/SET shall also not be required for such Masters Programmes in disciplines for which NET/SET is not conducted. However, Ph.D. degree shall remain the	<i>The Academic score as specified by GR No. Misc-2018/C.R56/18/UNI-1. in Appendix II (Table 3A) for Universities, and Appendix II (Table 3B) for Colleges, shall be considered for short-listing of the candidates for interview only, and the selections shall be based only on the performance in the interview.</i>

		minimum eligibility for appointment of Assistant Professor in such disciplines. OR B. The Ph.D. degree has been obtained from a foreign university/institution with a ranking among top 500 in the World University Ranking (at any time) by any one of the following: (i) Quacquarelli Symonds (QS) ; (ii) the Times Higher Education (THE) or (iii) the Academic Ranking of World Universities (ARWU) of the Shanghai Jiao Tong University (Shanghai).	
2	Associate Professor	i. A good academic record, with a Ph.D. Degree in the concerned/allied/relevant disciplines; ii. A Master's Degree with at least 55% marks (or an equivalent grade in a point-scale, wherever the grading system is followed); and iii. A minimum of eight years of experience of teaching and / or research in an academic/research position equivalent to that of Assistant Professor in a University, College or Accredited Research Institution/industry with a minimum of seven publications in the peer-reviewed or UGC-listed journals.	A total research score of Seventy five (75) as per the criteria given in Category III of the Direction (8/2019).
3	Professor	A. i. An eminent scholar having a Ph.D. degree in the concerned/allied/relevant discipline, and published work of high quality, actively engaged in research with evidence of published work with, a minimum of 10 research publications in the peer-reviewed or UGC-listed journals. ii. A minimum of ten years of teaching experience in university/college as Assistant Professor/Associate Professor/Professor, and / or research experience at equivalent level at the University/National Level Institutions with evidence of having successfully guided doctoral candidate. OR B. An outstanding professional, having a Ph.D. degree in the relevant/allied/applied disciplines, from any academic institutions (not included in A above) / industry, who has made significant contribution to the knowledge in the concerned/allied/relevant discipline, supported by documentary evidence provided he/she has ten years' experience.	A total research score of One hundred twenty (120) as per the criteria given in Category III of the Direction (8/2019)..
4	Senior Professor	i. An eminent scholar with good track record of high-quality research publications in Peer-reviewed or UGC-listed journals, significant research contribution to the discipline, and engaged in research supervision. ii. A minimum of ten years of teaching/research experience as Professor or an equivalent grade in a University, College or an institute of	Note: Up to 10 percent of the existing sanctioned strength of Professors in the university may be appointed as Senior Professor in the universities, through direct recruitment. The scheme shall be applicable to directly recruited professors only.

		national level. iii. The selection shall be based on academic achievements, favorable review from three eminent subject experts who are not less than the rank of Senior Professor or a Professor of at least ten years experience. iv. The selection shall be based on ten best publications in the Peer-reviewed or UGC - listed journals and award of Ph.D. degrees to at least two candidates under his/her supervision during the last 10 years and interaction with the Selection Committee constituted as per these Rules.	
Note: As there is no provisions for the Direct selection for the post of Associate Professor and Professors in Colleges/ affiliated institutions in GR No. Misc-2018/C.R56/18/UNI-1; the above conditions may be wherever it is provided considered for direct selections in the colleges/affiliated institutes.			

TABLE – D

MINIMUM ACADEMIC PERFORMANCE AND SERVICE REQUIREMENTS FOR PROMOTION OF TEACHERS IN UNIVERSITIES UNDER CAS

S.No.	Post	Eligibility	Minimum Academic Performance Requirements and Screening/Selection Criteria
1	Assistant Professor (Academic Level 10) to Assistant Professor (Academic Level 11) Equivalent cadres from Stage 1 to 2).	i. An Assistant Professor who has completed four years of service with a Ph.D. degree or five years of service with a M.Phil. or six years of service in case of those without a Ph.D./M.Phil and satisfies the following conditions: ii. Attended one Orientation course of 21 days duration on teaching methodology; iii. Any one of the following: Completed Refresher/ Research Methodology Course/ Workshop/ Syllabus Up-gradation Workshop/ Training Teaching- Learning-Evaluation, Technology Programmes/ Faculty Development Programmes of at least one week (5 days) duration, or taken one MOOCs course (with e-certification) or development of e-contents in four-quadrants / MOOCs course during the assessment period; and iv. Published one research publication in the peer-reviewed journals or UGC listed journals during assessment period.	A teacher shall be promoted if; i. He/she gets a 'satisfactory' or 'good' grade in the annual performance assessment reports of at least three/four/five of the last four/five/six years of the assessment period as the case may be (as provided in Table A of the Direction). ii. A total research score of Forty (40) for Assessment period as per the criteria given in Category III of the Direction. iii. The promotion is recommended by the screening-cum evaluation committee.
2	Assistant Professor (Senior Scale/ Academic Level 11) to Assistant Professor (Selection Grade/ Academic Level 12) Equivalent cadres from	i. Assistant Professors who has completed five years of service in Academic Level 11/ Senior Scale. ii. A Ph.D. Degree in the subject concerned/ allied /relevant discipline. iii. Has done any two of the following in the last five years of Academic Level 11/Senior Scale: Completed a course / programme from amongst the categories of Refresher Courses/Research Methodology/Workshops/ Syllabus Up gradation Workshop/ Teaching- Learning-Evaluation/ Technology Programmes / Faculty Development	A teacher shall be promoted if; i. The teacher gets a 'satisfactory' or 'good' grade in the annual performance assessment reports of at least four of the last five years of the assessment period, (as provided in Table A of the Direction). ii. A total research score of Hundred (100) for Assessment period as per the criteria given in Category III of the Direction.

	Stage 2 to 3).	Programme of at least two weeks (ten days) duration (or completed two courses of at least one week (five days) duration in lieu of every single course/programme of at least two weeks (ten days) duration), or, completed one MOOCs course in the relevant subject (with e-certification); or contribution towards the development of e-content in 4-quadrant (at least one quadrant) minimum of 10 modules of a course/ contribution towards the development of at least 10 modules of MOOCs course/ contribution towards conduct of a MOOCs course during the period of assessment. iv. Published three research papers in the peer-reviewed journals or UGC-listed journals during assessment period.	iii. The promotion is recommended by the Screening-cum-evaluation committee.
3	Assistant Professor (Selection Grade/ Academic Level 12) to Associate Professor (Academic Level 13A) Equivalent cadres from Stage 3 to 4).	i. Assistant Professor who has completed three years of service in Academic Level 12/Selection-Grade. ii. A Ph.D. degree in subject concerned /allied/relevant discipline. iii. Any one of the following during the last three years: completed one course / programme from amongst the categories of Refresher Courses/ Methodology Workshop/ Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation Technology Programme/ Faculty Development Programme of at least two weeks (ten days) duration (or completed two courses of at least one week (five days) duration in lieu of every single course/programme of at least two weeks (ten days) duration); or completed one MOOCs course (with e-certification); or contribution towards development of e-contents in 4 quadrant (at least one quadrant) minimum of 10 modules of a course/ contribution towards development of at least 10 modules of MOOCs course/contribution towards conduct of a MOOCs course during the period of assessment. iv. A minimum of seven publications in the peer-reviewed or UGC-listed journals out of which three research papers should have been published during the assessment period. v. Evidence of having guided at least one Ph.D. candidate.	A teacher shall be promoted if; i. He/she gets a 'satisfactory' or 'good' grade in the annual performance assessment reports of at least two of the last three years of the assessment period as specified in Table A of the Direction. ii. A total research score of Ninety (90) for Assessment period as per the criteria given in Category III of this Direction. iii. The promotion is recommended by a selection committee constituted in accordance with these Rules.
4	Associate Professor (Academic Level 13A) to Professor (Academic Level 14) Equivalent cadres from Stage 4 to 5).	i. Associate Professors who have completed three years of service in Academic Level 13A. ii. A Ph.D. degree in subject concerned/ allied/relevant discipline. iii. A minimum of 10 research publications in peer-reviewed or UGC-listed journals out of which three research papers shall be published during the assessment period. iv. Evidence of having successfully guided doctoral candidate.	A teacher shall be promoted if; i. He/she gets 'satisfactory' or 'good' grade in the annual performance assessment reports of at least two of the last three years of the assessment period, as per Table A of this Direction. ii. A total research score of One Hundred Ten (110) for Assessment period as per the criteria given in Category III of the Direction .

			iii. The promotion is recommended by a selection committee .
4	Professor (Academic Level 14) to Senior Professor (Academic Level 15 (Stage 5 to 6)	i.Ten years of experience as a Professor. ii. A minimum of ten publications in the peer-reviewed or UGC-listed journals and Ph.D. degree has been successfully awarded to two candidates under his/her supervision during the assessment period.	A Professor can be promoted to the post of Senior Professor under the CAS. The promotion shall be based on academic achievement, favorable review from three eminent subject experts who are not of the rank lower than the rank of a Senior Professor or a Professor having at least ten years of experience. The selection shall be based on 10 best publications during the last 10 years and interaction with a Selection Committee .

TABLE – E

MINIMUM ACADEMIC PERFORMANCE AND SERVICE REQUIREMENTS FOR PROMOTION OF TEACHERS IN COLLEGES/ AFFILIATED INSTITUTIONS UNDER CAS

S.No.	Post	Eligibility	Minimum Academic Performance Requirements and Screening/Selection Criteria
1	Assistant Professor (Academic Level 10) to Assistant Professor (Academic Level 11) Equivalent cadres from Stage 1 to 2).	i. Assistant Professors who have completed four years of service and having a Ph.D. degree or five years of service and having a M.Phil/ PG Degree in Professional Courses, such as L.L.M, M.Tech., M.V.Sc., M.D., or six years of service for those without Ph.D./M.Phil./PG degree in Professional Courses. ii. Attended one Orientation Course of 21 days of duration on teaching methodology; and iii. Any one of the following: Completed one Refresher / Research Methodology Course OR Any two of the following: Workshop, Syllabus Up-gradation Workshop, Training Teaching-Learning-Evaluation, Technology Programmes and Faculty Development Programmes of at least one week (5 days) duration. OR Completed one MOOCs course (with e-certification) or development of e-contents in four-quadrant/ MOOCs course during the assessment period.	A teacher shall be promoted if; i. He/she gets a 'satisfactory' or 'good' grade in the annual performance assessment reports of at least three/four/five of the last four/five/six years of the assessment period as the case may be (as provided in Table B of this Direction). ii. A total research score of Twenty (20) for Assessment period as per the criteria given in Category III of the Direction. iii. The promotion is recommended by the screening-cum evaluation committee.
2	Assistant Professor (Senior Scale/ Academic Level 11) to Assistant Professor (Selection Grade/	i. Assistant Professors who have completed five years of service in Academic Level 11/Senior Scale. ii. Any two of the following in the last five years of Academic Level-11/ Senior Scale: Completed courses/programmes from among the categories of Refresher Courses/Research Methodology course/Workshops/Syllabus Up	A teacher shall be promoted if; i. The teacher gets a 'satisfactory' or 'good' grade in the annual performance assessment reports of at least four of the last five years of the assessment period, (as provided in Table B of the Direction). ii. A total research score of Fifty (50) for Assessment period as per the

	Academic Level 12) Equivalent cadres from Stage 2 to 3).	Gradation Workshop/ Teaching-Learning -Evaluation/ Technology Programmes/ Faculty Development Programme/ Syllabus Up-gradation Workshop/ Teaching- Learning- Evaluation/ Technology Programmes/ Faculty Development Programmes of at least two weeks (ten days) duration (or completed two courses of at least one week (five days) duration in lieu of every single course/programme of at least two weeks (ten days) duration); or completed MOOCs course in the relevant subject (with e-certification); or Contribution towards development of e-content in 4-quadrant (at least one quadrant) minimum of 10 modules of a course/contribution towards development of at least 10 modules of MOOCs course/contribution towards conducting of a MOOCs course during the period of assessment..	criteria given in Category III of the Direction. iii. The promotion is recommended by the Screening-cum-evaluation committee.
3	Assistant Professor (Selection Grade/ Academic Level 12) to Associate Professor (Academic Level 13A) Equivalent cadres from Stage 3 to 4).	i. Assistant Professor who has completed three years of service in Academic Level 12/Selection-Grade. ii. A Ph.D. degree in subject concerned /allied/relevant discipline. iii. Any one of the following during the last three years: completed one course / programme from amongst the categories of Refresher Courses/ Methodology Workshop/ Syllabus Up-gradation Workshop/ Teaching- Learning-Evaluation Technology Programme/ Faculty Development Programme of at least two weeks (ten days) duration (or completed two courses of at least one week (five days) duration in lieu of every single course/programme of at least two weeks (ten days) duration); or completed one MOOCs course (with e-certification); or contribution towards development of e-contents in 4-quadrant(at least one quadrant) minimum of 10 modules of a course/ contribution towards development of at least 10 modules of MOOCs course/contribution towards conduct of a MOOCs course during the period of assessment.	A teacher shall be promoted if; i. He/she gets a 'satisfactory' or 'good' grade in the annual performance assessment reports of at least two of the last three years of the assessment period as specified in Table B of this Direction. ii. A total research score of Forty Five (45) for Assessment period as per the criteria given in Category III of the Direction. iii. The promotion is recommended by a selection committee.
4	Associate Professor (Academic Level 13A) to Professor	i. Associate Professors who have completed three years of service in Academic Level 13A. ii. A Ph.D. degree in subject concerned/allied/ relevant	A teacher shall be promoted if; i. He/she gets 'satisfactory' or 'good' grade in the annual performance assessment reports of at least two of the last three years

	(Academic Level 14) Equivalent cadres from Stage 4 to 5).	discipline. iii. A minimum of 10 research publications in peer-reviewed or UGC-listed journals out of which three research papers shall be published during the assessment period. iv. A minimum of 110 Research Score as per Category III in aggregate out of which at least score of 60 for assessment period.	of the assessment period, as per Table B of this Direction. ii. A total research score of Sixty (60) for Assessment period as per the criteria given in Category III of this Direction . iii. The promotion is recommended by a selection committee constituted in accordance with these Rules.
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Appendix-II

**Sant Gadge Baba Amravati University, Amravati.
PBAS Proforma
Session-**

(PART A, PART B & PART C)

(For Teachers other than Physical Education Persons, Librarians and teachers of Music and Performing Arts)

PART A : GENERAL INFORMATION

1. Name (in Block Letters) :

2. Father's/Husband's Name :

3. Department :

4. Current Designation & Grade Pay :

5. Date of last Promotion :

6. Address for correspondence (with Pin code) :

7. Permanent Address (with Pin code) :

Telephone No. :

Email :

8. Whether acquired any degrees or fresh academic qualifications during the year :

9. Academic Staff College Orientation / Refresher Course attended during the year : Nil

Sr. No.	Name of the Course / Summer School	Place	Duration	Sponsoring Agency
1				

Date :

Signature of teacher

PART B : ACADEMIC PERFORMANCE INDICATORS
CATEGORY : I
TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES

I. Direct Teaching (Lectures/ Practicals/ Tutorials/ Field Work / Project Supervision taken should be based on verifiable records.).

Sr. No.	Course/Paper	level	Mode of teaching*	Hours allotted per week	Hours Engaged	Percentage of lectures engaged/ conducted	Grading	Proof Document*
Odd Semester								
1								
2								
3								
4								
5								
6								
7								
8								
9								
Even Semester								
10								
11								
12								
13								
14								
15								
16								
17								
18								

* Lecture (L), Tutorial (T), Practical (P), Field Work (FW), Project Supervision (PrS)
Grading Criterion:- 80% and above ñ Good; Below 80% but 70% and above- Satisfactory; Less than 70%- Not satisfactory.

****As per table under the document Annexure I (A)**

Overall Grading (Category : I) :-	
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Verified and found correct :

Signature of Teacher

Signature of V.C./H.O.D./Principal

Final Score approved by the Screening / Selection Committee :
(For Category : I)

Signature of Chairman
Screening / Selection Committee

PART B : ACADEMIC PERFORMANCE INDICATORS
CATEGORY : II

INVOLVEMENT IN ADMINISTRATIVE, EXAMINATION, CO-CURRICULAR, EXTENSION AND PROFESSIONAL DEVELOPMENT RELATED ACTIVITIES.

II i. Administrative Responsibility.

Sr. No.	Responsibility	Nature of Work	Grading	Proof Document**
1.				
2.				
3.				

II ii. Contribution to corporate life through committees and duties assigned by the authority.

Sr. No.	Responsibility	Nature of Work	Grading	Proof Document**
1.				
2.				
3.				

II iii. Examination Work:

Sr. No.	Responsibility	Nature of Work	Grading	Proof Document**
1.				
2.				
3.				

II iv. Discipline related co-curricular activities:

Sr. No.	Responsibility	Nature of Work	Grading	Proof Document**
1.				
2.				
3.				

II v. Other co-curricular activities:

Sr. No.	Responsibility	Nature of Work	Grading	Proof Document**
1.				
2.				
3.				

II vi. Extension and dissemination activities:

Sr. No.	Responsibility	Nature of Work	Grading	Proof Document**
1.				
2.				
3.				

II vii. Institutional governance:

Sr. No.	Responsibility	Nature of Work	Grading	Proof Document**
1.				
2.				
3.				

II viii. Conduct of Lectures:

Sr. No.	Responsibility	Nature of Work	Grading	Proof Document**
1.				
2.				
3.				

II ix. Participatory and Innovative Learning:

Sr. No.	Responsibility	Nature of Work	Grading	Proof Document**
1.				
2.				
3.				

II x. Evidence of actively involved in guiding Ph.D. students:

Sr. No.	No. of Ph.D. Students Registered	No. of Ph.D. Students submitted Thesis	No of Students Awarded Ph.D. Degree	Grading	Proof Document**
1.					
2.					
3.					

II xi. Conduct of Research Projects:

Sr. No.	Title of Project	Major/ Minor	Period of Award	Amount Approved	Name of Funding Agency	Grading	Proof Document**
1.							
2.							
3.							

II xii. Research paper Published:

Sr. No.	Title with page nos.	Journal	ISSN / ISBN No.	Whether peer reviewed Impact Factor, if any	No. of co-authors	Whether you are the main author	Whether Refereed / other Journal as notified by the UGC#	Grading	Proof Document**
1									
Total									

Grading Criteria:- Good - Involved in at least 3 Activities; **Satisfactory-** 1-2 activities and **Not-satisfactory** - Not involved/ undertaken any of the activities.

****As per table under the document Annexure II (A)**

Overall Grading (Category : II) :-	
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Signature of Teacher

Verified and found correct:

Signature of V.C. /Principal/H.O.D.

**Final Score approved by the Screening / Selection Committee :
(For Category II)**

**Signature of Chairman
Screening / Selection Committee**

PART B : ACADEMIC PERFORMANCE INDICATORS
CATEGORY : III
RESEARCH, PUBLICATIONS AND ACADEMIC CONTRIBUTIONS

III A. Research Papers publication:

Sr. No.	Title with page nos.	Journal	ISSN / ISBN No.	Whether peer reviewed Impact Factor, if any	No. of co-authors	Whether you are the main author	Whether Refereed / other Journal as notified by the UGC#	Augmented API Score	Proof Document**
1									
Total									

III B.a. Publications other than journal articles (books, chapters in books):

Sr. No.	Title with page nos./ Chapter with page no.	Book Title, editor & publisher	Publication International/ National/ Local	ISSN/ ISBN No.	Whether approved by University	No. of co-authors	Whether you are the main author	API Score	Proof Document**
1									
Total									

III B.b. Publications in the form of Cassettes/CDs/DVDs, Tracks published/ Recorded:

Sr. No.	Cassettes/CDs/DVDs, Tracks published/Recorded	Company	Publication International/National/Local	Whether approved by University	No. of artists	Whether you are the main artist	API Score	Proof Document**
1								
Total								

III B.c. Publications in the form of individual Cassettes/CDs/DVDs, Tracks published/ Recorded:

Sr. No.	Individual Cassettes/CDs/DVDs, Tracks published/ Recorded	Company	Publication International/ National/ Local	Whether approved by University	API Score	Proof Document **
1						
Total						

III C. CREATION OF ICT MEDIATED PEDAGOGY AND CONTENT AND DEVELOPMENT OF NEW AND INNOVATIVE COURSES AND CURRICULA

Sr. No.	Innovative Pedagogy/ New Curricula/ Courses/ MOOCs/ E-Content	Name of Activity	Authority Concern	Publisher	Course Credit/ Module	API Score	Proof Document **
1							
Total							

III D.a RESEARCH GUIDANCE:

Sr. No.	Number Enrolled	Thesis Submitted	Degree awarded	API Score	Proof Document* *
M. Phil.					
Ph. D.					
P.G. Dissertation					
Total					

III D.b RESEARCH PROJECTS COMPLETED:**III D. b (i). Sponsored Projects:**

Sr. No.	Title	Agency	Period	Grant / Amount Mobilized (Rs lakh)	Policy Document Generated	API Score	Proof Document* *
1							
Total							

III D.b (ii). Consultancy Projects:

Sr. No.	Title	Agency	Period	Grant / Amount Mobilized (Rs lakh)	Policy Document Generated	API Score	Proof Document* *
1							
Total							

III D.c ONGOING RESEARCH PROJECTS:**III D.c (i). Sponsored Projects:**

Sr. No.	Title	Agency	Period	Grant / Amount Mobilized (Rs lakh)	API Score	Proof Document **
1						
Total						

III D. c (ii). Consultancy Projects:

Sr. No.	Title	Agency	Period	Grant / Amount Mobilized (Rs lakh)	API Score	Proof Document **
1						
Total						

III E.a Patents Awards:

Sr. No.	Title of Patents	Award conferring Organization	National/ International	Patent Number	API Score	Proof Document**
1						
2						
3						
Total						

III E. b Policy Document:

Sr. No.	Title of Document	Policy Document Submitted to	International/ National/ State Government/ Central Government	Publisher	API Score	Proof Document**
1						
2						
3						
Total						

III E. c. Fellowships and Awards:

Sr. No.	Fellowship/ Award	Award conferring Organization	Event Organized by	Whether international / national / state / regional / college or university level	API Score	Proof Document**
1						
2						
3						
Total						

III F. Invited lectures / Paper delivered in conferences / seminars:

Sr. No.	Invited Talk/ Paper presented	Title of Conference / Seminar	Event Organized by	Whether International (Abroad) / International (Within Country) National / State / Regional / College or University level	API Score	Proof Document**
1						
2						
3						
Total						

Note:

- ❖ Paper presented if part of edited book or proceeding then it can be claimed only once.
- ❖ For joint supervision of research students, the formula shall be 70% of the total score for Supervisor and Co-supervisor. Supervisor and Co-supervisor, both shall get 7 marks each.
- ❖ *For the purpose of calculating research score of the teacher, the combined research score from the categories of 5(b). Policy Document and 6. Invited lectures/Resource Person/Paper presentation shall have an upper capping of thirty percent of the total research score of the teacher concerned.

****As per table under the document Annexure III (A)**

Total Score (Category : III) :-	
--	--

Signature of Teacher
Verified and found correct :

Signature of V.C./ Principal / H.O.D.
Final Score approved by the Screening / Selection Committee :
(For Category :III)

Signature of Chairman
Screening / Selection Committee

IV. SUMMARY OF GRADES/ API SCORES

Category	Criteria	Last Academic.	GRADES / API	Annual API Score for Category III Only
I	Assessment Criterion for Teaching, Learning and Evaluation Related Activities			
II	Involvement in Administrative, Examination, Co-curricular, Extension and Professional Development Related Activities			
III	Research and Academic Contribution			

Signature of Teacher

Verified and found correct :

Signature of V.C./ Principal / H.O.D.

Signature of Chairman
Screening / Selection Committee

PART C : OTHER RELEVANT INFORMATION

Please give details of any other credential, significant contributions, awards received etc. not mentioned earlier.

Sr.No.	Details (Mention Year, value etc. where relevant)
1	
2	
3	
4	
5	
6	
7	
8	
9	
10	

*Annexure-IV
LIST OF ENCLOSURES: (Please attach, copies of certificates, sanction orders, papers etc. wherever necessary)

- 1.
- 2.
- 3.

I certify that the information provided is correct as per records available with the University / College and / or documents enclosed along with the duly filled PBAS proforma.

Signature of the faculty with
Designation, Place & Date

Signature of V.C./ School
Chairperson / Principal / HOD

N:B: The Annual Self-Assessment proforma duly filled along with all enclosures, submitted for CAS promotions will be verified by the university/college and information filed with the IQAC.

Name :

Designation :

Assessment Year :

EVALUATION BY THE HEAD OF THE DEPARTMENT OR PRINCIPAL.

- a) State whether the facts stated above are correct, if not, state the correct facts.
b) Do you agree with the Performance based appraisal done by the teacher ? if not, give reasons why you do not agree.

D) Verification & Evaluation in respects of Grades/ API.

Item	Correct	Exaggerated	Excellent	Very Good	Average
Category I					
Category II					
Category III					
A					
B					
C					
D					
E					

- II) A) General Intelligence : _____
B) Capacity to get work in
Respect of research & teaching
C) Technical Ability : _____
D) Administrative ability including
Judgment initiative and drive
(if applicable) : _____
E) Integrity and Character : _____
F) Whether powers delegated are
Fully utilized. : _____
G) General Assessment ____ * A+ = Outstanding, A = Very Good, B+ = Positively Good,
B = Good, C+ = Satisfactory, C = Not Satisfactory
(* Strike out which is not applicable.)

Date : / /

Signature of Reporting Officer

Observation of the Reviewing Officer (Vice-Chancellor) :

Date : / /

Signature of Reviewing Officer

Appendix-III

Sant Gadge Baba Amravati University, Amravati.
PBAS Proforma for promotion under CAS
Assessment Period -
(PART A, PART B & PART C)

(For Teachers other than Physical Education Persons, Librarians and teachers of Music and Performing Arts)

PART A : GENERAL INFORMATION

1. Name (in Block Letters) :
2. Father's/Husband's Name :
3. Department :
4. Current Designation & Grade Pay :
5. Date of last Promotion :
6. Address for correspondence (with Pin code) :
7. Permanent Address (with Pin code) :

Telephone No. :

Email :

8. Whether acquired any degrees or fresh academic qualifications during the year :

9. Academic Staff College Orientation / Refresher Course attended during the year : Nil

Sr. No.	Name of the Course / Summer School	Place	Duration	Sponsoring Agency
1				

Date :

Signature of teacher

PART B : ACADEMIC PERFORMANCE INDICATORS

CATEGORY : I

TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES

I. Direct Teaching (Lectures/ Practicals/ Tutorials/ Field Work / Project Supervision taken should be based on verifiable records.).

Sr. No.	Course/Paper	level	Mode of teaching*	Hours allotted per week	Hours Engaged	Percentage of lectures engaged/ conducted	Grading	Proof Document* *
Odd Semester								
1								
2								
3								
4								
5								
6								
7								
8								
9								

Even Semester								
10								
11								
12								
13								
14								
15								
16								
17								
18								

* Lecture (L), Tutorial (T), Practical (P), Field Work (FW), Project Supervision (PrS)

Grading Criterion:- 80% and above ñ Good; Below 80% but 70% and above- Satisfactory; Less than 70%- Not satisfactory.

****As per table under the document Annexure I (A)**

Overall Grading (Category : I) :-	
--	--

Verified and found correct :

Signature of Teacher

Signature of V.C./H.O.D./Principal

Final Score approved by the Screening / Selection Committee :
(For Category : I)

Signature of Chairman
Screening / Selection Committee

PART B : ACADEMIC PERFORMANCE INDICATORS

CATEGORY : II

INVOLVEMENT IN ADMINISTRATIVE, EXAMINATION, CO-CURRICULAR, EXTENSION AND PROFESSIONAL DEVELOPMENT RELATED ACTIVITIES.

II i. Administrative Responsibility.

Sr. No.	Responsibility	Nature of Work	Grading	Proof Document**
1.				
2.				
3.				

II ii. Contribution to corporate life through committees and duties assigned by the authority.

Sr. No.	Responsibility	Nature of Work	Grading	Proof Document**
1.				
2.				
3.				

II iii. Examination Work:

Sr. No.	Responsibility	Nature of Work	Grading	Proof Document**
1.				
2.				
3.				

II iv. Discipline related co-curricular activities:

Sr. No.	Responsibility	Nature of Work	Grading	Proof Document**
1.				
2.				
3.				

II v. Other co-curricular activities:

Sr. No.	Responsibility	Nature of Work	Grading	Proof Document**
1.				
2.				
3.				

II vi. Extension and dissemination activities:

Sr. No.	Responsibility	Nature of Work	Grading	Proof Document**
1.				
2.				
3.				

II vii. Institutional governance:

Sr. No.	Responsibility	Nature of Work	Grading	Proof Document**
1.				
2.				
3.				

II viii. Conduct of Lectures:

Sr. No.	Responsibility	Nature of Work	Grading	Proof Document**
1.				
2.				
3.				

II ix. Participatory and Innovative Learning:

Sr. No.	Responsibility	Nature of Work	Grading	Proof Document**
1.				
2.				
3.				

II x. Evidence of actively involved in guiding Ph.D. students:

Sr. No.	No. of Ph.D. Students Registered	No. of Ph.D. Students submitted Thesis	No of Students Awarded Ph.D. Degree	Grading	Proof Document**
1.					
2.					
3.					

II xi. Conduct of Research Projects:

Sr. No.	Title of Project	Major/ Minor	Period of Award	Amount Approved	Name of Funding Agency	Grading	Proof Document**
1.							
2.							
3.							

II xii. Research paper Published:

Sr. No.	Title with page nos.	Journal	ISSN / ISBN No.	Whether peer reviewed Impact Factor, if any	No. of co-authors	Whether you are the main author	Whether Refereed / other Journal as notified by the UGC#	Grading	Proof Document**
1									
Total									

Grading Criteria:- Good - Involved in at least 3 Activities; **Satisfactory-** 1-2 activities and **Not-satisfactory** - Not involved/ undertaken any of the activities.

****As per table under the document Annexure II (A)**

Overall Grading (Category : II) :-	
---	--

Signature of Teacher

Verified and found correct:

Signature of V.C. /Principal/H.O.D.

**Final Score approved by the Screening / Selection Committee :
(For Category II)**

**Signature of Chairman
Screening / Selection Committee**

PART B : ACADEMIC PERFORMANCE INDICATORS

CATEGORY : III

RESEARCH, PUBLICATIONS AND ACADEMIC CONTRIBUTIONS

III A. Research Papers publication:

Sr. No.	Title with page nos.	Journal	ISSN / ISBN No.	Whether peer reviewed Impact Factor, if any	No. of co-authors	Whether you are the main author	Whether Refereed / other Journal as notified by the UGC#	Augmented API Score	Proof Document**
1									
Total									

III B.a. Publications other than journal articles (books, chapters in books):

Sr. No.	Title with page nos./ Chapter with page no.	Book Title, editor & publisher	Publication International/ National/ Local	ISSN/ ISBN No.	Whether approved by University	No. of co-authors	Whether you are the main author	API Score	Proof Document**
1									
Total									

III B.b. Publications in the form of Cassettes/CDs/DVDs, Tracks published/ Recorded:

Sr. No.	Cassettes/CDs/DVDs, Tracks published/Recorded	Company	Publication International / National/ Local	Whether approved by University	No. of artists	Whether you are the main artist	API Score	Proof Document**
1								
Total								

III B.c. Publications in the form of individual Cassettes/CDs/DVDs, Tracks published/ Recorded:

Sr. No.	Individual Cassettes/CDs/DVDs, Tracks published/ Recorded	Company	Publication International/ National/ Local	Whether approved by University	API Score	Proof Document**
1						
Total						

III C. CREATION OF ICT MEDIATED PEDAGOGY AND CONTENT AND DEVELOPMENT OF NEW AND INNOVATIVE COURSES AND CURRICULA

Sr. No.	Innovative Pedagogy/ New Curricula/ Courses/ MOOCs/ E-Content	Name of Activity	Authority Concern	Publisher	Course Credit/ Module	API Score	Proof Document**
1							
Total							

III D.a RESEARCH GUIDANCE:

Sr. No.	Number Enrolled	Thesis Submitted	Degree awarded	API Score	Proof Document**
M. Phil.					
Ph. D.					
P.G. Dissertation					
Total					

III D.b RESEARCH PROJECTS COMPLETED:

III D. b (i). Sponsored Projects:

Sr. No.	Title	Agency	Period	Grant / Amount Mobilized (Rs lakh)	Policy Document Generated	API Score	Proof Document* *
1							
	Total						

III D.b (ii). Consultancy Projects:

Sr. No.	Title	Agency	Period	Grant / Amount Mobilized (Rs lakh)	Policy Document Generated	API Score	Proof Document* *
1							
	Total						

III D.c ONGOING RESEARCH PROJECTS:

III D.c (i). Sponsored Projects:

Sr. No.	Title	Agency	Period	Grant / Amount Mobilized (Rs lakh)	API Score	Proof Document**
1						
	Total					

III D. c (ii). Consultancy Projects:

Sr. No.	Title	Agency	Period	Grant / Amount Mobilized (Rs lakh)	API Score	Proof Document**
1						
	Total					

III E.a Patents Awards:

Sr. No.	Title of Patents	Award conferring Organization	National/ International	Patent Number	API Score	Proof Document**
1						
2						
3						
	Total					

III E. b Policy Document:

Sr. No.	Title of Document	Policy Document Submitted to	International/ National/ State Government/ Central Government	Publisher	API Score	Proof Document**
1						
2						
3						
	Total					

III E. c. Fellowships and Awards:

Sr. No.	Fellowship/ Award	Award conferring Organization	Event Organized by	Whether international / national / state / regional / college or university level	API Score	Proof Document**
1						
2						
3						
	Total					

III F. Invited lectures / Paper delivered in conferences / seminars:

Sr. No.	Invited Talk/ Paper presented	Title of Conference / Seminar	Event Organized by	Whether International (Abroad) / International (Within Country) National / State / Regional / College or University level	API Score	Proof Document**
1						
2						
3						
Total						

- Note:
- ❖ Paper presented if part of edited book or proceeding then it can be claimed only once.
 - ❖ For joint supervision of research students, the formula shall be 70% of the total score for Supervisor and Co-supervisor. Supervisor and Co-supervisor, both shall get 7 marks each.
 - ❖ *For the purpose of calculating research score of the teacher, the combined research score from the categories of 5(b). Policy Document and 6. Invited lectures/Resource Person/Paper presentation shall have an upper capping of thirty percent of the total research score of the teacher concerned.

**As per table under the document Annexure III (A)

Total Score (Category : III) :-	
-----------------------------------	--

Signature of Teacher

Verified and found correct :

Signature of V.C./ Principal / H.O.D.

Final Score approved by the Screening / Selection Committee :
(For Category :III)

Signature of Chairman
Screening / Selection Committee

IV. SUMMARY OF GRADES/ API SCORES

Category	Criteria	Last Academic.	GRADES / API	Annual Av. API Score for Assessment Period for Category III Only
I	Assessment Criterion for Teaching, Learning and Evaluation Related Activities			
II	Involvement in Administrative, Examination, Co-curricular, Extension and Professional Development Related Activities			
III	Research and Academic Contribution			

Signature of Teacher

Verified and found correct :

Signature of V.C./ Principal / H.O.D.

Signature of Chairman
Screening / Selection Committee

PART C : OTHER RELEVANT INFORMATION

Please give details of any other credential, significant contributions, awards received etc. not mentioned earlier.

Sr.No.	Details (Mention Year, value etc. where relevant)
1	
2	
3	
4	
5	
6	
7	
8	
9	
10	

*Annexure-IV

LIST OF ENCLOSURES: *(Please attach, copies of certificates, sanction orders, papers etc. wherever necessary)*

- 1.
- 2.
- 3.

I certify that the information provided is correct as per records available with the University / College and / or documents enclosed along with the duly filled PBAS proforma.

Signature of the faculty with
Designation, Place & Date

Signature of V.C./ School
Chairperson / Principal / HOD

N:B: The Annual Self-Assessment proforma duly filled along with all enclosures, submitted for CAS promotions will be verified by the university/college and information filed with the IQAC.

Name :

Designation :

Assessment Year :

EVALUATION BY THE HEAD OF THE DEPARTMENT OR PRINCIPAL.

- c) State whether the facts stated above are correct, if not, state the correct facts.
- d) Do you agree with the Performance based appraisal done by the teacher ? if not, give reasons why you do not agree.

D) Verification & Evaluation in respects of Grades/ API.

Item	Correct	Exaggerated	Excellent	Very Good	Average
Category I					
Category II					
Category III					
A					
B					
C					
D					
E					

- II) A) General Intelligence : _____
 B) Capacity to get work in
 Respect of research & teaching
 C) Technical Ability : _____
 D) Administrative ability including
 Judgment initiative and drive
 (if applicable) : _____

 E) Integrity and Character : _____
 F) Whether powers delegated are
 Fully utilized. : _____
 G) General Assessment ____ * A+ = Outstanding, A = Very Good, B+ = Positively Good,
 B = Good, C+ = Satisfactory, C = Not Satisfactory
 (* Strike out which is not applicable.)

Date : / /

Signature of Reporting Officer

Observation of the Reviewing Officer (Vice-Chancellor) :

Date : / /

Signature of Reviewing Officer

Annexure I (A)

Sr. No.	Document
1	Student Attendance certified by HOD/ Head of the institute
2	Academic Diary certified by HOD/ Head of the institute
3	Total teaching hours Certificate from HOD
4	Certificate from University Authorities
5	Course conduction certificates
6	Other certificates

Annexure II (A)

Sr. No.	Document
1	Proof of Co-curricular activities in the form of letter/ Certificate / Any other document certified by HOD or head of institution
2	Proof of Extension activities in the form of letter/ Certificate/ Any other document certified by HOD or head of institution
3	Administrative committee certificates/ Letters / Any other document certified by HOD or head of institution
4	Certificate / Letter from Conference organizing committee
5	Course conduction certificates
6	Certificate/ Letter from BOS or other bodies
7	Other certificates

Annexure III (A)

Sr. No.	Document
1	Published paper, Journal home page for Impact factor
2	Books front page along with editorial team or Book chapter first page
3	Project Award Certificate/ Midterm Evaluation Report/ Final Project Report/ Utilization Certificate / Project Extension Letter
4	Project outcome report/ Patent award document
5	Student registration Letter/ Thesis submission letter / Notification
6	Fellowship award certificate
	Invited talk letter of intend/ Certificate/ Certificate of paper presentation along with copy of abstract book
7	Other certificates

Section II

Appendix-IV

**Sant Gadge Baba Amravati University, Amravati.
Academic Performance Indicators (APIs) and Scores developed for
adoption of Performance Based Appraisal System (PBAS) for
Appointments and Promotions under Career Advancement
Scheme (CAS) of University Director / Deputy Director /
Assistant Director of Physical Education & Sports and
College Director of Physical Education & Sports.**

Instructions for Filling up Part B of the PBAS Proforma

(Please read the Instructions carefully before filling the proforma for Category I, II, III)

Part B of the Proforma is based on Government of Maharashtra, Higher and Technical Education, GR No. Misc-2018/C.R56/18/UNI-1 of 7th Central Pay Commission and UGC Regulations on minimum qualifications for appointment of teachers and other academic staff in universities and colleges and measure for the maintenance of standards in Higher Education, 2018.

B (I) is based on API Grading/ scoring for **Category I** of the Table. Detailed information for 2018-19 or most recent assessment year is to be provided.

B (II) is based on **Category II** of the Table. Detailed information for 2018-19 or most recent assessment year is to be provided.

B (III) is based on **Category III** of the Table. Detailed information for the entire assessment period is to be provided.

The proforma is to be filled as per the tables and self-assessment scores/ grades given. For each category, even though several avenue of activities and their API scores are given to provide choice/ opportunity to the teacher, maximum limit of scores that can be given or carried forward under each category/area is indicated in the Table-A and B for University and College teachers respectively as per GR No. Misc-2018/C.R56/18/UNI-1 of 7th Central Pay Commission and UGC Regulations on minimum qualifications for appointment of teachers and other academic staff in universities and colleges and measure for the maintenance of standards in Higher Education, 2018.

NB. The self-assessment scores are subject to verification by the University / College, and by the Screening cum Verification Committee or Selection Committee as the case may be.

**CATEGORY I : ASSESSMENT CRITERION FOR TEACHING, TRAINING, COACHING,
SPORTS PERSON DEVELOPMENT AND SPORTS MANAGEMENT ACTIVITIES.**

Direct Teaching:

Indicator/ Activity	Post Held	Grading Criteria
i. Lecture cum practice based athlete / sports classes, seminars undertaken as per allotted hours /organizing and conducting coaching camps / sports person development / training programmes.	Assistant Director /	90% and above - Good
	College Director	Above 80% but below 90% -
	Deputy Director	Satisfactory
	Director	Less than 80%- Not satisfactory
ii. Identifying sports talents and Monitoring sports excellence among students.		

CATEGORY: II. Involvement in Administrative, Examination, Co-curricular, Extension and Professional Development Related Activities.

II.a. Organizing Intra-college competitions.:

Indicator/ Activity	Post Held	Grading Criteria
Organizing and conducting sports and games competitions at the Intra-college Levels	Assistant Director / College Director/ Deputy Director/ Director	Good – Intra college competition in more than 5 disciplines. Satisfactory - Intra college competition in 3- 5 disciplines. Unsatisfactory ñ Neither Good nor satisfactory

II.b. Institution Participating in external competitions.:

Indicator/ Activity	Post Held	Grading Criteria
Organizing and conducting sports and games competitions at the International / National /State/ District /Inter University/Inter Zonal.	Assistant Director / College Director/ Deputy Director/ Director	Good - National level competition in at least one discipline plus State/District level competition in at least 3 disciplines. Satisfactory - State level competition in at least one discipline plus district level competition in at least 3 disciplines. Or District level competition in at least 5 Disciplines Unsatisfactory ñ neither good nor satisfactory

II.c. Up gradation of Sports fields.:

Indicator/ Activity	Post Held	Grading Criteria
Up-gradation of sports and physical training infrastructure with scientific and Technological inputs. Development and maintenance of play fields and sports and physical Education facilities .	Assistant Director / College Director/ Deputy Director/ Director	Good/Satisfactory/ Not-Satisfactory to be assessed by the Promotion committee .

II.d. Student Participation, Coaching, Organization of Workshops, Research publications.:

Indicator/ Activity	Post Held	Grading Criteria
i. At least one student of the institution participating in national/ state/ university (For college levels only) teams. Organizing state/ national/ inter university/ inter college level competition. ii. Being invited for coaching at State/National level. iii. Organizing at least three workshops in a year. iv. Publications of at least one research paper in UGC approved journal. v. Assistance in college administration and governance related work including work done during admissions, examinations and extracurricular college activities.	Assistant Director / College Director/ Deputy Director/ Director	Good: Involved in any two activities. . Satisfactory: 1 activity Not Satisfactory : Not involved/ Undertaken any of the activities ..
Overall Grading For Category I and II	Good: Good in Criteria I and satisfactory/good in any other items under Criteria II. Satisfactory: Satisfactory in Criteria I and satisfactory/good in any other two items under Criteria II. Not Satisfactory: If neither good nor satisfactory in overall grading.	
Note:	1. It is recommended to use ICT technology to monitor the attendance of sport physical education and compute the criteria of assessment. 2. The institution must obtain student feedback. The feedback must be shared with the concerned Director of Physical and Education and Sports and also the CAS Promotion committee. 3. The system of tracking user grievances and the extent of grievance redress details may also be made available to the CAS Promotion Committee.	

Note: For the purpose of assessing the grading of Activity at Criteria I and Criterion II, all such periods of duration which have been spent by the teacher on different kinds of paid leaves such as Maternity Leave, Child Care Leave, Study Leave, Medical Leave, Extraordinary Leave and Deputation shall be excluded from the grading assessment. Teacher shall be assessed for the remaining period of duration and the same shall be extrapolated for the entire period of assessment to arrive at the grading of the teacher. The teacher on such leaves or deputation as mentioned above shall not be put to any disadvantage for promotion under CAS due to his/her absence from his/her teaching responsibilities subject to the condition that such leave/deputation was undertaken with the prior approval of the competent authority following all procedures laid down in these regulations and as per the acts, statutes and ordinances of the parent institution.

CATEGORY-III: RESEARCH AND ACADEMIC CONTRIBUTIONS

Based on the teacher's self-assessment, API scores are proposed for research and academic contributions. The minimum API scores required for teachers from this category are different for different levels of promotion in universities and colleges. The self-assessment score shall be based on verifiable records and shall be finalized by the screening cum evaluation committee for the promotion of Assistant Professor to higher grades and Selection Committee for the promotion of Assistant Professor to Associate Professor and Associate Professor to Professor and for direct recruitment of Associate Professor and Professor.

Sr. No.	Category	Academic/ Research Activity	Faculty of Sciences / Engineering / Agriculture / Medical / Veterinary Sciences	Faculties of Languages / Humanities / Arts / Social Sciences / Library/ Education / Physical education/ Management
1	III (A) Research Paper Publication	Research Papers published in: Peer-Revived or UGC listed Journals #	8 per paper	10 Per paper
2	III (B) Publications (other than Research Papers)	a) Books authored which are published by		
		International Publisher	12	12
		National Publisher	10	10
		Chapter in Edited Book	05	05
		Editor of Book by International Publisher	10	10
		Editor of Book by National Publisher	08	08
		b) Translation work in Indian and Foreign Languages by qualified faculties		
		Chapter or Research Paper	03	03
		Book	08	08
3	III (C) Creation of ICT mediated pedagogy and content and development of new and innovative courses and curricula	a) Development of innovative pedagogy	05	05
		b) Design of new curricula and courses	02/ curricula / course	02/ curricula / course
		c) MOOCs		
		Development of complete MOOCs in 4 quadrants (4 credit course) (In case of MOOCs lesser credit 5 marks/ credit)	20	20
		MOOCs (Develop in 4 quadrant) Per module/ lecture	05	05
		Content writer/ subject matter expert for each module of MOOCs (at least one quadrant)	02	02
		Course coordinator for MOOCs (4 Credit Course) (In case of MOOCs of lesser credits 02 marks/ credit)	08	08
		d) E-Content		
		Development of e -Content in 4 quadrants for a complete course/e-book	12	12
		e-Content (developed in 4 quadrants) per module	05	05
		Contribution to development of e-content module in complete course/paper/e- book (at least one quadrant)	02	02
		Editor of e-content for complete course/ paper e-book	10	10

4	III (D) Research	a) Research Guidance		
		Ph.D	10/ Degree Award 05/ Thesis Submitted	10/ Degree Award 05/ Thesis Submitted
		M.Phil / PG Dissertation	02/ Degree Award	02/ Degree Award
		b) Research Project Completed		
		More than 10 lakhs	10	10
		Less than 10 lakhs	05	05
		c) Research Projects Ongoing :		
		More than 10 lakhs	05	05
		Less than 10 lakhs	02	02
		d) Consultancy	03	03
5	III (E) Patents and Policy Documents	a) Patents		
		International	10	10
		National	07	07
		b) *Policy Document (Submitted to an International body/organization like UNO/UNESCO/World Bank/International Monetary Fund etc. or Central Government or State Government)		
		International	10	10
		National	07	07
		State	04	04
		c) Awards/Fellowship		
		International	07	07
		National	05	05
6	III (F) Invited Talks/ Paper Presentation	*Invited lectures / Resource Person/ paper presentation in Seminars/ Conferences/full paper in Conference Proceedings (Paper presented in Seminars/Conferences and also published as full paper in Conference Proceedings will be counted only once)		
		International (Abroad)	07	07
		International (within country)	05	05
		National	03	03
		State/University	02	02

The Research score for research papers would be augmented as follows:

Peer-Reviewed or UGC-listed Journals (Impact factor to be determined as per Thomson Reuters list):

- i) Paper in refereed journals without impact factor 5 Points
- ii) Paper with impact factor less than 1 10 Points
- iii) Paper with impact factor between 1 and 2 15 Points
- iv) Paper with impact factor between 2 and 5 20 Points
- v) Paper with impact factor between 5 and 10 25 Points
- vi) Paper with impact factor >10 30 Points

a) Two authors: 70% of total value of publication for each author.

b) More than two authors: 70% of total value of publication for the First/Principal/Corresponding author and 30% of total value of publication for each of the joint authors .

Joint Projects: Principal Investigator and Co-investigator would get 50% each.

Note:

- ❖ Paper presented if part of edited book or proceeding then it can be claimed only once.
- ❖ For joint supervision of research students, the formula shall be 70% of the total score for Supervisor and Co-supervisor. Supervisor and Co-supervisor, both shall get 7 marks each.
- ❖ *For the purpose of calculating research score of the teacher, the combined research score from the categories of 5(b). Policy Document and 6 .Invited lectures/Resource Person/Paper presentation shall have an upper capping of thirty percent of the total research score of the teacher concerned.

TABLE A
(Minimum API requirement for the promotion of University Director/Deputy Director, Assistant Director, Physical Education and Sports)

Category	Activity	Assistant Director / equivalent cadres: (Stage 1 to Stage 2/ Academic Level 10 to 11)	Assistant Director to Assistant Director (Selection Grade) / equivalent cadres: (Stage 2 to Stage 3/ Academic Level 11 to 12)	Assistant Director (Selection Grade/ Deputy Director) (Stage 3) to Deputy Director /equivalent cadres (Stage 4 / Academic Level 12 to 13A)	Deputy Director (Stage 4) to Deputy Director /equivalent cadres (Stage 5/ Academic Level 13 A to 14)
I	Assessment Criterion for Teaching, Learning and Evaluation Related	Good or Satisfactory Grading			
II	Involvement in Administrative, Examination, Co-curricular, Extension and Professional Development Related Activities.				
III	Research and Academic Contributions- Minimum Score required - to be assessed cumulatively	40 / Assessment period	100 / Assessment period	90 / Assessment period	120 / Assessment period
IV	Expert Assessment System	Screening cum evaluation committee	Screening cum evaluation committee	Selection Committee	Selection Committee

TABLE B

Minimum API requirement for the promotion of College/ Affiliated Institute Director/Deputy Director, Assistant Director, Physical Education and Sports.

Category	Activity	Assistant Director / equivalent cadres: (Stage 1 to Stage 2/ Academic Level 10 to 11)	Assistant Director to Assistant Director (Selection Grade) / equivalent cadres: (Stage 2 to Stage 3/ Academic Level 11 to 12)	Assistant Director (Selection Grade/ Deputy Director) (Stage 3) to Deputy Director /equivalent cadres (Stage 4 / Academic Level 12 to 13A)
----------	----------	---	--	---

I	Assessment Criterion for Teaching, Learning and Evaluation Related	Good or Satisfactory Grading		
II	Involvement in Administrative, Examination, Co-curricular, Extension and Professional Development Related Activities.			
III	Research and Academic Contributions- Minimum Score required - to be assessed cumulatively	20 / Assessment period	50 / Assessment period	45 / Assessment period
IV	Expert Assessment System	Screening cum evaluation committee	Screening cum evaluation committee	Selection Committee

MINIMUM QUALIFICATIONS FOR THE POSTS OF ASSISTANT DIRECTOR OF PHYSICAL EDUCATION AND SPORTS, DEPUTY DIRECTOR OF PHYSICAL EDUCATION AND SPORTS AND DIRECTOR OF PHYSICAL EDUCATION AND SPORTS (DPES)

TABLE C

S. No.	Post	Eligibility	Minimum Academic Performance Requirements and Screening/Selection Criteria
1	University Assistant Director of Physical Education and Sports/ College Director of Physical Education and Sports	A. i. A Master's degree in Physical Education and Sports or Physical Education or Sports Science with 55% marks (or an equivalent grade in a point-scale, wherever the grading system is followed). ii. Record having represented the University/ College at the inter-university/intercollegiate competitions or the State and /or National championships.	Physical Fitness Test Norms a) Subject to the provisions of these Rules, all candidates who are required to undertake the physical fitness test are required to produce a medical certificate certifying that he/she is medically fit before undertaking such tests.

		iii. Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC, CSIR, or a similar test accredited by the UGC, like SET or who are or have been awarded a Ph. D. Degree in accordance with the University Grants Commission (Minimum Standards and Procedure for Award of M.Phil./ Ph.D. Degree) Regulations, 2009 or 2016 and their amendments from time to time as the case may be. Provided that, the candidates registered for the Ph.D. degree prior to July 11, 2009, shall be governed by the provisions of the then existing Ordinances / Bye-laws / Regulations of the Institutions awarding the degree and such Ph.D. candidates shall be exempted from the requirement of NET/ SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities/Colleges/Institutions subject to the fulfillment of the following conditions: - The Ph.D. degree of the candidate has been awarded in regular mode only; - The Ph.D. thesis has been evaluated by at least two examiners; - An open Ph.D. viva voce of the candidate has been conducted; - The candidate has published two research papers from his/her Ph.D. work, out of which at least one is in a refereed journal; and - The candidate has presented at least two papers, based on his/her Ph.D. work in conferences/seminars, sponsored/funded/ supported by the UGC/CSIR/ICSSR or any similar agency. Note: The fulfillment of these conditions (a) to (e) is to be certified by the Registrar or the Dean (Academic affairs) of the University concerned. - NET/SET shall also not be required for such Masters Programmes in disciplines for which NET/SET is not conducted. However, Ph.D. degree shall remain the minimum eligibility for the appointment in such disciplines. - Passed the physical fitness test conducted in accordance with these Rules. OR B. An Asian game or commonwealth games medal winner who has a degree at least at Post- Graduation level.	b) On the production of such certificate mentioned in sub-clause (a) above, the candidate would be required to undertake the physical fitness test in accordance with the following norms as in table D.
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2	University Deputy Director of Physical Education and Sports	A. i. A Ph.D. in Physical Education or Physical Education and Sports or Sports Science. Candidates from outside the university system, in addition, shall also possess at least 55% marks (or an equivalent grade in a point scale wherever grading system is followed) at the Master's Degree level by the university concerned; ii. Eight years experience as University Assistant DPES/College DPES; iii. Evidence of organizing competitions and conducting coaching camps of at least two weeks duration; iv. Evidence of having produced good performance of teams/athletes for competitions like state/national/inter-university/combined university, etc; and Passed the physical fitness test in accordance with these Rules. OR B. An Olympic games/ world cup/ world Championship medal winner who has a degree at least at the Post-Graduation Level.	
3	University Director of Sports and Physical Education	i. A Ph.D. in Physical Education or Physical Education and Sports or Sports Science; ii. Experience of at least ten years in Physical Education and Sports as University Assistant/Deputy DPES or ten years as College DPES or teaching for ten years in Physical Education and Sports or Sports Science as Assistant/Associate Professor; iii. Evidence of organizing competitions and coaching camps of at least two weeks duration; and iv. Evidence of having produced good performance of teams/athletes for competitions like state/national/inter-university/combined university, etc.	

TABLE D

Norms For	Run/ Walk Test	Up to 30 Years	Up to 40 Years	Up to 45 Years	Up to 50 Years
Men	12 Minutes Run/ Walk Test	1800 metres	1500 metres	1200 metres	800 metres
Women	8 Minutes Run/ Walk Test	1000 metres	800 metres	600 metres	400 metres

MINIMUM ACADEMIC PERFORMANCE AND SERVICE REQUIREMENTS FOR CAREER ADVANCEMENT SCHEME (CAS) FOR DIRECTORS OF PHYSICAL EDUCATION AND SPORT IN UNIVERSITY/ COLLEGES/ INSTITUTIONS.

TABLE E

S.No.	Post	Eligibility	Minimum Academic Performance Requirements and Screening/Selection Criteria
1	Assistant Director / equivalent cadres: (Stage 1 to Stage 2/ Academic Level 10 to 11)	i. He/she has completed four years of service with a Ph.D. degree in Physical Education or Physical Education & Sports or Sports Science or five years of service with an M.Phil. Degree or six years of service for those without an M.Phil or Ph.D. degree. ii. He/she has attended one Orientation course of 21 days duration; and iii. He/she has done any one of the following: (a) Completed Refresher / Research Methodology Course/ workshop, (b) Training Teaching-Learning-Evaluation Technology Programme/ Faculty Development Programme of at least 5 days duration and (c) Taken/developed one MOOCs course (with e-certification).	i. He/she gets a 'satisfactory' or 'good' grade in the annual performance assessment reports of at least three/four/five of the last four/five/six years of the assessment period as the case may be, as specified in Table A and B of the Direction (8/2019).; and ii. The promotion is recommended by a screening-cum-evaluation committee.

2	Assistant Director to Assistant Director (Selection Grade) / equivalent cadres: (Stage 2 to Stage 3/ Academic Level 11 to 12)	i. He/she has completed five years of service in Senior Scale/ Academic Level 11. ii. He/she has done any two of the following in the last five years: (a) Completed one course / programme from among the categories of refresher courses, research methodology workshops, (b) Teaching-Learning-Evaluation Technology Programmes / Faculty Development Programmes of at least two weeks (ten days) duration, (c) Completed two courses of at least one week(five days) duration in lieu of every single course/programme of at least two weeks (ten days) duration), and (d) Taken/developed one MOOCs course in the relevant subject (with e-certification).	i. He/she gets a 'satisfactory' or 'good' grade in the annual performance assessment reports of at least four out of the last five years of the assessment period as specified in Table A and B and; ii. The promotion is recommended by a screening-cum-evaluation committee.
3	Assistant Director (Selection Grade/ Deputy Director) (Stage 3) to Deputy Director /equivalent cadres (Stage 4 / Academic Level 12 to 13A)	i. He/she has completed three years of service in Selection Grade/ Academic Level 12. ii. He/she has done any one of the following during last three years: (a) Completed one course / programme from among the categories of Refresher Courses, Research Methodology Workshop, (b) Teaching-Learning- Evaluation Technology Programmes / Faculty Development Programmes of at least two weeks (ten days) duration (or completed two courses of at least one week (five days) duration in lieu of every single course/programme of at least two weeks (ten days) duration), (c) Taken / developed one MOOCs course in relevant subject (with e-certification).	i. He/she gets a 'satisfactory' or 'good' grade performance assessment reports of at least two out of the last three years of the assessment period as specified in Table A and B, and; ii. The promotion is recommended by a selection committee on the basis of the interview performance.
4	Deputy Director (Stage 4) to Deputy Director /equivalent cadres (Stage 5/ Academic Level 13 A to 14)	i. He/she has completed three years of service in Academic Level 13A. ii. He/she has done any one of the following during last three years: (a) Completed one course / programme from among the categories of Refresher Courses, Research Methodology Workshop, (b) Teaching-Learning-Evaluation Technology Programmes / Faculty Development Programmes of at least two weeks (ten days) duration (or completed two courses of at least one week (five days) duration in lieu of every single course/programme of at least two weeks (ten days) duration), (c) Taken / developed one MOOCs course in relevant subject (with e-certification). iii. Evidence of organizing competitions and coaching camps of at least two weeks duration. iv. Evidence of having produced good performance of teams/athletes for competitions like state/national/inter-university/combined university, etc. v. A Ph.D. in Physical Education or Physical Education and Sports or Sports Science.	i. He/she gets a 'satisfactory' or 'good' grade performance assessment reports of at least two out of the last three years of the assessment period as specified in Table A, and; ii. The promotion is recommended by a selection committee.

Note: The Deputy Director Physical Education and Sports in Universities shall have two levels i.e. Academic Level 13A and Academic Level 14. However, performance assessment reports shall be calculate as per Table A under the direction for University Deputy Director.

Note:

- i. The following provisions apply only to those personnel who are not involved in teaching physical education and sports.
- ii. The Deputy Director Physical Education and Sports in Universities shall have two levels i.e. Academic Level 13A and Academic Level 14 while College Director Physical Education and Sports shall have five levels i.e. Academic Level 10, Academic Level 11, Academic Level 12, Academic Level 13A and Academic Level 14.

Appendix-V

**Sant Gadge Baba Amravati University, Amravati.
PBAS Proforma
Session-**

**(PART A, PART B & PART C)
(For University Director / Deputy Director /
Assistant Director of Physical Education & Sports and
College Director of Physical Education & Sports.)**

PART A : GENERAL INFORMATION

1. Name (in Block Letters) :

2. Father's/Husband's Name :

3. Department :

4. Current Designation & Grade Pay :

5. Date of last Promotion :

6. Address for correspondence (with Pin code) :

7. Permanent Address (with Pin code) :

Telephone No. :

Email :

8. Whether acquired any degrees or fresh academic qualifications during the year :

9. Academic Staff College Orientation / Refresher Course attended during the year : Nil

Sr. No.	Name of the Course / Summer School	Place	Duration	Sponsoring Agency
1				

Date :

Signature of teacher

PART B : ACADEMIC PERFORMANCE INDICATORS**CATEGORY : I****ASSESSMENT CRITERION FOR TEACHING, TRAINING, COACHING, SPORTS PERSON DEVELOPMENT AND SPORTS MANAGEMENT ACTIVITIES**

Direct Teaching I a. Lecture cum practice based athlete/sports classes, practical, seminars undertaken as per percentage of allotted hours.

Sr. No.	Course/Paper	level	Mode of teaching*	Hours allotted per week	Hours Engaged	Percentage of lectures engaged/ conducted	Grading	Proof Document**
Odd Semester								
1								
2								
3								
4								
5								
6								
7								
8								
9								
Even Semester								
10								
11								
12								
13								
14								
15								
16								
17								
18								

*Lecture cum practice based athlete / sports classes (AC), Practical (PR) seminars (S), organizing and conducting coaching camps (CC), sports person development / training programmes (SP/TP).

Direct Teaching b. Identifying sports talents and Mentoring sports excellence among students.

Sr. No.	Name of Activity	Methodology Adopted	Hours allotted per week	Hours Engaged	Percentage of lectures engaged/ conducted	Grading	Proof Document **

Grading Criterion:- 90% and above ñ Good ; above 80% but below 90% - Satisfactory; Less than 80%- Not satisfactory.

****As per table under the document Annexure I (A)**

Overall Grading (Category : I) :-	
--	--

Signature of Teacher

Verified and found correct :

Signature of V.C./H.O.D./Principal

**Final Score approved by the Screening / Selection Committee :
(For Category : I)**

Signature of Chairman
Screening / Selection Committee

PART B : ACADEMIC PERFORMANCE INDICATORS

CATEGORY : II

INVOLVEMENT IN ADMINISTRATIVE, EXAMINATION, CO-CURRICULAR, EXTENSION AND PROFESSIONAL DEVELOPMENT RELATED ACTIVITIES.

II.a. Organizing Intra-college competitions.:

Sr. No.	Detail of Competition	Date	Target Group	Grading	Proof Document**
1.					
2.					
3.					
Grading Criteria: Good – Intra college competition in more than 5 disciplines; Satisfactory - Intra college competition in 3- 5 disciplines; Unsatisfactory - Neither Good nor satisfactory					

II.b. Institution Participating in external competitions.:

Sr. No.	Details of Competition	Duration	Organizing Institute	Grading	Proof Document**
1.					
2.					
3.					
Grading Criteria: Good – Good - National level competition in at least one discipline plus State/District level competition in at least 3 disciplines; Satisfactory - State level competition in at least one discipline plus district level competition in at least 3 disciplines. Or District level competition in at least 5 Disciplines; Unsatisfactory ñ neither good nor satisfactory					

II.c. Up gradation of Sports fields.:

Sr. No.	Indicator/ Activity	Nature of Work	Grading	Proof Document**
1.				
2.				
3.				
Grading Criteria: Good/Satisfactory/ Not-Satisfactory to be assessed by the Promotion committee.				

II.d.i. Student Participation:

Sr. No.	Name of Student	Whether National/ State/ university (For college levels only) teams. Organizing State/ National/ Inter University/ Inter College level competition.	Name of Event with duration	Organizing Institute	Grading	Proof Document**
1.						
2.						
3.						

II d ii. Coaching at State/National level:

Sr. No.	Name of Organization	Period	Grading	Proof Document**
1.				
2.				
3.				

II d.iii. Organization of Workshop:

Sr. No.	Name of Workshop	Date/ Period of Organization	Theme	Grading	Proof Document**
1.					
2.					
3.					

II d.iv. Research paper Published:

Sr. No.	Title with page nos.	Journal	ISSN / ISBN No.	Whether peer reviewed Impact Factor, if any	No. of co-authors	Whether you are the main author	Whether Refereed / other Journal as notified by the UGC#	Grading	Proof Document**
1									
Total									

II d. v. Institutional governance:

Sr. No.	Responsibility	Nature of Work	Grading	Proof Document**
1.				
2.				
3.				

Grading Criteria for II d. i to v:- **Good:** Involved in any two activities; **Satisfactory:** 1 activity; **Not Satisfactory :** Not involved/ Undertaken any of the activities.

Note:-
Overall Grading Criteria
Good: Good in category-I and satisfactory/good in any other items under Category-II.
Satisfactory: Satisfactory in category-I and satisfactory/ good in any other two items under Category-II.
Not Satisfactory: If neither good nor satisfactory in overall grading.

**As per table under the document Annexure II (A)

Overall Grading (Category : II) :-	
--------------------------------------	--

Signature of Teacher

Verified and found correct:

Signature of V.C. /Principal/H.O.D.

Final Score approved by the Screening / Selection Committee :
(For Category II)

Signature of Chairman
Screening / Selection Committee

PART B : ACADEMIC PERFORMANCE INDICATORS

CATEGORY : III

RESEARCH, PUBLICATIONS AND ACADEMIC CONTRIBUTIONS

III A. Research Papers publication:

[illegible]

III B. Publications other than journal articles (books, chapters in books):

Sr. No.	Title with page nos./ Chapter with page no.	Book Title, editor & publisher	Publication International/ National/ Local	ISSN/ ISBN No.	Whether approved by University	No. of co-authors	Whether you are the main author	API Score	Proof Document**
1									
Total									

III C. CREATION OF ICT MEDIATED PEDAGOGY AND CONTENT AND DEVELOPMENT OF NEW AND INNOVATIVE COURSES AND CURRICULA

Sr. No.	Innovative Pedagogy/ New Curricula/ Courses/ MOOCs/ E-Content	Name of Activity	Authority Concern	Publisher	Course Credit/ Module	API Score	Proof Document**
1							
Total							

III D.a RESEARCH GUIDANCE:

Sr. No.	Number Enrolled	Thesis Submitted	Degree awarded	API Score	Proof Document**
M. Phil.					
Ph. D.					
P.G. Dissertation					
Total					

III D.b RESEARCH PROJECTS COMPLETED:

III D. b (i). Sponsored Projects:

Sr. No.	Title	Agency	Period	Grant / Amount Mobilized (Rs lakh)	Policy Document Generated	API Score	Proof Document* *
1							
	Total						

III D.b (ii). Consultancy Projects:

Sr. No.	Title	Agency	Period	Grant / Amount Mobilized (Rs lakh)	Policy Document Generated	API Score	Proof Document* *
1							
	Total						

III D.c ONGOING RESEARCH PROJECTS:

III D.c (i). Sponsored Projects:

Sr. No.	Title	Agency	Period	Grant / Amount Mobilized (Rs lakh)	API Score	Proof Document**
1						
Total						

III D. c (ii). Consultancy Projects:

Sr. No.	Title	Agency	Period	Grant / Amount Mobilized (Rs lakh)	API Score	Proof Document**
1						
Total						

III E.a Patents Awards:

Sr. No.	Title of Patents	Award conferring Organization	National/ International	Patent Number	API Score	Proof Document**
1						
2						
3						
Total						

III E. b Policy Document:

Sr. No.	Title of Document	Policy Document Submitted to	International/ National/ State Government/ Central Government	Publisher	API Score	Proof Document**
1						
2						
3						
Total						

III E. c. Fellowships and Awards:

Sr. No.	Fellowship/ Award	Award conferring Organization	Event Organized by	Whether international / national / state / regional / college or university level	API Score	Proof Document**
1						
2						
3						
Total						

III F. Invited lectures / Paper delivered in conferences / seminars:

Sr. No.	Invited Talk/ Paper presented	Title of Conference / Seminar	Event Organized by	Whether International (Abroad) / International (Within Country) National / State / Regional / College or University level	API Score	Proof Document**
1						
2						
3						
Total						

Note:

- ❖ Paper presented if part of edited book or proceeding then it can be claimed only once.
- ❖ For joint supervision of research students, the formula shall be 70% of the total score for Supervisor and Co-supervisor. Supervisor and Co-supervisor, both shall get 7 marks each.
- ❖ *For the purpose of calculating research score of the teacher, the combined research score from the categories of 5(b). Policy Document and 6 .Invited lectures/Resource Person/Paper presentation shall have an upper capping of thirty percent of the total research score of the teacher concerned.

****As per table under the document Annexure III (A)**

Total Score (Category : III) :-	
--	--

Signature of Teacher

Verified and found correct :

Signature of V.C./ Principal / H.O.D.

**Final Score approved by the Screening / Selection Committee :
(For Category :III)**

**Signature of Chairman
Screening / Selection Committee**

IV. SUMMARY OF GRADES/ API SCORES

Category	Criteria	Last Academic.	GRADES / API	Annual API Score for Category III Only
I	Assessment Criterion for Teaching, Learning and Evaluation Related Activities			
II	Involvement in Administrative, Examination, Co-curricular, Extension and Professional Development Related Activities			
III	Research and Academic Contribution			

Signature of Teacher

Verified and found correct :

Signature of V.C./ Principal / H.O.D.

Signature of Chairman
Screening / Selection Committee

PART C : OTHER RELEVANT INFORMATION

Please give details of any other credential, significant contributions, awards received etc. not mentioned earlier.

Sr.No.	Details (Mention Year, value etc. where relevant)
1	
2	
3	
4	
5	
6	
7	
8	
9	
10	

***Annexure-IV**
LIST OF ENCLOSURES: *(Please attach, copies of certificates, sanction orders, papers etc. wherever necessary)*
1.
2.
3.

I certify that the information provided is correct as per records available with the University / College and / or documents enclosed along with the duly filled PBAS profonna.

Signature of the faculty with
Designation, Place & Date

Signature of V.C./ School
Chairperson / Principal / HOD

N:B: The Annual Self-Assessment proforma duly filled along with all enclosures, submitted for CAS promotions will be verified by the university/college and information filed with the IQAC.

Name :
Designation :
Assessment Year :

EVALUATION BY THE HEAD OF THE DEPARTMENT OR PRINCIPAL.

- a) State whether the facts stated above are correct, if not, state the correct facts.
 b) Do you agree with the Performance based appraisal done by the teacher ? if not, give reasons why you do not agree.

I) Verification & Evaluation in respects of Grades/ API.

Item	Correct	Exaggerated	Excellent	Very Good	Average
Category I					
Category II					
Category III					
A					
B					
C					
D					
E					

II) A) General Intelligence : _____

B) Capacity to get work in
Respect of research & teaching

C) Technical Ability : _____

D) Administrative ability including
Judgment initiative and drive
(if applicable) : _____

E) Integrity and Character : _____

F) Whether powers delegated are
Fully utilized. : _____

G) General Assessment ____ * A+ = Outstanding, A = Very Good, B+ = Positively Good,
B = Good, C+ = Satisfactory, C = Not Satisfactory
(* Strike out which is not applicable.)

Date : / /

Signature of Reporting Officer

Observation of the Reviewing Officer (Vice-Chancellor) :

Date : / /

Signature of Reviewing Officer

Sant Gadge Baba Amravati University, Amravati.

PBAS Proforma for promotion under CAS

Assessment Period -

(PART A, PART B & PART C)

(For University Director / Deputy Director /

Assistant Director of Physical Education & Sports and

College Director of Physical Education & Sports.)

PART A : GENERAL INFORMATION

1. Name (in Block Letters) :

2. Father's/Husband's Name :

3. Department :

4. Current Designation & Grade Pay :

5. Date of last Promotion :

6. Address for correspondence (with Pin code) :

7. Permanent Address (with Pin code) :

Telephone No. :

Email :

8. Whether acquired any degrees or fresh academic qualifications during the year :

9. Academic Staff College Orientation / Refresher Course attended during the year : Nil

Sr. No.	Name of the Course / Summer School	Place	Duration	Sponsoring Agency
1				

Date :

Signature of teacher

PART B : ACADEMIC PERFORMANCE INDICATORS

CATEGORY : I

ASSESSMENT CRITERION FOR TEACHING, TRAINING, COACHING, SPORTS PERSON

DEVELOPMENT AND SPORTS MANAGEMENT ACTIVITIES

Direct Teaching I a. Lecture cum practice based athlete/sports classes, practical,

seminars undertaken as per percentage of allotted hours.

Sr. No.	Course/Paper	level	Mode of teaching*	Hours allotted per week	Hours Engaged	Percentage of lectures engaged/ conducted	Grading	Proof Document* *
Odd Semester								
1								
2								
3								
4								
5								
6								
7								
8								
9								
Even Semester								
10								
11								
12								
13								
14								
15								
16								
17								
18								

*Lecture cum practice based athlete / sports classes (AC), Practical (PR) seminars (S), organizing and conducting coaching camps (CC), sports person development / training programmes (SP/TP).

Direct Teaching b. Identifying sports talents and Mentoring sports excellence among students.

Sr. No.	Name of Activity	Methodology Adopted	Hours allotted per week	Hours Engaged	Percentage of lectures engaged/ conducted	Grading	Proof Document **

Grading Criterion:- 90% and above ñ Good ; above 80% but below 90% - Satisfactory; Less than 80%- Not satisfactory.

****As per table under the document Annexure I (A)**

Overall Grading (Category : I) :-	
-------------------------------------	--

Signature of Teacher

Verified and found correct :

Signature of V.C./H.O.D./Principal

Final Score approved by the Screening / Selection Committee :
(For Category : I)

Signature of Chairman
Screening / Selection Committee

PART B : ACADEMIC PERFORMANCE INDICATORS
CATEGORY : II

INVOLVEMENT IN ADMINISTRATIVE, EXAMINATION, CO-CURRICULAR, EXTENSION AND PROFESSIONAL DEVELOPMENT RELATED ACTIVITIES.

II.a. Organizing Intra-college competitions.:

Sr. No.	Detail of Competition	Date	Target Group	Grading	Proof Document**
1.					
2.					
3.					
Grading Criteria: Good – Intra college competition in more than 5 disciplines; Satisfactory - Intra college competition in 3- 5 disciplines; Unsatisfactory ñ Below 3 Nighters Good nor satisfactory					

II.b. Institution Participating in external competitions.:

Sr. No.	Details of Competition	Duration	Organizing Institute	Grading	Proof Document**
1.					
2.					
3.					
Grading Criteria: Good – Good - National level competition in at least one discipline plus State/District level competition in at least 3 disciplines; Satisfactory - State level competition in at least one discipline plus district level competition in at least 3 disciplines. Or District level competition in at least 5 Disciplines; Unsatisfactory ñ neither good nor satisfactory					

II.c. Up gradation of Sports fields.:

Sr. No.	Indicator/ Activity	Nature of Work	Grading	Proof Document**
1.				
2.				
3.				
Grading Criteria: Good/Satisfactory/ Not-Satisfactory to be assessed by the Promotion committee .				

II.d.i. Student Participation:

Sr. No.	Name of Student	Whether National/ State/ university (For college levels only) teams. Organizing State/ National/ Inter University/ Inter College level competition.	Name of Event with duration	Organizing Institute	Grading	Proof Document**
1.						
2.						
3.						

II d ii. Coaching at State/National level:

Sr. No.	Name of Organization	Period	Grading	Proof Document**
1.				
2.				
3.				

II d.iii. Organization of Workshop:

Sr. No.	Name of Workshop	Date/ Period of Organization	Theme	Grading	Proof Document**
1.					
2.					
3.					

II d.iv. Research paper Published:

Sr. No.	Title with page nos.	Journal	ISSN / ISBN No.	Whether peer reviewed Impact Factor, if any	No. of co-authors	Whether you are the main author	Whether Refereed / other Journal as notified by the UGC#	Grading	Proof Document**
1									
Total									

II d. v. Institutional governance:

Sr. No.	Responsibility	Nature of Work	Grading	Proof Document**
1.				
2.				
3.				

Grading Criteria for II d. i to v:- Good: Involved in any two activities; **Satisfactory:** 1 activity; **Not Satisfactory :** Not involved/ Undertaken any of the activities.

Note:-

Overall Grading Criteria

Good: Good in Item 1 and satisfactory/good in any other items.

Satisfactory: Satisfactory in Item 1 and satisfactory/ good in any other two items.

Not Satisfactory: If neither good nor satisfactory in overall grading.

****As per table under the document Annexure II (A)**

Overall Grading (Category : II) :-	
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Signature of Teacher

Verified and found correct:

Signature of V.C. /Principal/H.O.D.

**Final Score approved by the Screening / Selection Committee :
(For Category II)**

**Signature of Chairman
Screening / Selection Committee**

PART B : ACADEMIC PERFORMANCE INDICATORS
CATEGORY : III
RESEARCH, PUBLICATIONS AND ACADEMIC CONTRIBUTIONS

III A. Research Papers publication:

Sr. No.	Title with page nos.	Journal	ISSN / ISBN No.	Whether peer reviewed Impact Factor, if any	No. of co-authors	Whether you are the main author	Whether Refereed / other Journal as notified by the UGC#	Augmented API Score	Proof Document**
1									
Total									

III B. Publications other than journal articles (books, chapters in books):

Sr. No.	Title with page nos./ Chapter with page no.	Book Title, editor & publisher	Publication International/ National/ Local	ISSN/ ISBN No.	Whether approved by University	No. of co-authors	Whether you are the main author	API Score	Proof Document**
1									
Total									

III C. CREATION OF ICT MEDIATED PEDAGOGY AND CONTENT AND DEVELOPMENT OF NEW AND INNOVATIVE COURSES AND CURRICULA

Sr. No.	Innovative Pedagogy/ New Curricula/ Courses/ MOOCs/ E-Content	Name of Activity	Authority Concern	Publisher	Course Credit/ Module	API Score	Proof Document**
1							
Total							

III D.a RESEARCH GUIDANCE:

Sr. No.	Number Enrolled	Thesis Submitted	Degree awarded	API Score	Proof Document**
M. Phil.					
Ph. D.					
P.G. Dissertation					
Total					

III D.b RESEARCH PROJECTS COMPLETED:

III D. b (i). Sponsored Projects:

Sr. No.	Title	Agency	Period	Grant / Amount Mobilized (Rs lakh)	Policy Document Generated	API Score	Proof Document* *
1							
	Total						

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III D.b (ii). Consultancy Projects:

Sr. No.	Title	Agency	Period	Grant / Amount Mobilized (Rs lakh)	Policy Document Generated	API Score	Proof Document* *
1							
	Total						

III D.c ONGOING RESEARCH PROJECTS:

III D.c (i). Sponsored Projects:

Sr. No.	Title	Agency	Period	Grant / Amount Mobilized (Rs lakh)	API Score	Proof Document**
1						
	Total					

III D. c (ii). Consultancy Projects:

Sr. No.	Title	Agency	Period	Grant / Amount Mobilized (Rs lakh)	API Score	Proof Document**
1						
	Total					

III E.a Patents Awards:

Sr. No.	Title of Patents	Award conferring Organization	National/ International	Patent Number	API Score	Proof Document**
1						
2						
3						
	Total					

III E. b Policy Document:

Sr. No.	Title of Document	Policy Document Submitted to	International/ National/ State Government/ Central Government	Publisher	API Score	Proof Document**
1						
2						
3						
	Total					

III E. c. Fellowships and Awards:

Sr. No.	Fellowship/ Award	Award conferring Organization	Event Organized by	Whether international / national / state / regional / college or university level	API Score	Proof Document**
1						
2						
3						
	Total					

III F. Invited lectures / Paper delivered in conferences / seminars:

Sr. No.	Invited Talk/ Paper presented	Title of Conference / Seminar	Event Organized by	Whether International (Abroad) / International (Within Country) National / State / Regional / College or University level	API Score	Proof Document**
1						
2						
3						
Total						

Note:

- ❖ Paper presented if part of edited book or proceeding then it can be claimed only once.
- ❖ For joint supervision of research students, the formula shall be 70% of the total score for Supervisor and Co-supervisor. Supervisor and Co-supervisor, both shall get 7 marks each.
- ❖ *For the purpose of calculating research score of the teacher, the combined research score from the categories of 5(b). Policy Document and 6 .Invited lectures/Resource Person/Paper presentation shall have an upper capping of thirty percent of the total research score of the teacher concerned.
- ❖ The research score shall be from the minimum of three categories out of six categories.

****As per table under the document Annexure III (A)**

Total Score (Category : III) :-	
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Signature of Teacher

Verified and found correct :

Signature of V.C./ Principal / H.O.D.

**Final Score approved by the Screening / Selection Committee :
(For Category :III)**

**Signature of Chairman
Screening / Selection Committee**

IV. SUMMARY OF GRADES/ API SCORES

Category	Criteria	Last Academic.	GRADES / API	Annual Av. API Score for Assessment Period for Category III Only
I	Assessment Criterion for Teaching, Learning and Evaluation Related Activities			
II	Involvement in Administrative, Examination, Co-curricular, Extension and Professional Development Related Activities			
III	Research and Academic Contribution			

Signature of Teacher

Verified and found correct :

Signature of V.C./ Principal / H.O.D.

**Signature of Chairman
Screening / Selection Committee**

PART C : OTHER RELEVANT INFORMATION

Please give details of any other credential, significant contributions, awards received etc. not mentioned earlier.

Sr.No.	Details (Mention Year, value etc. where relevant)
1	
2	
3	
4	
5	
6	
7	
8	
9	
10	

*Annexure-IV

LIST OF ENCLOSURES: *(Please attach, copies of certificates, sanction orders, papers etc. wherever necessary)*

- 1.
- 2.
- 3.

I certify that the information provided is correct as per records available with the University / College and / or documents enclosed along with the duly filled PBAS proforma.

Signature of the faculty with
Designation, Place & Date

Signature of V.C./ School
Chairperson / Principal / HOD

N:B: The Annual Self-Assessment proforma duly filled along with all enclosures, submitted for CAS promotions will be verified by the university/college and information filed with the IQAC.

Name :

Designation :

Assessment Year :

EVALUATION BY THE HEAD OF THE DEPARTMENT OR PRINCIPAL.

- c) State whether the facts stated above are correct, if not, state the correct facts.
- d) Do you agree with the Performance based appraisal done by the teacher ? if not, give reasons why you do not agree.

I) Verification & Evaluation in respects of Grades/ API.

Item	Correct	Exaggerated	Excellent	Very Good	Average
Category I					
Category II					
Category III					
A					
B					
C					
D					
E					

- II) A) General Intelligence : _____
 B) Capacity to get work in
 Respect of research & teaching
 C) Technical Ability : _____
 D) Administrative ability including
 Judgment initiative and drive
 (if applicable) : _____

 E) Integrity and Character : _____
 F) Whether powers delegated are
 Fully utilized. : _____
 G) General Assessment ____ * A+ = Outstanding, A = Very Good, B+ = Positively Good,
 B = Good, C+ = Satisfactory, C = Not Satisfactory
 (* Strike out which is not applicable.)

Date : / /

Signature of Reporting Officer

Observation of the Reviewing Officer (Vice-Chancellor) :

Date : / /

Signature of Reviewing Officer

Annexure I (A)

Sr. No.	Document
1	Student Attendance certified by HOD/ Head of the institute
2	Academic Dairy certified by HOD/ Head of the institute
3	Total teaching hours Certificate from HOD
4	Certificate from University Authorities
5	Course conduction certificates
6	Other certificates

Annexure II (A)

Sr. No.	Document
1	Proof of Co-curricular activities in the form of letter/ Certificate / Any other document certified by HOD or head of institution
2	Proof of Extension activities in the form of letter/ Certificate/ Any other document certified by HOD or head of institution
3	Administrative committee certificates/ Letters / Any other document certified by HOD or head of institution
4	Certificate / Letter from Conference organizing committee
5	Course conduction certificates
6	Certificate/ Letter from BOS or other bodies
7	Other certificates

Annexure III (A)

Sr. No.	Document
1	Published paper, Journal home page for Impact factor
2	Books front page along with editorial team or Book chapter first page
3	Project Award Certificate/ Midterm Evaluation Report/ Final Project Report/ Utilization Certificate / Project Extension Letter
4	Project outcome report/ Patent award document
5	Student registration Letter/ Thesis submission letter / Notification
6	Fellowship award certificate
	Invited talk letter of intend/ Certificate/ Certificate of paper presentation along with copy of abstract book
7	Other certificates

Section III

Appendix-VII

**Sant Gadge Baba Amravati University, Amravati.
Academic Performance Indicators (APIs) And Scores developed for
adoption of Performance Based Appraisal System (PBAS) for
Appointments and Promotions under Career Advancement
Scheme (CAS) of University Librarian/Deputy Librarian/
Assistant Librarian and College Librarian.
Instructions for Filling up Part B of the PBAS Proforma**

(Please read the Instructions carefully before filling the proforma for Category I, II, III)

Part B of the Proforma is based on Government of Maharashtra, Higher and Technical Education, GR No. Misc-2018/C.R56/18/UNI-1 of 7th Central Pay Commission and UGC Regulations on minimum qualifications for appointment of teachers and other academic staff in universities and colleges and measure for the maintenance of standards in Higher Education, 2018.

B (I) is based on API Grading/ scoring for **Category I** of the Table. Detailed information for 2018-19 or most recent assessment year is to be provided.

B (II) is based on **Category II** of the Table. Detailed information for 2018-19 or most recent assessment year is to be provided.

B (III) is based on **Category III** of the Table. Detailed information for the entire assessment period is to be provided.

The proforma is to be filled as per the tables and self-assessment scores/ grades given. For each category, even though several avenue of activities and their API scores are given to provide choice/ opportunity to the teacher, maximum limit of scores that can be given or carried forward under each category/area is indicated in the Table-A and B for University and College teachers respectively as per GR No. Misc-2018/C.R56/18/UNI-1 of 7th Central Pay Commission and UGC Regulations on minimum qualifications for appointment of teachers and other academic staff in universities and colleges and measure for the maintenance of standards in Higher Education, 2018.

NB. The self-assessment scores are subject to verification by the University / College, and by the Screening cum Verification Committee or Selection Committee as the case may be.

**CATEGORY : I : PROCUREMENT, ORGANIZATION, AND DELIVERY OF
KNOWLEDGE AND INFORMATION THROUGH LIBRARY
SERVICES**

Indicator/ Activity	Post Held	Grading Criteria
i. Regularity of attending library (calculated in terms of percentage of days attended to the total number of days he/she is expected to attend) ❖ While attending in the library, the individual is expected to undertake, inter alia, following items of work: - Library Resource and Organization and maintenance of books, journals and reports . - Provision of Library reader services such as literature retrieval services to researchers and analysis of report. - Assistance towards updating institutional website	Univ. Assistant Librarian/ College Librarian/ Deputy Librarian/ Librarian	Good- 90% and above Satisfactory- Below 90 % but 80 % and above Not satisfactory- Less than 80%

**CATEGORY: II. PROFESSIONAL DEVELOPMENT, CO-CURRICULAR AND
EXTENSION ACTIVITIES**

II.a. Conduct of Seminar/ Workshops pertaining to Library:

Indicator/ Activity	Post Held	Grading Criteria
Conduct of seminars/workshops related to library activity or on specific books or genre of books.	Univ. Assistant Librarian/ College Librarian/ Deputy Librarian/ Librarian	Good ñ One National level seminar/ workshop and One State/ institution level workshop/Seminar Satisfactory- One National level seminar/ workshop or one State level seminar/ workshop and one institution level seminar/ workshop or Four institution seminar / workshop Unsatisfactory ñ Not falling in good or satisfactory.

II.b. Library Automation.:

Indicator/ Activity	Post Held	Grading Criteria
If library has a computerized database OR If library does not have a computerized database	Univ. Assistant Librarian/ College Librarian/ Deputy Librarian/ Librarian	Good ñ 100% of physical books and journals in computerized database . Satisfactoryñ At least 99% of physical books and journals in computerized database. Unsatisfactoryñ Not falling under good or satisfactory. OR Good ñ 100% Catalogue database made up to date Satisfactory- 90% catalogue database made up to date Unsatisfactory- Catalogue database not up to mark. (To be verified in random by the CAS Promotion Committee)

II.c. Checking inventory.:

Indicator/ Activity	Post Held	Grading Criteria
Checking inventory and extent of missing books	Univ. Assistant Librarian/ College Librarian/ Deputy Librarian/ Librarian	Good : Checked inventory and missing book less than 0.5% Satisfactory- Checked inventory and missing book less than 1% Unsatisfactory- Did not check inventory Or Checked inventory and missing books 1% or more.

II.d. Digitization Work, Promotion of Library Networks, Dissemination of information, Administrative Work, Short term course and Publications.:

Indicator/ Activity	Post Held	Grading Criteria
i. Digitization of books database in institution having no computerized database. ii.Promotion of library network. iii. Systems in place for dissemination of information relating to books and other resources . iv. Assistance in college administration and governance related work including work done during admissions, examinations and extracurricular activities. v.Design and offer short-term courses for users. vi. Publications of at least one research paper in UGC approved journals.	Univ. Assistant Librarian/ College Librarian/ Deputy Librarian/ Librarian	Good : Involved in any two activities Satisfactory : At least one activity Not Satisfactory : Not involved/ undertaken any of the activities.
Overall Grading (Category-I and Category-II)		Good: Good in Category-I and satisfactory/good in any other items under Category II. Satisfactory: Satisfactory in Category-I and satisfactory/ good in any other two items under Category II. Not Satisfactory: If neither good nor satisfactory in overall grading.

Note:	1. It is recommended to use ICT technology to monitor the attendance of library staff and compute the criteria of assessment. 2. The Librarian must submit evidence of published paper, participation certificate for refresher or methodology course, successful research guidance from Head of Department of the concerned department, project completion. 3. The system of tracking user grievances and the extent of grievances redress details may also be made available to the CAS promotion committee.
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Note: For the purpose of assessing the grading of Activity at Criterion I and Criteria II, all such periods of duration which have been spent by the teacher on different kinds of paid leaves such as Maternity Leave, Child Care Leave, Study Leave, Medical Leave, Extraordinary Leave and Deputation shall be excluded from the grading assessment. Teacher shall be assessed for the remaining period of duration and the same shall be extrapolated for the entire period of assessment to arrive at the grading of the teacher. The teacher on such leaves or deputation as mentioned above shall not be put to any disadvantage for promotion under CAS due to his/her absence from his/her teaching responsibilities subject to the condition that such leave/deputation was undertaken with the prior approval of the competent authority following all procedures laid down in these regulations and as per the acts, statutes and ordinances of the parent institution.

CATEGORY-III: RESEARCH AND ACADEMIC CONTRIBUTIONS

Based on the teacher's self-assessment, API scores are proposed for research and academic contributions. The minimum API scores required for teachers from this category are different for different levels of promotion in universities and colleges. The self-assessment score shall be based on verifiable records and shall be finalized by the screening cum evaluation committee for the promotion of Assistant Professor to higher grades and Selection Committee for the promotion of Assistant Professor to Associate Professor and Associate Professor to Professor and for direct recruitment of Associate Professor and Professor.

Sr. No.	Category	Academic/ Research Activity	Faculty of Sciences / Engineering / Agriculture / Medical / Veterinary Sciences	Faculties of Languages / Humanities / Arts / Social Sciences / Library/ Education / Physical education/ Management
1	III (A) Research Paper Publication	Research Papers published in: Peer-Revived or UGC listed Journals #	8 per paper	10 Per paper
2	III (B) Publications (other than Research Papers)	a) Books authored which are published by		
		International Publisher	12	12
		National Publisher	10	10
		Chapter in Edited Book	05	05
		Editor of Book by International Publisher	10	10
		Editor of Book by National Publisher	08	08
		b) Translation work in Indian and Foreign Languages by qualified faculties		
		Chapter or Research Paper	03	03
		Book	08	08

3	III (C) Creation of ICT mediated pedagogy and content and development of new and innovative courses and curricula	a) Development of innovative pedagogy	05	05
		b) Design of new curricula and courses	02/ curricula / course	02/ curricula / course
		c) MOOCs		
		Development of complete MOOCs in 4 quadrants (4 credit course) (In case of MOOCs lesser credit 5 marks/ credit)	20	20
		MOOCs (Develop in 4 quadrant) Per module/ lecture	05	05
		Content writer/ subject matter expert for each module of MOOCs (at least one quadrant)	02	02
		Course coordinator for MOOCs (4 Credit Course) (In case of MOOCs of lesser credits 02 marks/ credit)	08	08
		d) E-Content		
		Development of e -Content in 4 quadrants for a complete course/e-book	12	12
		e-Content (developed in 4 quadrants) per module	05	05
		Contribution to development of e-content module in complete course/paper/e- book (at least one quadrant)	02	02
		Editor of e-content for complete course/ paper e-book	10	10
4	III (D) Research	a) Research Guidance		
		Ph.D	10/ Degree Award 05/ Thesis Submitted	10/ Degree Award 05/ Thesis Submitted
		M.Phil / PG Dissertation	02/ Degree Award	02/ Degree Award
		b) Research Project Completed		
		More than 10 lakhs	10	10
		Less than 10 lakhs	05	05
		c) Research Projects Ongoing :		
		More than 10 lakhs	05	05
		Less than 10 lakhs	02	02
5	III (E) Patents and Policy Documents	d) Consultancy	03	03
		a) Patents		
		International	10	10
		National	07	07
		b) *Policy Document (Submitted to an International body/organization like UNO/UNESCO/World Bank/International Monetary Fund etc. or Central Government or State Government)		
		International	10	10
		National	07	07
		State	04	04

		c) Awards/Fellowship		
		International	07	07
		National	05	05
6	III (F) Invited Talks	*Invited lectures / Resource Person/ paper presentation in Seminars/ Conferences/full paper in Conference Proceedings (Paper presented in Seminars/Conferences and also published as full paper in Conference Proceedings will be counted only once)		
		International (Abroad)	07	07
		International (within country)	05	05
		National	03	03
		State/University	02	02

The Research score for research papers would be augmented as follows:
Peer-Reviewed or UGC-listed Journals (Impact factor to be determined as per Thomson Reuters list):
i) Paper in refereed journals without impact factor 5 Points
ii) Paper with impact factor less than 1 10 Points
iii) Paper with impact factor between 1 and 2 15 Points
iv) Paper with impact factor between 2 and 5 20 Points
v) Paper with impact factor between 5 and 10 25 Points
vi) Paper with impact factor >10 30 Points
a) Two authors: 70% of total value of publication for each author.
b) More than two authors: 70% of total value of publication for the First/Principal/Corresponding author and 30% of total value of publication for each of the joint authors .
Joint Projects: Principal Investigator and Co-investigator would get 50% each.
Note:
❖ Paper presented if part of edited book or proceeding then it can be claimed only once.
❖ For joint supervision of research students, the formula shall be 70% of the total score for Supervisor and Co-supervisor. Supervisor and Co-supervisor, both shall get 7 marks each.
❖ *For the purpose of calculating research score of the teacher, the combined research score from the categories of 5(b). Policy Document and 6 .Invited lectures/Resource Person/Paper presentation shall have an upper capping of thirty percent of the total research score of the teacher concerned.

TABLE A

(Minimum API requirement for the promotion of Library Staff under CAS in University)

Category	Activity	Assistant Librarian / equivalent cadres: (Stage 1 to Stage 2/ Academic Level 10 to 11)	Assistant Librarian (Selection Grade) / equivalent cadres: (Stage 2 to Stage 3/ Academic Level 11 to 12)	Assistant Librarian (Selection Grade/ Deputy Librarian) (Stage 3) to Deputy Director /equivalent cadres (Stage 4 / Academic Level 12 to 13A)	Deputy Librarian (Stage 4) to Deputy Librarian /equivalent cadres (Stage 5/ Academic Level 13 A to 14)
I	Assessment Criterion for Teaching, Learning and Evaluation Related	Good or Satisfactory Grading			

II	Involvement in Administrative, Examination , Co-curricular, Extension and Professional Development Related Activities.				
III	Research and Academic Contributions- Minimum Score required - to be assessed cumulatively	40 / Assessment period	100 / Assessment period	90 / Assessment period	120 / Assessment period
IV	Expert Assessment System	Screening cum evaluation committee	Screening cum evaluation committee	Selection Committee	Selection Committee

TABLE B

(Minimum API requirement for the promotion of Library Staff under CAS in College/ Affiliated Institute)

Category	Activity	Assistant Librarian / equivalent cadres: (Stage 1 to Stage 2/ Academic Level 10 to 11)	Assistant Librarian (Selection Grade) / equivalent cadres: (Stage 2 to Stage 3/ Academic Level 11 to 12)	Assistant Librarian (Selection Grade/ Deputy Librarian) (Stage 3) to Deputy Director /equivalent cadres (Stage 4 / Academic Level 12 to 13A)
I	Assessment Criterion for Teaching, Learning and Evaluation Related	Good or Satisfactory Grading		
II	Involvement in Administrative, Examination , Co-curricular, Extension and Professional Development Related Activities.			

III	Research and Academic Contributions- Minimum Score required - to be assessed cumulatively	20 / Assessment period	50 / Assessment period	45 / Assessment period
IV	Expert Assessment System	Screening cum evaluation committee	Screening cum evaluation committee	Selection Committee

MINIMUM QUALIFICATIONS FOR DIRECT RECRUITMENT TO THE POSTS OF UNIVERSITY ASSISTANT LIBRARIAN/ COLLEGE LIBRARIAN, UNIVERSITY DEPUTY LIBRARIAN AND UNIVERSITY LIBRARIAN (DIRECTOR, KNOWLEDGE RESOURCE CENTER)

TABLE C

S.No.	Post	Eligibility
1	University Assistant Librarian/ College Librarian	i. A Master's degree in Library Science, Information Science or Documentation Science or an equivalent professional degree, with at least 55% marks (or an equivalent grade in a point-scale, wherever the grading system is followed). ii. A consistently good academic record, with knowledge of computerization of a library. iii. Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC, CSIR, or a similar test accredited by the UGC, like SET or who are or have been awarded a Ph. D. Degree in accordance with the University Grants Commission (Minimum Standards and Procedure for Award of M.Phil./Ph.D. Degree) Regulations, 2009 or 2016 and their amendments from time to time as the case may be. <i>Provided that, the candidates registered for the Ph.D. programme prior to July 11, 2009, shall be governed by the provisions of the then existing Ordinances / Bye-laws / Regulations of the Institutions awarding the degree and such Ph.D. candidates shall be exempted from the requirement of NET/ SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities/Colleges/Institutions subject to the fulfillment of the following conditions:</i> a. The Ph.D. degree of the candidate has been awarded in regular mode only; b. The Ph.D. thesis has been evaluated by at least two examiners; c. An open Ph.D. viva voce of the candidate has been conducted; d. The candidate has published two research papers from his/her Ph.D. work, out of which at least one is in a refereed journal; and e. The candidate has presented at least two papers, based on his/her Ph.D. work in conferences/seminars, sponsored/funded/supported by the UGC/CSIR/ICSSR or any similar agency.
2	University Deputy Librarian	i. A Master's Degree in Library Science/Information Science/Documentation Science, with at least 55% marks or an equivalent grade in a point scale, wherever grading system is followed; Eight years experience as an Assistant University Librarian/College Librarian; ii. Evidence of innovative library services including integration of ICT in library; and iii. A Ph.D. Degree in Library Science/ Information Science / Documentation Science/Archives and manuscript keeping/computerization of library.

3	University Librarian (Director, Knowledge Resource Center)	i. A Master's Degree in Library Science/Information Science/Documentation Science with at least 55% marks or an equivalent grade in a point scale, wherever grading system is followed; ii. At least ten years as a Librarian at any level in University Library or ten years of teaching as Assistant/Associate Professor in Library Science or ten years' experience as a College Librarian; iii. Evidence of innovative library services, including the integration of ICT in a library; and iv. A Ph.D. Degree in Library Science/Information Science/Documentation Science /Archives and manuscript-keeping.
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MINIMUM ACADEMIC PERFORMANCE AND SERVICE REQUIREMENTS FOR CAREER ADVANCEMENT SCHEME (CAS) FOR LIBRARIANS IN UNIVERSITY/ COLLEGE/ AFFILIATED INSTITUTE

TABLE-D

S.No	Post	Eligibility	Minimum Academic Performance Requirements and Screening/Selection Criteria
1	Assistant Librarian (Academic level 10)/College Librarian (Academic level 10) to University Assistant Librarian (Senior Scale/Academic level 11)/ College Librarian (Senior Scale/Academic level 11) (Stage 1 to 2)	i. An Assistant Librarian/ College Librarian who is in Academic Level 10 and has completed four years of service having a Ph.D. degree in Library Science/ Information Science/ Documentation Science or an equivalent degree or five years' of experience, having at least a M.Phil. Degree, or six years of service for those without a M. Phil or a Ph.D. degree. ii. He/she has attended at least one Orientation course of 21 days' duration; and iii. Training, Seminar or Workshop on automation and digitalization, maintenance and related activities, of at least 5 days, as per Table A for University and B for College/ Institutes under the Direction (8/2019).	An Assistant Librarian/College Librarian may be promoted if: i. He/she gets a 'satisfactory' or 'good' grade in the annual performance assessment reports of at least three/four/five out of the last four/five/six years of the assessment period as the case may be as specified in Table A for University and B for College/ Institutes under the Direction (8/2019). And ii. The promotion is recommended by a screening-cum-evaluation committee.
2	Assistant Librarian (Senior Scale/Academic level 11)/College Librarian (Senior Scale/Academic level 11) to University Assistant Librarian (Selection Grade/ Academic level 12/ College Librarian (Selection Grade/Academic level 12) (Stage 2 to 3)	i. He/she has completed five years of service in Academic Level 11/Senior Scale. ii. He / she has done any two of the following in the last five years: a. Training/Seminar/Workshop/Course on automation and digitalization, b. Maintenance and other activities as per Table A for University and B for College/ Institutes under this Direction, of at least two weeks (ten days) duration (or completed two courses of at least one week (five days) duration in lieu of every single course/programme of at least two weeks (ten days) duration), c. Taken/developed one MOOCs course in the relevant subject (with e-certification), or d. Library up-gradation course.	An individual shall be promoted if: i. He/she gets a 'satisfactory' or 'good' grade in the annual performance assessment reports of at least four out of the last five years of the assessment period, as specified in Table A for University and B for College/ Institutes under the Direction (8/2019), and ii. The promotion is recommended by a screening-cum-evaluation committee.

3	Assistant Librarian (Selection Grade/Academic level 12)/ College Librarian (Selection Grade/Academic level 12) to University Deputy Librarian (Academic Level 13A)/College Librarian (Academic Level 13A) (Stage3 to 4)	i. He/she has completed three years of service in Selection Grade/Academic Level 12 ii. He/she has done any one of the following in the last three years: a. Training/Seminar/Workshop/Course on automation and digitalization, b. Maintenance and related activities as per Table A for University and B for College/ Institutes under this Direction, of at least two weeks (ten days) duration, c. Completed two courses of at least one week (five days) duration in lieu of every single course/programme of at least two weeks (ten days duration), d. Taken/developed one MOOCs course in the relevant subject (with e-certification), and e. Library up-gradation course.	An individual shall be promoted if: i. He/she gets a "satisfactory" or "good" grade in the annual performance assessment reports of at least two out of the last three years of the assessment period, as specified in Table A for University and B for College/ Institutes under the Direction (8/2019).; and ii. The promotion is recommended by a Selection Committee constituted as per these Rules on the basis of the interview performance.
4	Deputy Librarian/College Librarians (Academic Level 13A) to University Deputy Librarian /College Librarians (Academic Level 14) (Stage4 to 5)	i. He/she has completed three years of service in Academic Level 13A. ii. He/she has done any one of the following in the last three years: i. Training/Seminar/Workshop/Course on automation and digitalization, ii. Maintenance and related activities as per Table A for University and B for College/ Institutes under this Direction of at least two weeks (ten days) duration, iii. Completed two courses of at least one week (five days) duration in lieu of every single course/programme of at least two weeks (ten days) duration), iv. Taken/developed one MOOCs course in the relevant subject (with e-certification), and v. Library up-gradation course. vi. Evidence of innovative library services, including the integration of ICT in a library. vii. A Ph.D. Degree in Library Science/Information Science/Documentation /archives and Manuscript Keeping	i. He/she gets a "satisfactory" or "good" grade in the annual performance assessment reports of at least two out of the last three years of the assessment period, as specified in Table A for University and B for College/ Institutes under the Direction (8/2019).; and ii. The promotion is recommended by a Selection Committee, on the basis of the interview performance.

Note: The Deputy Librarian in Universities shall have two levels i.e. Academic Level 13A and Academic Level 14 while College Librarians shall have five levels i.e. Academic Level 10, Academic Level 11, Academic Level 12, Academic Level 13A and Academic Level 14.. However, performance assessment reports shall be calculated as per Table A for University and B for college/ Affiliated Institutes under the Direction (8/2019).

Sant Gadge Baba Amravati University, Amravati.
PBAS Proforma
Session-
(PART A, PART B & PART C)
(For University Librarian / Deputy Librarian / Assistant Librarian
and College Librarian.)

PART A : GENERAL INFORMATION

1. Name (in Block Letters) :
2. Father's/Husband's Name :
3. Department :
4. Current Designation & Grade Pay :
5. Date of last Promotion :
6. Address for correspondence (with Pin code) :
7. Permanent Address (with Pin code) :

Telephone No. :

Email :

8. Whether acquired any degrees or fresh academic qualifications during the year :

9. Academic Staff College Orientation / Refresher Course attended during the year : Nil

Sr. No.	Name of the Course / Summer School	Place	Duration	Sponsoring Agency
1				

Date :

Signature of teacher

PART B : ACADEMIC PERFORMANCE INDICATORS

CATEGORY : I

(LIBRARIAN)

PROCUREMENT, ORGANIZATION, AND DELIVERY OF KNOWLEDGE AND INFORMATION THROUGH LIBRARY SERVICES

Regularity of attending library:

Sr. No.	Total No. of Working Days	No. of days attended	Work done	Percentage of attendance	Grading	Proof Document**
1						
2						
3						

90% and above ñ **Good**; Below 90 % but 80 % and above ñ **Satisfactory**; Less than 80%- **Not satisfactory**

**As per table under the document Annexure I (A)

Overall Grading (Category : I) :-

Signature of Teacher

Verified and found correct :

Signature of V.C./H.O.D./Principal

Final Score approved by the Screening / Selection Committee :
(For Category : I)

Signature of Chairman
Screening / Selection Committee

PART B : ACADEMIC PERFORMANCE INDICATORS

CATEGORY : II

INVOLVEMENT IN ADMINISTRATIVE, EXAMINATION, CO-CURRICULAR, EXTENSION AND PROFESSIONAL DEVELOPMENT RELATED ACTIVITIES.

II.a. Conduct of Seminar/ Workshops pertaining to Library:

Sr. No.	Name of Seminar/ Workshop organized	Duration	Target Group	Grading	Proof Document**
1.					
2.					
3.					
Grading Criteria: Good ñ One National level seminar/ workshop and one State/ institution level workshop/Seminar Satisfactory- One National level seminar/ workshop or one State level seminar/ workshop and one institution level seminar/ workshop or four institution seminar / workshop; Unsatisfactory ñ Not falling in above two categories					

II.b. Library Automation.:

Sr. No.	Activity undertaken for Automation	Completed/ Ongoing	Grading	Proof Document**
1.				
2.				
3.				
Grading Criteria: Good ñ 100% of physical books and journals in computerized database. Satisfactory ñ At least 99% of physical books and journals in computerized database. Unsatisfactory ñ Not falling under good or satisfactory. OR Good ñ 100% Catalogue database made up to date Satisfactory- 90% catalogue database made up to date Unsatisfactory- Catalogue database not up to mark (To be verified in random by the CAS Promotion Committee).				

II.c. Checking inventory:

Sr. No.	Indicator/ Activity	Nature of Work	Grading	Proof Document**
1.				
2.				
3.				

Grading Criteria: Good : Checked inventory and missing book less than 0.5% Satisfactory- Checked inventory and missing book less than 1% Unsatisfactory- Did not check inventory Or Checked inventory and missing books 1% or more.
--

Grading Criteria: Good : Checked inventory and missing book less than 0.5% Satisfactory- Checked inventory and missing book less than 1% Unsatisfactory- Did not check inventory Or Checked inventory and missing books 1% or more.
--

Grading Criteria: Good : Checked inventory and missing book less than 0.5% Satisfactory- Checked inventory and missing book less than 1% Unsatisfactory- Did not check inventory Or Checked inventory and missing books 1% or more.
--

Grading Criteria: Good : Checked inventory and missing book less than 0.5% Satisfactory- Checked inventory and missing book less than 1% Unsatisfactory- Did not check inventory Or Checked inventory and missing books 1% or more.
--

Grading Criteria: Good : Checked inventory and missing book less than 0.5% Satisfactory- Checked inventory and missing book less than 1% Unsatisfactory- Did not check inventory Or Checked inventory and missing books 1% or more.
--

II.d. i. Digitization Work:

Sr. No.	Indicator/ Activity	Nature of Work	Grading	Proof Document**
1.				
2.				
3.				

II.d. ii. Promotion of Library Networks:

	Indicator/ Activity	Nature of Work	Grading	Proof Document**
Sr. No.				
1.				
2.				
3.				

II.d. iii. Dissemination of information:

	Indicator/ Activity	Nature of activity	Grading	Proof Document**
Sr. No.				
1.				
2.				
3.				

II.d. iv. Administrative and Governance related activities:

	Name of Indicator/ Activity	Nature of Work	Grading	Proof Document**
Sr. No.				
1.				
2.				
3.				

II.d. v. Short term course:

Sr. No.	Name of Short term course organized	Duration	Target Group	Grading	Proof Document**
1.					
2.					
3.					

II d.vi. Research paper Published:

Sr. No.	Title with page nos.	Journal	ISSN / ISBN No.	Whether peer reviewed Impact Factor, if any	No. of co-authors	Whether you are the main author	Whether Refereed / other Journal as notified by the UGC#	Grading	Proof Document**
1									
Total									

Note:- Grading for II. d. I to vi shall be Good : Involved in any two activities; **Satisfactory :** At least one activity; **Not Satisfactory :**Not involved/ undertaken any of the activities.

Note:-

Overall Grading Criteria for category I and II

Good: Good in Item 1 and satisfactory/good in any other items.

Satisfactory: Satisfactory in Item 1 and satisfactory/ good in any other two items.

Not Satisfactory: If neither good nor satisfactory in overall grading.

****As per table under the document Annexure II (A)**

Overall Grading (Category : II) :-	
---	--

Signature of Teacher

Verified and found correct:

Signature of V.C. /Principal/H.O.D.

**Final Score approved by the Screening / Selection Committee :
(For Category II)**

**Signature of Chairman
Screening / Selection Committee**

PART B : ACADEMIC PERFORMANCE INDICATORS

CATEGORY : III

RESEARCH, PUBLICATIONS AND ACADEMIC CONTRIBUTIONS

III A. Research Papers publication:

Sr. No.	Title with page nos.	Journal	ISSN / ISBN No.	Whether peer reviewed Impact Factor, if any	No. of co-authors	Whether you are the main author	Whether Refereed / other Journal as notified by the UGC#	Augmented API Score	Proof Document**
1									
Total									

III B. Publications other than journal articles (books, chapters in books):

Sr. No.	Title with page nos./ Chapter with page no.	Book Title, editor & publisher	Publication International/ National/ Local	ISSN/ ISBN No.	Whether approved by University	No. of co-authors	Whether you are the main author	API Score	Proof Document**
1									
Total									

III C. CREATION OF ICT MEDIATED PEDAGOGY AND CONTENT AND DEVELOPMENT OF NEW AND INNOVATIVE COURSES AND CURRICULA

SANT GADGE BABA AMRAVATI UNIVERSITY GAZETTE - 2019 - PART ONE - 216

Sr. No.	Innovative Pedagogy/ New Curricula/ Courses/ MOOCs/ E-Content	Name of Activity	Authority Concern	Publisher	Course Credit/ Module	API Score	Proof Document**
1							
Total							

III D.a RESEARCH GUIDANCE:

Sr. No.	Number Enrolled	Thesis Submitted	Degree awarded	API Score	Proof Document**
M. Phil.					
Ph. D.					
P.G. Dissertation					
Total					

III D.b RESEARCH PROJECTS COMPLETED:

III D. b (i). Sponsored Projects:

Sr. No.	Title	Agency	Period	Grant / Amount Mobilized (Rs lakh)	Policy Document Generated	API Score	Proof Document* *
1							
	Total						

III D.b (ii). Consultancy Projects:

Sr. No.	Title	Agency	Period	Grant / Amount Mobilized (Rs lakh)	Policy Document Generated	API Score	Proof Document* *
1							
	Total						

III D.c ONGOING RESEARCH PROJECTS:

III D.c (i). Sponsored Projects:

Sr. No.	Title	Agency	Period	Grant / Amount Mobilized (Rs lakh)	API Score	Proof Document**
1						
Total						

III D. c (ii). Consultancy Projects:

Sr. No.	Title	Agency	Period	Grant / Amount Mobilized (Rs lakh)	API Score	Proof Document**
1						
Total						

III E.a Patents Awards:

Sr. No.	Title of Patents	Award conferring Organization	National/ International	Patent Number	API Score	Proof Document**
1						
2						
3						
Total						

III E. b Policy Document:

Sr. No.	Title of Document	Policy Document Submitted to	International/ National/ State Government/ Central Government	Publisher	API Score	Proof Document**
1						
2						
3						
Total						

III E. c. Fellowships and Awards:

Sr. No.	Fellowship/ Award	Award conferring Organization	Event Organized by	Whether international / national / state / regional / college or university level	API Score	Proof Document**
1						
2						
3						
Total						

III F. Invited lectures / Paper delivered in conferences / seminars:

Sr. No.	Invited Talk/ Paper presented	Title of Conference / Seminar	Event Organized by	Whether International (Abroad) / International (Within Country) National / State / Regional / College or University level	API Score	Proof Document**
1						
2						
3						
Total						

- Note:
- ❖ Paper presented if part of edited book or proceeding then it can be claimed only once.
 - ❖ For joint supervision of research students, the formula shall be 70% of the total score for Supervisor and Co-supervisor. Supervisor and Co-supervisor, both shall get 7 marks each.
 - ❖ *For the purpose of calculating research score of the teacher, the combined research score from the categories of 5(b). Policy Document and 6. Invited lectures/Resource Person/Paper presentation shall have an upper capping of thirty percent of the total research score of the teacher concerned.

****As per table under the document Annexure III (A)**

Total Score (Category : III) :-	
-----------------------------------	--

Signature of Teacher

Verified and found correct :

Signature of V.C./ Principal / H.O.D.

Final Score approved by the Screening / Selection Committee :
(For Category :III)

Signature of Chairman
Screening / Selection Committee

IV. SUMMARY OF GRADES/ API SCORES

Category	Criteria	Last Academic.	GRADES / API	Annual API Score for Category III Only
I	Assessment Criterion for Teaching, Learning and Evaluation Related Activities			
II	Involvement in Administrative, Examination, Co-curricular, Extension and Professional Development Related Activities			
III	Research and Academic Contribution			

Signature of Teacher

Verified and found correct :

Signature of V.C./ Principal / H.O.D.

Signature of Chairman
Screening / Selection Committee

PART C : OTHER RELEVANT INFORMATION

Please give details of any other credential, significant contributions, awards received etc. not mentioned earlier.

Sr.No.	Details (Mention Year, value etc. where relevant)
1	
2	
3	
4	
5	
6	
7	
8	
9	
10	

*Annexure-IV

LIST OF ENCLOSURES: *(Please attach, copies of certificates, sanction orders, papers etc. wherever necessary)*

- 1.
- 2.
- 3.

I certify that the information provided is correct as per records available with the University / College and / or documents enclosed along with the duly filled PBAS proforma.

Signature of the faculty with
Designation, Place & Date

Signature of V.C./ School
Chairperson / Principal / HOD

N:B: The Annual Self-Assessment proforma duly filled along with all enclosures, submitted for CAS promotions will be verified by the university/college and information filed with the IQAC.

Name :

Designation :

Assessment Year :

EVALUATION BY THE HEAD OF THE DEPARTMENT OR PRINCIPAL.

- a) State whether the facts stated above are correct, if not, state the correct facts.
- b) Do you agree with the Performance based appraisal done by the teacher ? if not, give reasons why you do not agree.

I) Verification & Evaluation in respects of Grades/ API.

Item	Correct	Exaggerated	Excellent	Very Good	Average
Category I					
Category II					
Category III					
A					
B					
C					
D					
E					

- II) A) General Intelligence : _____
 B) Capacity to get work in
 Respect of research & teaching
 C) Technical Ability : _____
 D) Administrative ability including
 Judgment initiative and drive
 (if applicable) : _____
 E) Integrity and Character : _____
 F) Whether powers delegated are
 Fully utilized. : _____
 G) General Assessment ____ * A+ = Outstanding, A = Very Good, B+ = Positively Good,
 B = Good, C+ = Satisfactory, C = Not Satisfactory
 (* Strike out which is not applicable.)

Date : / /

Signature of Reporting Officer

Observation of the Reviewing Officer (Vice-Chancellor) :

Date : / /

Signature of Reviewing Officer

Appendix-IX

Sant Gadge Baba Amravati University, Amravati.
PBAS Proforma for promotion under CAS
Assessment Period -
(PART A, PART B & PART C)
(For University Librarian / Deputy Librarian / Assistant Librarian
and College Librarian.)

PART A : GENERAL INFORMATION

1. Name (in Block Letters) :
2. Father's/Husband's Name :
3. Department :
4. Current Designation & Grade Pay :
5. Date of last Promotion :
6. Address for correspondence (with Pin code) :
7. Permanent Address (with Pin code) :
 Telephone No. :
 Email :
8. Whether acquired any degrees or fresh academic qualifications during the year :

9. Academic Staff College Orientation / Refresher Course attended during the year : Nil

Sr. No.	Name of the Course / Summer School	Place	Duration	Sponsoring Agency
1				

Date :

Signature of teacher

PART B : ACADEMIC PERFORMANCE INDICATORS

CATEGORY : I

(LIBRARIAN)

PROCUREMENT, ORGANIZATION, AND DELIVERY OF KNOWLEDGE AND INFORMATION THROUGH LIBRARY SERVICES

Regularity of attending library:

Sr. No.	Total No. of Working Days	No. of days attended	Work done	Percentage of attendance	Grading	Proof Document**
1						
2						
3						

90% and above ñ **Good**; Below 90 % but 80 % and above ñ **Satisfactory**; Less than 80%- **Not satisfactory**

**As per table under the document Annexure I (A)

Overall Grading (Category : I) :-	
--	--

Signature of Teacher

Verified and found correct :

Signature of V.C./H.O.D./Principal

**Final Score approved by the Screening / Selection Committee :
(For Category : I)**

Signature of Chairman
Screening / Selection Committee

PART B : ACADEMIC PERFORMANCE INDICATORS

CATEGORY : II

INVOLVEMENT IN ADMINISTRATIVE, EXAMINATION, CO-CURRICULAR, EXTENSION AND PROFESSIONAL DEVELOPMENT RELATED ACTIVITIES.

II.a. Conduct of Seminar/ Workshops pertaining to Library:

Sr. No.	Name of Seminar/ Workshop organized	Duration	Target Group	Grading	Proof Document**
1.					
2.					
3.					

Grading Criteria: Good ñ One National level seminar/ workshop and one State/ institution level workshop/Seminar
Satisfactory- One National level seminar/ workshop or one State level seminar/ workshop and one institution level seminar/ workshop or Four institution seminar / workshop; **Unsatisfactory**ñ Not falling in above two categories

II.b. Library Automation.:

Sr. No.	Activity undertaken for Automation	Completed/ Ongoing	Grading	Proof Document**
1.				
2.				
3.				

Grading Criteria: Good ñ 100% of physical books and journals in computerized database .
Satisfactoryñ At least 99% of physical books and journals in computerized database.
Unsatisfactoryñ Not falling under good or satisfactory.

OR

Good ñ 100% Catalogue database made up to date
Satisfactory- 90% catalogue database made up to date
Unsatisfactory- Catalogue database not up to mark.
 (To be verified in random by the CAS Promotion Committee)

II.c. Checking inventory.:

Sr. No.	Indicator/ Activity	Nature of Work	Grading	Proof Document**
1.				
2.				
3.				
Grading Criteria: Good : Checked inventory and missing book less than 0.5% Satisfactory - Checked inventory and missing book less than 1% Unsatisfactory - Did not check inventory Or Checked inventory and missing books 1% or more.				

II.d. i. Digitization Work:

Sr. No.	Indicator/ Activity	Nature of Work	Grading	Proof Document**
1.				
2.				
3.				

II.d. ii. Promotion of Library Networks:

Sr. No.	Indicator/ Activity	Nature of Work	Grading	Proof Document**
1.				
2.				
3.				

II.d. iii. Dissemination of information:

Sr. No.	Indicator/ Activity	Nature of activity	Grading	Proof Document**
1.				
2.				
3.				

II.d. iv. Administrative and Governance related activities:

Sr. No.	Name of Indicator/ Activity	Nature of Work	Grading	Proof Document**
1.				
2.				
3.				

II.d. v. Short term course:

Sr. No.	Name of Short term course organized	Duration	Target Group	Grading	Proof Document**
1.					
2.					
3.					

II d.vi. Research paper Published:

Sr. No.	Title with page nos.	Journal	ISSN / ISBN No.	Whether peer reviewed Impact Factor, if any	No. of co-authors	Whether you are the main author	Whether Refereed / other Journal as notified by the UGC#	Grading	Proof Document**
1									
Total									

Note:- Grading for II. d. I to vi shall be Good : Involved in any two activities; **Satisfactory :** At least one activity; **Not Satisfactory :**Not involved/ undertaken any of the activities.

Note:-

Overall Grading Criteria for category I and II

Good: Good in Item 1 and satisfactory/good in any other items.

Satisfactory: Satisfactory in Item 1 and satisfactory/ good in any other two items.

Not Satisfactory: If neither good nor satisfactory in overall grading.

****As per table under the document Annexure II (A)**

Overall Grading (Category : II) :-	
--------------------------------------	--

Signature of Teacher

Verified and found correct:

Signature of V.C. /Principal/H.O.D.

**Final Score approved by the Screening / Selection Committee :
(For Category II)**

--

**Signature of Chairman
Screening / Selection Committee**

PART B : ACADEMIC PERFORMANCE INDICATORS

CATEGORY : III

RESEARCH, PUBLICATIONS AND ACADEMIC CONTRIBUTIONS

III A. Research Papers publication:

Sr. No.	Title with page nos.	Journal	ISSN / ISBN No.	Whether peer reviewed Impact Factor, if any	No. of co-authors	Whether you are the main author	Whether Refereed / other Journal as notified by the UGC#	Augmented API Score	Proof Document**
1									
Total									

III B. Publications other than journal articles (books, chapters in books):

Sr. No.	Title with page nos./ Chapter with page no.	Book Title, editor & publisher	Publication International/ National/ Local	ISSN/ ISBN No.	Whether approved by University	No. of co-authors	Whether you are the main author	API Score	Proof Document**
1									
Total									

III C. CREATION OF ICT MEDIATED PEDAGOGY AND CONTENT AND DEVELOPMENT OF NEW AND INNOVATIVE COURSES AND CURRICULA

Sr. No.	Innovative Pedagogy/ New Curricula/ Courses/ MOOCs/ E-Content	Name of Activity	Authority Concern	Publisher	Course Credit/ Module	API Score	Proof Document**
1							
Total							

III D.a RESEARCH GUIDANCE:

Sr. No.	Number Enrolled	Thesis Submitted	Degree awarded	API Score	Proof Document**
M. Phil.					
Ph. D.					
P.G. Dissertation					
Total					

III D.b RESEARCH PROJECTS COMPLETED:

III D. b (i). Sponsored Projects:

Sr. No.	Title	Agency	Period	Grant / Amount Mobilized (Rs lakh)	Policy Document Generated	API Score	Proof Document*
1							
Total							

III D.b (ii). Consultancy Projects:

Sr. No.	Title	Agency	Period	Grant / Amount Mobilized (Rs lakh)	Policy Document Generated	API Score	Proof Document*
1							
Total							

III D.c ONGOING RESEARCH PROJECTS:

III D.c (i). Sponsored Projects:

Sr. No.	Title	Agency	Period	Grant / Amount Mobilized (Rs lakh)	API Score	Proof Document**
1						
Total						

III D. c (ii). Consultancy Projects:

Sr. No.	Title	Agency	Period	Grant / Amount Mobilized (Rs lakh)	API Score	Proof Document **
1						
Total						

III E.a Patents Awards:

Sr. No.	Title of Patents	Award conferring Organization	National/ International	Patent Number	API Score	Proof Document**
1						
2						
3						
Total						

III E. b Policy Document:

Sr. No.	Title of Document	Policy Document Submitted to	International/ National/ State Government/ Central Government	Publisher	API Score	Proof Document**
1						
2						
3						
Total						

III E. c. Fellowships and Awards:

Sr. No.	Fellowship/ Award	Award conferring Organization	Event Organized by	Whether international / national / state / regional / college or university level	API Score	Proof Document**
1						
2						
3						
Total						

III F. Invited lectures / Paper delivered in conferences / seminars:

Sr. No.	Invited Talk/ Paper presented	Title of Conference / Seminar	Event Organized by	Whether International (Abroad) / International (Within Country) National / State / Regional / College or University level	API Score	Proof Document**
1						
2						
3						
Total						

- Note:**
- ❖ Paper presented if part of edited book or proceeding then it can be claimed only once.
 - ❖ For joint supervision of research students, the formula shall be 70% of the total score for Supervisor and Co-supervisor. Supervisor and Co-supervisor, both shall get 7 marks each.
 - ❖ *For the purpose of calculating research score of the teacher, the combined research score from the categories of 5(b). Policy Document and 6. Invited lectures/Resource Person/Paper presentation shall have an upper capping of thirty percent of the total research score of the teacher concerned.

****As per table under the document Annexure III (A)**

Total Score (Category : III) :-	
--	--

Signature of Teacher

Verified and found correct :

Signature of V.C./ Principal / H.O.D.

**Final Score approved by the Screening / Selection Committee :
(For Category :III)**

**Signature of Chairman
Screening / Selection Committee**

IV. SUMMARY OF GRADES/ API SCORES

Category	Criteria	Last Academic.	GRADES / API	Annual Av. API Score for Assessment Period for Category III Only
I	Assessment Criterion for Teaching, Learning and Evaluation Related Activities			
II	Involvement in Administrative, Examination, Co-curricular, Extension and Professional Development Related Activities			
III	Research and Academic Contribution			

Signature of Teacher

Verified and found correct :

Signature of V.C./ Principal / H.O.D.

**Signature of Chairman
Screening / Selection Committee**

PART C : OTHER RELEVANT INFORMATION

Please give details of any other credential, significant contributions, awards received etc. not mentioned earlier.

Sr.No.	Details (Mention Year, value etc. where relevant)
1	
2	
3	
4	
5	
6	
7	
8	
9	
10	

*Annexure-IV

LIST OF ENCLOSURES: *(Please attach, copies of certificates, sanction orders, papers etc. wherever necessary)*

- 1.
- 2.
- 3.

I certify that the information provided is correct as per records available with the University / College and / or documents enclosed along with the duly filled PBAS proforma.

Signature of the faculty with
Designation, Place & Date

Signature of V.C./ School
Chairperson / Principal / HOD

N:B: The Annual Self-Assessment proforma duly filled along with all enclosures, submitted for CAS promotions will be verified by the university/college and information filed with the IQAC.

Name :

Designation :

Assessment Year :

EVALUATION BY THE HEAD OF THE DEPARTMENT OR PRINCIPAL.

- a) State whether the facts stated above are correct, if not, state the correct facts.
- b) Do you agree with the Performance based appraisal done by the teacher ? if not, give reasons why you do not agree.

D) Verification & Evaluation in respects of Grades/ API.

Item	Correct	Exaggerated	Excellent	Very Good	Average
Category I					
Category II					
Category III					
A					
B					
C					
D					
E					

- II) A) General Intelligence : _____
 B) Capacity to get work in
 Respect of research & teaching
 C) Technical Ability : _____
 D) Administrative ability including
 Judgment initiative and drive
 (if applicable) : _____

 E) Integrity and Character : _____
 F) Whether powers delegated are
 Fully utilized. : _____
 G) General Assessment ____ * A+ = Outstanding, A = Very Good, B+ = Positively Good,
 B = Good, C+ = Satisfactory, C = Not Satisfactory
 (* Strike out which is not applicable.)

Date : / /

Signature of Reporting Officer

Observation of the Reviewing Officer (Vice-Chancellor) :

Date : / /

Signature of Reviewing Officer

Annexure I (A)

Sr. No.	Document
1	Student Attendance certified by HOD/ Head of the institute
2	Academic Dairy certified by HOD/ Head of the institute
3	Total teaching hours Certificate from HOD
4	Certificate from University Authorities
5	Course conduction certificates
6	Other certificates

Annexure II (A)

Sr. No.	Document
1	Proof of Co-curricular activities in the form of letter/ Certificate / Any other document certified by HOD or head of institution
2	Proof of Extension activities in the form of letter/ Certificate/ Any other document certified by HOD or head of institution
3	Administrative committee certificates/ Letters / Any other document certified by HOD or head of institution
4	Certificate / Letter from Conference organizing committee
5	Course conduction certificates
6	Certificate/ Letter from BOS or other bodies
7	Other certificates

Annexure III (A)

Sr. No.	Document
1	Published paper, Journal home page for Impact factor
2	Books front page along with editorial team or Book chapter first page
3	Project Award Certificate/ Midterm Evaluation Report/ Final Project Report/ Utilization Certificate / Project Extension Letter
4	Project outcome report/ Patent award document
5	Student registration Letter/ Thesis submission letter / Notification
6	Fellowship award certificate
	Invited talk letter of intend/ Certificate/ Certificate of paper presentation along with copy of abstract book
7	Other certificates

Section IV

Appendix-X

Sant Gadge Baba Amravati University, Amravati.

Academic Performance Indicators (APIs) And Scores developed for adoption of Performance Based Appraisal System (PBAS) for Appointments and Promotions under Career Advancement Scheme (CAS) of University/College Teachers.

(For Teachers in music and performing arts)

Instructions for Filling up Part B of the PBAS Proforma

(Please read the Instructions carefully before filling the proforma for Category I, II, III)

Part B of the Proforma is based on Government of Maharashtra, Higher and Technical Education, GR No. Misc-2018/C.R56/18/UNI-1 of 7th Central Pay Commission and UGC Regulations on minimum qualifications for appointment of teachers and other academic staff in universities and colleges and measure for the maintenance of standards in Higher Education, 2018.

B (I) is based on API Grading/ scoring for **Category I** of the Table. Detailed information for 2018-19 or most recent assessment year is to be provided.

B (II) is based on **Category II** of the Table. Detailed information for 2018-19 or most recent assessment year is to be provided.

B (III) is based on **Category III** of the Table. Detailed information for the entire assessment period is to be provided.

The proforma is to be filled as per the tables and self-assessment scores/ grades given. For each category, even though several avenue of activities and their API scores are given to provide choice/ opportunity to the teacher, maximum limit of scores that can be given or carried forward under each category/area is indicated in the Table-A and B for University and College teachers respectively as per GR No. Misc-2018/C.R56/18/UNI-1 of 7th Central Pay Commission and UGC Regulations on minimum qualifications for appointment of teachers and other academic staff in universities and colleges and measure for the maintenance of standards in Higher Education, 2018.

NB. The self-assessment scores are subject to verification by the University / College, and by the Screening cum Verification Committee or Selection Committee as the case may be.

CATEGORY : I : Assessment Criterion for Teaching, Learning and Evaluation Related Activities as per GR No. Misc-2018/C.R56/18/UNI-1.

Direct Teaching:

Indicator/ Activity	Post Held	Grading Criteria
Lectures/ Practicals/ Tutorials/ Field Work / Project Supervision taken should be based on verifiable records.	Assistant Professor	Good -80% and above
	Associate Professor	Satisfactory - Below 80% but
	Professor	70% and above Not satisfactory - Less than 70%

CATEGORY: II. Involvement in Administrative, Examination, Co-curricular, Extension and Professional Development Related Activities.

II. Involvement in Administrative, Examination, Co-curricular, Extension and Professional Development Related Activities.:

Indicator/ Activity	Post Held	Grading Criteria
i. Administrative responsibility (including as Dean / Principal / Head of the Department/ Coordinator of centers Chairperson / Convener / Teacher-in-charge/ IQAC/ statutory bodies/ similar other duties that require regular office hrs for its discharge)/ other aspect of departmental or institutional management such as admission committee, campus development, library committee etc./ Organization of Conference /Training as Chairman/Organizing Secretary / Treasurer. Responsibility for, or participation in committees for Students Welfare, Counseling and Discipline/ College magazine etc./ Contribution to Corporate life in Universities/colleges through meetings, popular. / lectures, subject related events, other college/university Activities related to performing art and music etc. ii. Participation in Board of Studies, Academic and Administrative Committees and all other committee (s)/ Duties specified by the University/ Government/ Statutory bodies. iii. Question paper setting, Invigilation, evaluation of answer scripts including term end examination / Department examinations/ College Examinations/ Internal Assessment and other examinations specified by the University. iv. Examination work such as coordination, Co-officer, Subject Exam Committee etc. or flying squad duties etc. v. Discipline related co-curricular activities (e.g. remedial classes, career counseling, study visit, student seminar and other events.) vi. Other co-curricular activities. Positions held/Leadership role played in organization linked with Extension Work and National Service Scheme (NSS), NCC, NSO or any other similar activity. Students related Socio Cultural and Sports Programmes, Stage programs, campus publications etc. vii. Extension and dissemination activities (public /popular lectures/talks/seminars etc.). Community work such as values of National Integration, Environment democracy, socialism, Human Rights, peace, scientific temper, flood or drought relief, small family norms, cleanliness. viii. Professional Development activities such as participation in short term training courses/ long term training courses authorized by statutory bodies, industrial experience, talks, refresher / orientation/ faculty development courses, dissemination and general articles and any other contribution,	Assistant Professor/ Associate Professor/ Professor	Good - Involved in at least 3 Activities. Satisfactory- 1-2 activities Not-satisfactory - Not involved/ undertaken any of the activities.

subject Associations, Conferences, Seminars without paper Presentation. Participation in short term training courses less than one week duration in educational technology, curriculum development, professional development, Examination reforms, etc. ix. Institutional governance. Participation in State/Central Bodies/Committees on Education, Research and National Development. Publication of articles in newspapers, magazines or other publications (not covered in category 3); radio talks; television programmes. x. Lectures in Refresher/ Orientation/ Short Term Programmes and any other professional development activities authorized by statutory bodies. xi. learning methodologies, updating of subject contents/courses, mentoring etc. xii. Participatory and Innovative T /L Process with materials for problem based learning, case studies, Group discussions etc., xiii. Interactive Courses, Participatory Learning modules, Case studies. xiv. Use of ICT in T/L process with computer-aided methods like power point / Multimedia/ Simulation/Softwares etc. xv. Developing and imparting Remedial/Bridge Courses. xvi. Developing and imparting soft skills/communication skills/personality development courses/ modules. xvii. Developing and imparting specialized teaching-learning programmes in physical education, library; innovative compositions and creations in music, performing and visual arts and other traditional areas. xviii. Organizing and conduction of popularization programmes/ training courses in computer assisted teaching/web-based learning and e-library skills to students. xix. Evidence of actively involved in guiding Ph.D. students . xx. Conducting minor or major research project sponsored by national or international agencies. xxi. At least one single or joint publication in peer- reviewed or UGC list of Journals.		
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Note: Good: Good in teaching and satisfactory or good in activity at Category II.

Or

Satisfactory: Satisfactory in teaching and good or satisfactory in activity at Category II.

Not Satisfactory: If neither good nor satisfactory in overall grading.

Note: For the purpose of assessing the grading of Activity at Criterion I and Criteria II, all such periods of duration which have been spent by the teacher on different kinds of paid leaves such as Maternity Leave, Child Care Leave, Study Leave, Medical Leave, Extraordinary Leave and Deputation shall be excluded from the grading assessment. Teacher shall be assessed for the remaining period of duration and the same shall be extrapolated for the entire period of assessment to arrive at the grading of the teacher. The teacher on such leaves or deputation as mentioned above shall not be put to any disadvantage for promotion under CAS due to his/her absence from his/her teaching responsibilities subject to the condition that such leave/deputation was undertaken with the prior approval of the competent authority following all procedures laid down in these regulations and as per the acts, statutes and ordinances of the parent institution.

CATEGORY-III: RESEARCH AND ACADEMIC CONTRIBUTIONS

Based on the teacher's self-assessment, API scores are proposed for research and academic contributions. The minimum API scores required for teachers from this category are different for different levels of promotion in universities and colleges. The self-assessment score shall be based on verifiable records and shall be finalized by the screening cum evaluation committee for the promotion of Assistant Professor to higher grades and Selection Committee for the promotion of Assistant Professor to Associate Professor and Associate Professor to Professor and for direct recruitment of Associate Professor and Professor.

Sr. No.	Category	Academic/ Research Activity	Faculty of Sciences / Engineering / Agriculture / Medical / Veterinary Sciences	Faculties of Languages / Humanities / Arts / Social Sciences / Library / Physical education/ Management
1	III (A) Research Paper Publication	Research Papers published in: Peer-Revived or UGC listed Journals #	8 per paper	10 Per paper
2	III (B) Publications other than journal articles (books, chapters in books, Cassettes/ CDs, DVDs, Tracks)	a) Books authored which are published by		
		International Publisher	12	12
		National Publisher	10	10
		Cassettes/ CDs, DVDs recording in classical and semi-classical and light music done by registered/ reputed music companies. List of companies approved by the University and intimated to UGC.	10	10
		Chapter in Edited Book	05	05
		Individual track in Cassettes/ CDs, DVDs recording in classical and semi-classical and light music done by registered/ reputed music companies. Published or broadcasted solo/ group performance at AIR, TV, festivals and album etc. List of companies approved by the University and intimated to UGC.	05	05
		Publish self competitions- classical, semi classical and light songs.	05	05
		Editor of Book by International Publisher	10	10
		Editor of Book by National Publisher	08	08
		b) Translation work in Indian and Foreign Languages by qualified faculties		
		Chapter or Research Paper	03	03
		Book	08	08

3	III (C) Creation of ICT mediated pedagogy and content and development of new and innovative courses and curricula	a) Development of innovative pedagogy	05	05
		b) Design of new curricula and courses	02/ curricula / course	02/ curricula / course
		c) MOOCs		
		Development of complete MOOCs in 4 quadrants (4 credit course) (In case of MOOCs lesser credit 5 marks/ credit)	20	20
		MOOCs (Develop in 4 quadrant) Per module/ lecture	05	05
		Content writer/ subject matter expert for each module of MOOCs (at least one quadrant)	02	02
		Course coordinator for MOOCs (4 Credit Course) (In case of MOOCs of lesser credits 02 marks/ credit)	08	08
		d) E-Content		
		Development of e -Content in 4 quadrants for a complete course/e-book	12	12
		e-Content (developed in 4 quadrants) per module	05	05
		Contribution to development of e-content module in complete course/paper/e- book (at least one quadrant)	02	02
		Editor of e-content for complete course/ paper e-book	10	10
4	III (D) Research	a) Research Guidance		
		Ph.D	10/ Degree Award 05/ Thesis Submitted	10/ Degree Award 05/ Thesis Submitted
		M.Phil / PG Dissertation	02/ Degree Award	02/ Degree Award
		b) Research Project Completed		
		More than 10 lakhs	10	10
		Less than 10 lakhs	05	05
		c) Research Projects Ongoing :		
		More than 10 lakhs	05	05
		Less than 10 lakhs	02	02
5	III (E) Patents and Policy Documents	d) Consultancy	03	03
		a) Patents		
		International	10	10
		National	07	07
		b) *Policy Document (Submitted to an International body/organization like UNO/UNESCO/World Bank/International Monetary Fund etc. or Central Government or State Government)		
		International	10	10
		National	07	07
		State	04	04

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		c) Awards/Fellowship including top A grade, A grade, B high grade , B grade in music and performing arts etc.		
		International	07	07
		National	05	05
6	III (F) Invited Talks/ Paper Presentation	*Invited lectures / Resource Person/ paper presentation in Seminars/ Conferences/full paper in Conference Proceedings (Paper presented in Seminars/Conferences and also published as full paper in Conference Proceedings will be counted only once)		
		International (Abroad)	07	07
		International (within country)	05	05
		National	03	03
		State/University	02	02

The Research score for research papers would be augmented as follows:

Peer-Reviewed or UGC-listed Journals (Impact factor to be determined as per Thomson Reuters list):

- i) Paper in refereed journals without impact factor 5 Points
- ii) Paper with impact factor less than 1 10 Points
- iii) Paper with impact factor between 1 and 2 15 Points
- iv) Paper with impact factor between 2 and 5 20 Points
- v) Paper with impact factor between 5 and 10 25 Points
- vi) Paper with impact factor >10 30 Points
- a) Two authors: 70% of total value of publication for each author.
- b) More than two authors: 70% of total value of publication for the First/Principal/Corresponding author and 30% of total value of publication for each of the joint authors .

Joint Projects: Principal Investigator and Co-investigator would get 50% each.

Note:

- ❖ Paper presented if part of edited book or proceeding then it can be claimed only once.
- ❖ For joint supervision of research students, the formula shall be 70% of the total score for Supervisor and Co-supervisor. Supervisor and Co-supervisor, both shall get 7 marks each.
- ❖ *For the purpose of calculating research score of the teacher, the combined research score from the categories of 5(b). Policy Document and 6 .Invited lectures/Resource Person/Paper presentation shall have an upper capping of thirty percent of the total research score of the teacher concerned.

TABLE A
Minimum API requirement for the promotion of teachers under CAS in Universities.

Category	Activity	Assistant Professor / equivalent cadres: (Stage 1 to Stage 2/ Academic Level 10 to 11)	Assistant Professor / equivalent cadres: (Stage 2 to Stage 3/ Academic Level 11 to 12)	Assistant Professor (Stage 3) to Assoc. Professor/equivalent cadres (Stage 4 / Academic Level 12 to 13A)	Associate Professor (Stage 4) to Professor /equivalent cadres (Stage 5/ Academic Level 13 A to 14)	Professor (Stage 5) to Professor (Stage 6/ Academic Level 14 to 15)
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I	Assessment Criterion for Teaching, Learning and Evaluation Related	Good or Satisfactory Grading				Qualification and Grading as per GR No. Misc-2018/C.R56/18/UNI-1.
II	Involvement in Administrative, Examination, Co-curricular, Extension and Professional Development Related Activities.					
III	Research and Academic Contributions- Minimum Score required - to be assessed cumulatively					
IV	Expert Assessment System	40 / Assessment period	100 / Assessment period	90 / Assessment period	120 / Assessment period	Expert Committee
		Screening cum evaluation committee	Screening cum evaluation committee	Selection Committee	Selection Committee	

TABLE B
Minimum API requirement for the promotion of teachers under CAS in Colleges/ Affiliated Institutions UG and PG.

Category	Activity	Assistant Professor / equivalent cadres: (Stage 1 to Stage 2/ Academic Level 10 to 11)	Assistant Professor / equivalent cadres: (Stage 2 to Stage 3/ Academic Level 11 to 12)	Assistant Professor (Stage 3) to Assoc. Professor/equivalent cadres (Stage 4 / Academic Level 12 to 13A)	Associate Professor (Stage 4) to Professor /equivalent cadres (Stage 5/ Academic Level 13 A to 14)
I	Assessment Criterion for Teaching, Learning and Evaluation Related	Good or Satisfactory Grading			
II	Involvement in Administrative, Examination, Co-curricular, Extension and Professional Development Related Activities.				
III	Research and Academic Contributions- Minimum Score required - to be assessed cumulatively	20 / Assessment period	50 / Assessment period	45 / Assessment period	60 / Assessment period
IV	Expert Assessment System	Screening cum evaluation committee	Screening cum evaluation committee	Selection Committee	Selection Committee

TABLE - C

MINIMUM ACADEMIC PERFORMANCE AND SERVICE REQUIREMENTS FOR DIRECT SELECTION OF TEACHERS IN UNIVERSITIES / COLLEGES/ INSTITUTIONS. FOR THE DISCIPLINES OF MUSIC, PERFORMING ARTS, VISUAL ARTS AND OTHER TRADITIONAL INDIAN ART FORMS LIKE SCULPTURE, etc.

S.No.	Post	Eligibility	Minimum Academic Performance Requirements and Screening/Selection Criteria
1	Assistant Professor	A. 1) A Master's degree with 55% marks (or an equivalent grade in a point-scale wherever the grading system is followed) in a concerned/relevant/allied subject from an Indian University, or an equivalent degree from an accredited foreign university. 2) Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC or the CSIR, or a similar test accredited by the UGC, like SET or who are or have been awarded a Ph. D. Degree in accordance with the University Grants Commission (Minimum Standards and Procedure for Award of M.Phil./Ph.D. Degree) Regulations, 2009 or 2016 and their amendments from time to time as the case may be exempted from NET/SET :Provided the candidates registered for the Ph.D. programme prior to July 11, 2009, shall be governed by the provisions of the then existing Ordinances / Bye-laws / Regulations of the Institution awarding the degree and such Ph.D. candidates shall be exempted from the requirement of NET/ SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities/ Colleges/Institutions subject to the fulfillment of the following conditions: a) The Ph.D. degree of the candidate has been awarded in regular mode only; b) The Ph.D. thesis has been evaluated by at least two examiners; c) An open Ph.D. viva voce of the candidate has been conducted; d) The candidate has published two research papers from his/her Ph.D. work, out of which at least one is in a refereed journal; and e) The candidate has presented at least two papers, based on his/her Ph.D. work in conferences/seminars, sponsored/funded/supported by the UGC/ICSSR/CSIR or any similar agency.	<i>The Academic score as specified by GR No. Misc-2018/C.R56/18/UNI-I. in Appendix II (Table 3A) for Universities, and Appendix II (Table 3B) for Colleges, shall be considered for short-listing of the candidates for interview only, and the selections shall be based only on the performance in the interview.</i>

		Note: 1) The fulfillment of these conditions is to be certified by the Registrar or the Dean (Academic affairs) of the University concerned. 2) NET/SET shall also not be required for such Masters Programmes in disciplines for which NET/SET is not conducted. However, Ph.D. degree shall remain the minimum eligibility for appointment of Assistant Professor in such disciplines. OR B. A traditional or a professional artist with highly commendable professional achievement in the subject concerned having a Bachelor's degree, who has: i. Studied under a noted/reputed traditional Master(s)/Artist(s); ii. Has been 'A' grade artist of AIR/Doordarshan; iii. Has the ability to explain, with logical reasoning the subject concerned; and iv. Has adequate knowledge to teach theory with illustrations in the discipline concerned.	
2	Associate Professor In University	A. i. Good academic record, with a doctoral degree; ii. Performing ability of a high professional standard; iii. Eight year's experience of teaching in a University or College and / or of research in a University/national level institution, equal to that of Assistant Professor in a University/College; and iv. Has made a significant contribution to knowledge in the subject concerned, as evidenced by quality publications. OR B. A traditional or a professional artist with highly-commendable professional achievement having Master's degree in the subject concerned, who has: i. been 'A' grade artist of AIR/Doordarshan; ii. eight years' experience of outstanding performing achievement in the field of specialization; iii. experience in designing of new courses and /or curricula; iv. participated in National level Seminars/Conferences/Concerts in reputed institutions; and v. ability to explain, with logical reasoning, the subject concerned and adequate knowledge to teach theory with illustrations in the said discipline.	A total research score of Seventy five (75) as per the criteria given in Category III of the Direction (8/2019).

3	Professor In University	A. 1) An eminent scholar having a doctoral degree; 2) Have been actively engaged in research with at least ten years of experience in teaching in University/College and / or research at the University/National level institutions; 3) Minimum of 6 research publications in the peer-reviewed or UGC-listed journals. OR B. A traditional or a professional artist, with highly-commendable professional achievement, in the subject concerned, 1) Having Master's degree, in the relevant subject; 2) Has been 'A'-grade artist of AIR/Doordarshan; 3) Has Ten years of outstanding performing achievements in the field of specialization; 4) Has made significant contributions in the field of specializations and ability to guide research; 5) Has participated in National/International Seminars/Conferences/ Workshops/Concerts and/ or recipient of National/International Awards/ Fellowships; 6) Has the ability to explain with logical reasoning the subject concerned; and 7) Has adequate knowledge to teach theory with illustrations in the said discipline.	A total research score of One hundred twenty (120) as per the criteria given in Category III of the Direction (8/2019).
4	Senior Professor In University	i. An eminent scholar with good track record of high-quality research publications in Peer-reviewed or UGC-listed journals, significant research contribution to the discipline, and engaged in research supervision. ii. A minimum of ten years of teaching/research experience as Professor or an equivalent grade in a University, College or an institute of national level. iii. The selection shall be based on academic achievements, favorable review from three eminent subject experts who are not less than the rank of Senior Professor or a Professor of at least ten years experience. iv. The selection shall be based on ten best publications in the Peer-reviewed or UGC - listed journals and award of Ph.D. degrees to at least two candidates under his/her supervision during the last 10 years and interaction with the Selection Committee constituted as per these Rules.	Note: Up to 10 percent of the existing sanctioned strength of Professors in the university may be appointed as Senior Professor in the universities, through direct recruitment. The scheme shall be applicable to directly recruited professors only.

Note: As there is no provisions for the Direct selection for the post of Associate Professor and Professors in Colleges/ affiliated institutions in GR No. Misc-2018/C.R56/18/UNI-1; the above conditions may considered for direct selections in the colleges/affiliated institutes wherever applicable.

TABLE - D

MINIMUM ACADEMIC PERFORMANCE AND SERVICE REQUIREMENTS FOR DIRECT SELECTION OF TEACHERS IN UNIVERSITIES / COLLEGES/ INSTITUTIONS.

FOR DRAMA DISCIPLINES.

S.No.	Post	Eligibility	Minimum Academic Performance Requirements and Screening/Selection Criteria
1	Assistant Professor	A) 1) A Master's degree with 55% marks (or an equivalent grade in a point-scale wherever the grading system is followed) in a concerned/relevant/allied subject from an Indian University, or an equivalent degree from an accredited foreign university. 2) Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC or the CSIR, or a similar test accredited by the UGC, like SET or who are or have been awarded a Ph. D. Degree in accordance with the University Grants Commission (Minimum Standards and Procedure for Award of M.Phil./Ph.D. Degree) Regulations, 2009 or 2016 and their amendments from time to time as the case may be exempted from NET/SET :Provided the candidates registered for the Ph.D. programme prior to July 11, 2009, shall be governed by the provisions of the then existing Ordinances / Bye-laws / Regulations of the Institution awarding the degree and such Ph.D. candidates shall be exempted from the requirement of NET/ SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities/ Colleges/Institutions subject to the fulfillment of the following conditions: 3) The Ph.D. degree of the candidate has been awarded in regular mode only; 4) The Ph.D. thesis has been evaluated by at least two examiners; 5) An open Ph.D. viva voce of the candidate has been conducted; 6) The candidate has published two research papers from his/her Ph.D. work, out of which at least one is in a refereed journal; and 7) The candidate has presented at least two papers, based on his/her Ph.D. work in conferences/seminars, sponsored/funded/supported by the UGC/ICSSR/CSIR or any similar agency. Note: i. The fulfillment of these conditions is to be certified by the Registrar or the Dean (Academic affairs) of the University concerned. ii. NET/SET shall also not be required for such Masters Programmes in disciplines for which NET/SET is not conducted. However, Ph.D. degree shall remain the minimum eligibility for appointment of Assistant Professor in such disciplines.	<i>The Academic score as specified by GR No. Misc-2018/C.R56/18/UNI-1. in Appendix II (Table 3A) for Universities, and Appendix II (Table 3B) for Colleges, shall be considered for short-listing of the candidates for interview only, and the selections shall be based only on the performance in the interview.</i>

		OR B. A traditional or a professional artist with highly commendable professional achievement in the concerned subject, who has: - been a professional artist with three yearsö Bachelor degree/Post Graduate Diploma, with 55% marks (or an equivalent grade in a point-scale wherever the grading system is followed), from the National School of Drama, or any other such Institution in India or abroad; - five years of regular acclaimed performance at regional/ national/ international stage, supported by evidence; and - the ability to explain, with logical reasoning, the subject concerned and adequate knowledge to teach theory with illustrations in the discipline concerned.	
2	Associate Professor In University	A. - Good academic record, with a doctoral degree; - Performing ability of a high professional standard; - Eight yearö experience of teaching in a University or College and / or of research in a University/national level institution, equal to that of Assistant Professor in a University/College; and - A significant contribution to knowledge in the subject concerned, as evidenced by quality publications. OR B. A traditional or a professional artist, having highly commendable professional achievement in the subject concerned, has a Masterö degree, who has: - Been recognized artist of Stage/ Radio/TV; - Eight years of outstanding performance in the field of specialization; - Experience of designing new courses and /or curricula; - Participated in Seminars/Conferences in reputed institutions; and - The ability to explain with logical reasoning the subject concerned and adequate knowledge to teach theory with illustrations in the said discipline.	A total research score of Seventy five (75) as per the criteria given in Category III of the Direction (8/2019).

3	Professor In University	A. An eminent scholar, having a doctoral degree, actively engaged in research with ten years of experience in teaching and /or research at a University/National-level institution, including experience of guiding research at the doctoral level, with outstanding performing achievement in the field of specialization, with a minimum of 6 research publications in the peer-reviewed or UGC listed journals, B. A traditional and a professional artist, having highly commendable professional achievement in the subject concerned, who has: i. Master's degree, in the relevant subject;: ii. Ten years of outstanding performing achievements in the field of specialization; iii. Made significant contribution in the field of specialization; iv. Guided research; v. Participated in National/International Seminars/Conferences/Workshops and/or recipient of National/International Awards/Fellowships; vi. Ability to explain with logical reasoning the subject concerned; and vii. Adequate knowledge to teach theory, with illustrations in the said discipline.	A total research score of One hundred twenty (120) as per the criteria given in Category III of the Direction (8/2019).
4	Senior Professor In University	i. An eminent scholar with good track record of high-quality research publications in Peer-reviewed or UGC-listed journals, significant research contribution to the discipline, and engaged in research supervision. ii. A minimum of ten years of teaching/research experience as Professor or an equivalent grade in a University, College or an institute of national level. iii. The selection shall be based on academic achievements, favorable review from three eminent subject experts who are not less than the rank of Senior Professor or a Professor of at least ten years experience. iv. The selection shall be based on ten best publications in the Peer-reviewed or UGC - listed journals and award of Ph.D. degrees to at least two candidates under his/her supervision during the last 10 years and interaction with the Selection Committee constituted as per these Rules.	Note: Up to 10 percent of the existing sanctioned strength of Professors in the university may be appointed as Senior Professor in the universities, through direct recruitment. The scheme shall be applicable to directly recruited professors only.
Note: As there is no provisions for the Direct selection for the post of Associate Professor and Professors in Colleges/ affiliated institutions in GR No. Misc-2018/C.R56/18/UNI-1; the above conditions may considered for direct selections in the colleges/affiliated institutes wherever applicable.			

TABLE - E

**MINIMUM ACADEMIC PERFORMANCE AND SERVICE REQUIREMENTS FOR DIRECT SELECTION
OF TEACHERS IN UNIVERSITIES / COLLEGES/ INSTITUTIONS.
FOR YOGA DISCIPLINES:**

S.No.	Post	Eligibility	Minimum Academic Performance Requirements and Screening/Selection Criteria
1	Assistant Professor	A 1) Good academic record with at least 55% marks (or an equivalent grade in a point scale wherever the grading system is followed) at the Master's degree in Yoga or any other relevant subject, or an equivalent degree from an Indian/foreign University. 2) Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC, CSIR, or a similar test accredited by the UGC, like SET or who are or have been awarded a Ph. D. Degree in accordance with the University Grants Commission (Minimum Standards and Procedure for Award of M.Phil./Ph.D. Degree) Regulations, 2009 or 2016 and their amendments from time to time as the case may be. OR B. A Master's degree in any discipline with at least 55% marks (or an equivalent grade in a point-scale wherever the grading system is followed) and a Ph.D. degree in Yoga* in accordance with the University Grants Commission (Minimum Standards and Procedure for Award of M.Phil./Ph.D. Degree) Regulations, 2009 or 2016 and their amendments from time to time as the case may be. *Note: Considering the paucity of teachers in the newly-emerging field of Yoga, this alternative has been provided and shall be valid only for five years from the date of notification of GR No. Misc-2018/C.R56/18/UNI-1.	<i>The Academic score as specified by GR No. Misc-2018/C.R56/18/UNI-1. in Appendix II (Table 3A) for Universities, and Appendix II (Table 3B) for Colleges, shall be considered for short-listing of the candidates for interview only, and the selections shall be based only on the performance in the interview.</i>
2	Associate Professor In University	i. A good academic record, with a Ph.D. degree in the subject concerned or in a relevant discipline; ii. A Master's degree with at least 55% marks (or an equivalent grade in a point-scale, wherever the grading system is followed); and iii. A minimum of eight years' experience of teaching and/ or research in an academic/research position equivalent to that of Assistant Professor in a University, College or Accredited Research Institutions/Industry with evidence of published work and a minimum of 7 publications as books and / or research/policy papers in peer-reviewed or UGC listed journals.	A total research score of Seventy five (75) as per the criteria given in Category III of the Direction (8/2019).

3	Professor In University	A. i. An eminent scholar with Ph. D. degree in the subject concerned or in an allied/relevant subject and published work of high quality, actively engaged in research with evidence of published work, with a minimum of 10 publications as books and/ or research/policy papers in the peer-reviewed or UGC listed journals. ii. A minimum of ten years of teaching experience in a University/College and / or experience in research at the university/National level institution/Industries, with evidence of having successfully guided doctoral candidate. OR B. An outstanding professional, with established reputation in the relevant field, who has made significant contribution to the knowledge in the concerned/allied/relevant discipline, to be substantiated by credentials.	A total research score of One hundred twenty (120) as per the criteria given in Category III of the Direction (8/2019).
4	Senior Professor In University	i. An eminent scholar with good track record of high-quality research publications in Peer-reviewed or UGC-listed journals, significant research contribution to the discipline, and engaged in research supervision. ii. A minimum of ten years of teaching/research experience as Professor or an equivalent grade in a University, College or an institute of national level. iii. The selection shall be based on academic achievements, favorable review from three eminent subject experts who are not less than the rank of Senior Professor or a Professor of at least ten years experience. iv. The selection shall be based on ten best publications in the Peer-reviewed or UGC - listed journals and award of Ph.D. degrees to at least two candidates under his/her supervision during the last 10 years and interaction with the Selection Committee constituted as per these Rules.	Note: Up to 10 percent of the existing sanctioned strength of Professors in the university may be appointed as Senior Professor in the universities, through direct recruitment. The scheme shall be applicable to directly recruited professors only.
Note: As there is no provisions for the Direct selection for the post of Associate Professor and Professors in Colleges/ affiliated institutions in GR No. Misc-2018/C.R56/18/UNI-1; the above conditions may considered for direct selections in the colleges/affiliated institutes wherever applicable.			

TABLE – F

MINIMUM ACADEMIC PERFORMANCE AND SERVICE REQUIREMENTS FOR PROMOTION OF TEACHERS IN UNIVERSITIES UNDER CAS**(FOR THE DISCIPLINES OF MUSIC, PERFORMING ARTS, VISUAL ARTS AND OTHER TRADITIONAL INDIAN ART FORMS LIKE SCULPTURE; DRAMA; YOGA, etc.)**

S.No.	Post	Eligibility	Minimum Academic Performance Requirements and Screening/Selection Criteria
1	Assistant Professor (Academic Level 10) to Assistant Professor (Academic Level 11) Equivalent cadres from Stage 1 to 2).	i. An Assistant Professor who has completed four years of service with a Ph.D. degree or five years of service with a M.Phil. or six years of service in case of those without a Ph.D./M.Phil and satisfies the following conditions: ii. Attended one Orientation course of 21 days duration on teaching methodology; iii. Any one of the following: Completed Refresher/ Research Methodology Course/ Workshop/ Syllabus Up-gradation Workshop/ Training Teaching- Learning-Evaluation, Technology Programmes/ Faculty Development Programmes of at least one week (5 days) duration, or taken one MOOCs course (with e-certification) or development of e-contents in four-quadrants / MOOCs course during the assessment period; and iv. Published one research publication in the peer-reviewed journals or UGC listed journals during assessment period.	A teacher shall be promoted if; i. He/she gets a 'satisfactory' or 'good' grade in the annual performance assessment reports of at least three/four/five of the last four/five/six years of the assessment period as the case may be (as provided in Table A of the Direction). ii. A total research score of Forty (40) for Assessment period as per the criteria given in Category III of the Direction. iii. The promotion is recommended by the screening-cum evaluation committee.
2	Assistant Professor (Senior Scale/ Academic Level 11) to Assistant Professor (Selection Grade/ Academic Level 12) Equivalent cadres from Stage 2 to 3).	i. Assistant Professors who has completed five years of service in Academic Level 11/ Senior Scale. ii. A Ph.D. Degree in the subject concerned/ allied /relevant discipline. iii. Has done any two of the following in the last five years of Academic Level 11/Senior Scale: Completed a course / programme from amongst the categories of Refresher Courses/Research Methodology/Workshops/ Syllabus Up gradation Workshop/ Teaching-Learning-Evaluation/ Technology Programmes / Faculty Development Programme of at least two weeks (ten days) duration (or completed two courses of at least one week (five days) duration in lieu of every single course/programme of at least two weeks (ten days) duration), or, completed one MOOCs course in the relevant subject (with e-certification); or contribution towards the development of e-content in 4-quadrant (at least one quadrant) minimum of 10 modules of a course/ contribution towards the development of at least 10 modules of MOOCs course/ contribution towards conduct of a MOOCs course during the period of assessment. iv. Published three research papers in the peer-reviewed journals or UGC-listed journals during assessment period.	A teacher shall be promoted if; i. The teacher gets a 'satisfactory' or 'good' grade in the annual performance assessment reports of at least four of the last five years of the assessment period, (as provided in Table A of the Direction). ii. A total research score of Hundred (100) for Assessment period as per the criteria given in Category III of the Direction. iii. The promotion is recommended by the Screening-cum-evaluation committee.

3	Assistant Professor (Selection Grade/ Academic Level 12) to Associate Professor (Academic Level 13A) Equivalent cadres from Stage 3 to 4).	i. Assistant Professor who has completed three years of service in Academic Level 12/Selection-Grade. ii. A Ph.D. degree in subject concerned /allied/relevant discipline. iii. Any one of the following during the last three years: completed one course / programme from amongst the categories of Refresher Courses/ Methodology Workshop/ Syllabus Up-gradation Workshop/ Teaching- Learning-Evaluation Technology Programme/ Faculty Development Programme of at least two weeks (ten days) duration (or completed two courses of at least one week (five days) duration in lieu of every single course/programme of at least two weeks (ten days) duration); or completed one MOOCs course (with e-certification); or contribution towards development of e-contents in 4 quadrant (at least one quadrant) minimum of 10 modules of a course/ contribution towards development of at least 10 modules of MOOCs course/contribution towards conduct of a MOOCs course during the period of assessment. iv. A minimum of seven publications in the peer-reviewed or UGC-listed journals out of which three research papers should have been published during the assessment period. v. Evidence of having guided at least one Ph.D. candidate.	A teacher shall be promoted if; i. He/she gets a 'satisfactory' or 'good' grade in the annual performance assessment reports of at least two of the last three years of the assessment period as specified in Table A of the Direction. ii. A total research score of Ninety (90) for Assessment period as per the criteria given in Category III of this Direction. iii. The promotion is recommended by a selection committee constituted in accordance with these Rules.
4	Associate Professor (Academic Level 13A) to Professor (Academic Level 14) Equivalent cadres from Stage 4 to 5).	i. Associate Professors who have completed three years of service in Academic Level 13A. ii. A Ph.D. degree in subject concerned/ allied/relevant discipline. iii. A minimum of 10 research publications in peer-reviewed or UGC-listed journals out of which three research papers shall be published during the assessment period. iv. Evidence of having successfully guided doctoral candidate.	A teacher shall be promoted if; i. He/she gets 'satisfactory' or 'good' grade in the annual performance assessment reports of at least two of the last three years of the assessment period, as per Table A of this Direction. ii. A total research score of One Hundred Ten (110) for Assessment period as per the criteria given in Category III of the Direction . iii. The promotion is recommended by a selection committee .
5	Professor (Academic Level 14) to Senior Professor (Academic Level 15 (Stage 5 to 6)	i. Ten years' experience as a Professor. ii. A minimum of ten publications in the peer-reviewed or UGC-listed journals and Ph.D. degree has been successfully awarded to two candidates under his/her supervision during the assessment period.	A Professor can be promoted to the post of Senior Professor under the CAS. The promotion shall be based on academic achievement, favorable review from three eminent subject experts who are not of the rank lower than the rank of a Senior Professor or a Professor having at least ten years' of experience. The selection shall be based on 10 best publications during the last 10 years and interaction with a Selection Committee .

TABLE – G

**MINIMUM ACADEMIC PERFORMANCE AND SERVICE REQUIREMENTS FOR PROMOTION
OF
TEACHERS IN COLLEGES/ AFFILIATED INSTITUTIONS UNDER CAS
(FOR THE DISCIPLINES OF MUSIC, PERFORMING ARTS, VISUAL ARTS AND OTHER TRADITIONAL
INDIAN ART FORMS LIKE SCULPTURE; DRAMA; YOGA, etc.)**

S.No.	Post	Eligibility	Minimum Academic Performance Requirements and Screening/Selection Criteria
1	Assistant Professor (Academic Level 10) to Assistant Professor (Academic Level 11) Equivalent cadres from Stage 1 to 2).	i. Assistant Professors who have completed four years of service and having a Ph.D. degree or five years of service and having a M.Phil/ PG Degree in Professional Courses, such as L.L.M, M.Tech., M.V.Sc., M.D., or six years of service for those without Ph.D./M.Phil./PG degree in Professional Courses. ii. Attended one Orientation Course of 21 days duration on teaching methodology; and iii. Any one of the following: Completed one Refresher / Research Methodology Course OR Any two of the following: Workshop, Syllabus Up-gradation Workshop, Training Teaching- Learning-Evaluation, Technology Programmes and Faculty Development Programmes of at least one week (5 days) duration. OR Completed one MOOCs course (with e-certification) or development of e-contents in four-quadrant/ MOOCs course during the assessment period.	A teacher shall be promoted if; i. He/she gets a satisfactory or good grade in the annual performance assessment reports of at least three/four/five of the last four/five/six years of the assessment period as the case may be (as provided in Table B of this Direction). ii. A total research score of Twenty (20) for Assessment period as per the criteria given in Category III of the Direction. iii. The promotion is recommended by the screening-cum evaluation committee.
2	Assistant Professor (Senior Scale/ Academic Level 11) to Assistant Professor (Selection Grade/ Academic Level 12) Equivalent cadres from Stage 2 to 3).	i. Assistant Professors who have completed five years of service in Academic Level 11/Senior Scale. ii. Any two of the following in the last five years of Academic Level-11/ Senior Scale: Completed courses/programmes from among the categories of Refresher Courses/Research Methodology course/Workshops/Syllabus Up Gradation Workshop/ Teaching-Learning - Evaluation/ Technology Programmes/ Faculty Development Programme/ Syllabus Up-gradation Workshop/ Teaching- Learning-Evaluation/ Technology Programmes/ Faculty Development Programmes of at least two weeks (ten days) duration (or completed two courses of at least one week (five days) duration in lieu of every single course/programme of at least two weeks (ten days) duration); or completed MOOCs course in the relevant subject (with e-certification); or Contribution towards development of e-content in 4-quadrant (at least one quadrant) minimum of 10 modules of a course/contribution towards development of at least 10 modules of MOOCs course/ contribution towards conducting of a MOOCs course during the period of assessment..	A teacher shall be promoted if; i. The teacher gets a satisfactory or good grade in the annual performance assessment reports of at least four of the last five years of the assessment period, (as provided in Table B of the Direction). ii. A total research score of Fifty (50) for Assessment period as per the criteria given in Category III of the Direction. iii. The promotion is recommended by the Screening-cum-evaluation committee.

3	Assistant Professor (Selection Grade/ Academic Level 12) to Associate Professor (Academic Level 13A) Equivalent cadres from Stage 3 to 4).	iv. Assistant Professor who has completed three years of service in Academic Level 12/Selection-Grade. v. A Ph.D. degree in subject concerned /allied/relevant discipline. vi. Any one of the following during the last three years: completed one course / programme from amongst the categories of Refresher Courses/ Methodology Workshop/ Syllabus Up-gradation Workshop/ Teaching- Learning-Evaluation Technology Programme/ Faculty Development Programme of at least two weeks (ten days) duration (or completed two courses of at least one week (five days) duration in lieu of every single course/programme of at least two weeks (ten days) duration); or completed one MOOCs course (with e-certification); or contribution towards development of e-contents in 4-quadrant(at least one quadrant) minimum of 10 modules of a course/ contribution towards development of at least 10 modules of MOOCs course/contribution towards conduct of a MOOCs course during the period of assessment.	A teacher shall be promoted if; i. He/she gets a 'satisfactory' or 'good' grade in the annual performance assessment reports of at least two of the last three years of the assessment period as specified in Table B of this Direction. ii. A total research score of Forty Five (45) for Assessment period as per the criteria given in Category III of the Direction. iii. The promotion is recommended by a selection committee.
4	Associate Professor (Academic Level 13A) to Professor (Academic Level 14) Equivalent cadres from Stage 4 to 5).	i. Associate Professors who have completed three years of service in Academic Level 13A. ii. A Ph.D. degree in subject concerned/allied/ relevant discipline. iii. A minimum of 10 research publications in peer-reviewed or UGC-listed journals out of which three research papers shall be published during the assessment period. iv. A minimum of 110 Research Score as per Category III in aggregate out of which at least score of 60 for assessment period.	A teacher shall be promoted if; i. He/she gets a 'satisfactory' or 'good' grade in the annual performance assessment reports of at least two of the last three years of the assessment period, as per Table B of this Direction. ii. A total research score of Sixty (60) for Assessment period as per the criteria given in Category III of this Direction . iii. The promotion is recommended by a selection committee constituted in accordance with these Rules.

Appendix-XI

Sant Gadge Baba Amravati University, Amravati.

PBAS Proforma

Session-

(PART A, PART B & PART C)

(For Teachers in music and performing arts)

PART A : GENERAL INFORMATION

1. Name (in Block Letters) :

2. Father's/Husband's Name :

3. Department :

4. Current Designation & Grade Pay :

5. Date of last Promotion :

6. Address for correspondence (with Pin code) :

7. Permanent Address (with Pin code) :

Telephone No. :

Email :

8. Whether acquired any degrees or fresh academic qualifications during the year :

9. Academic Staff College Orientation / Refresher Course attended during the year : Nil

Sr. No.	Name of the Course / Summer School	Place	Duration	Sponsoring Agency
1				

Date :

Signature of teacher

PART B : ACADEMIC PERFORMANCE INDICATORS
CATEGORY : I
TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES

I. Direct Teaching (Lectures/ Practicals/ Tutorials/ Field Work / Project Supervision taken should be based on verifiable records.).

Sr. No.	Course/Paper	level	Mode of teaching*	Hours allotted per week	Hours Engaged	Percentage of lectures engaged/ conducted	Grading	Proof Document* *
Odd Semester								
1								
2								
3								
4								
5								
6								
7								
8								
9								
Even Semester								
10								
11								
12								
13								
14								
15								
16								
17								
18								

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* Lecture (L), Tutorial (T), Practical (P), Field Work (FW), Project Supervision (PrS)

Grading Criterion:- 80% and above ñ Good; Below 80% but 70% and above- Satisfactory; Less than 70%- Not satisfactory.

****As per table under the document Annexure I (A)**

Overall Grading (Category : I) :-	
--	--

Verified and found correct :

Signature of Teacher

Signature of V.C./H.O.D./Principal

Final Score approved by the Screening / Selection Committee :
(For Category : I)

Signature of Chairman
Screening / Selection Committee

PART B : ACADEMIC PERFORMANCE INDICATORS

CATEGORY : II

INVOLVEMENT IN ADMINISTRATIVE, EXAMINATION, CO-CURRICULAR, EXTENSION AND PROFESSIONAL DEVELOPMENT RELATED ACTIVITIES.

II i. Administrative Responsibility.

Sr. No.	Responsibility	Nature of Work	Grading	Proof Document**
1.				
2.				
3.				

II ii. Contribution to corporate life through committees and duties assigned by the authority.

Sr. No.	Responsibility	Nature of Work	Grading	Proof Document**
1.				
2.				
3.				

II iii. Examination Work:

Sr. No.	Responsibility	Nature of Work	Grading	Proof Document**
1.				
2.				
3.				

II iv. Discipline related co-curricular activities:

Sr. No.	Responsibility	Nature of Work	Grading	Proof Document**
1.				
2.				
3.				

II v. Other co-curricular activities:

Sr. No.	Responsibility	Nature of Work	Grading	Proof Document**
1.				
2.				
3.				

II vi. Extension and dissemination activities:

Sr. No.	Responsibility	Nature of Work	Grading	Proof Document**
1.				
2.				
3.				

II vii. Institutional governance:

Sr. No.	Responsibility	Nature of Work	Grading	Proof Document**
1.				
2.				
3.				

II viii. Conduct of Lectures:

Sr. No.	Responsibility	Nature of Work	Grading	Proof Document**
1.				
2.				
3.				

II ix. Participatory and Innovative Learning:

Sr. No.	Responsibility	Nature of Work	Grading	Proof Document**
1.				
2.				
3.				

II x. Evidence of actively involved in guiding Ph.D. students:

Sr. No.	No. of Ph.D. Students Registered	No. of Ph.D. Students submitted Thesis	No of Students Awarded Ph.D. Degree	Grading	Proof Document**
1.					
2.					
3.					

II xi. Conduct of Research Projects:

Sr. No.	Title of Project	Major/ Minor	Period of Award	Amount Approved	Name of Funding Agency	Grading	Proof Document**
1.							
2.							
3.							

Grading Criteria:- Good - Involved in at least 3 Activities; **Satisfactory**- 1-2 activities and **Not-satisfactory** - Not involved/ undertaken any of the activities.

Overall Grading (Category : II) :-	
---	--

Verified and found correct:

**Final Score approved by the Screening / Selection Committee :
(For Category II)**

PART B : ACADEMIC PERFORMANCE INDICATORS
CATEGORY : III
RESEARCH, PUBLICATIONS AND ACADEMIC CONTRIBUTIONS

Sr. No.	Title with page nos.	Journal	ISSN / ISBN No.	Whether peer reviewed Impact Factor, if any	No. of co-authors	Whether you are the main author	Whether Refereed / other Journal as notified by the UGC#	Augment ed API Score	Proof Docume nt**
1									
Total									

[illegible]

III B.b. Cassettes/ CDs, DVDs, Tracks published/ recorded:

Sr. No.	Cassettes/ CDs, DVDs, Tracks	Company	Publication International/ National/ Local	Whether approved by University	No. of co-artists	Whether you are the main artist	API Score	Proof Document**
1								
Total								

III B.c. Individual track in Cassettes/ CDs, DVDs recording in classical and semi-classical and light music done by registered/ reputed music companies:

Sr. No.	Cassettes/ CDs, DVDs, Tracks	Company	Publication International/ National/ Local	Whether approved by University	No. of co-artists	Whether you are the main artist	API Score	Proof Document**
1								
Total								

III C. CREATION OF ICT MEDIATED PEDAGOGY AND CONTENT AND DEVELOPMENT OF NEW AND INNOVATIVE COURSES AND CURRICULA

Sr. No.	Innovative Pedagogy/ New Curricula/ Courses/ MOOCs/ E-Content	Name of Activity	Authority Concern	Publisher	Course Credit/ Module	API Score	Proof Document**
1							
Total							

III D. RESEARCH GUIDANCE:

Sr. No.	Number Enrolled	Thesis Submitted	Degree awarded	API Score	Proof Document**
M. Phil.					
Ph. D.					
P.G. Dissertation					
Total					

III E. ONGOING RESEARCH PROJECTS:

III E. (i). Sponsored Projects:

Sr. No.	Title	Agency	Period	Grant / Amount Mobilized (Rs lakh)	API Score	Proof Document**
1						
Total						

III E. (ii). Consultancy Projects:

Sr. No.	Title	Agency	Period	Grant / Amount Mobilized (Rs lakh)	API Score	Proof Document**
1						
Total						

III F. i. Fellowships and Awards:

Sr. No.	Fellowship/ Award	Award conferring Organization	Event Organized by	Whether international / national / state / regional / college or university level	API Score	Proof Document**
1						
2						
3						
Total						

III F. ii Patents Awards:

Sr. No.	Title of Patents	Award conferring Organization	National/ International	Patent Number	API Score	Proof Document**
1						
2						
3						
Total						

III F. iii Policy Document:

Sr. No.	Title of Document	Policy Document Submitted to	International/ National/ State Government/ Central Government	Publisher	API Score	Proof Document**
1						
2						
3						
Total						

III E. Invited lectures / Paper delivered in conferences / seminars:

Sr. No.	Invited Talk/ Paper presented	Title of Conference / Seminar	Event Organized by	Whether International (Abroad) / International (Within Country) National / State / Regional / College or University level	API Score	Proof Document**
1						
2						
3						
Total						

- Note:**
- ❖ Paper presented if part of edited book or proceeding then it can be claimed only once.
 - ❖ For joint supervision of research students, the formula shall be 70% of the total score for Supervisor and Co-supervisor. Supervisor and Co-supervisor, both shall get 7 marks each.
 - ❖ *For the purpose of calculating research score of the teacher, the combined research score from the categories of 5(b). Policy Document and 6 .Invited lectures/Resource Person/Paper presentation shall have an upper capping of thirty percent of the total research score of the teacher concerned.
 - ❖ The research score shall be from the minimum of three categories out of six categories.

****As per table under the document Annexure III (A)**

Total Score (Category : III) :-	
--	--

Signature of Teacher

Verified and found correct :

Signature of V.C./ Principal / H.O.D.

**Final Score approved by the Screening / Selection Committee :
(For Category :III)**

**Signature of Chairman
Screening / Selection Committee**

IV. SUMMARY OF GRADES/ API SCORES

Category	Criteria	Last Academic.	GRADES / API	Annual API Score for Category III Only
I	Assessment Criterion for Teaching, Learning and Evaluation Related Activities			
II	Involvement in Administrative, Examination, Co-curricular, Extension and Professional Development Related Activities			
III	Research and Academic Contribution			

Signature of Teacher

Verified and found correct :

Signature of V.C./ Principal / H.O.D.

**Signature of Chairman
Screening / Selection Committee**

PART C : OTHER RELEVANT INFORMATION

Please give details of any other credential, significant contributions, awards received etc. not mentioned earlier.

Sr.No.	Details (Mention Year, value etc. where relevant)
1	
2	
3	
4	
5	
6	
7	
8	
9	
10	

*Annexure-IV

LIST OF ENCLOSURES: *(Please attach, copies of certificates, sanction orders, papers etc. wherever necessary)*

- 1.
- 2.
- 3.

I certify that the information provided is correct as per records available with the University / College and / or documents enclosed along with the duly filled PBAS proforma.

Signature of the faculty with
Designation, Place & Date

Signature of V.C./ School
Chairperson / Principal / HOD

N:B: The Annual Self-Assessment proforma duly filled along with all enclosures, submitted for CAS promotions will be verified by the university/college and information filed with the IQAC.

Name :

Designation :

Assessment Year :

EVALUATION BY THE HEAD OF THE DEPARTMENT OR PRINCIPAL.

- a) State whether the facts stated above are correct, if not, state the correct facts.
- b) Do you agree with the Performance based appraisal done by the teacher ? if not, give reasons why you do not agree.

D) Verification & Evaluation in respects of Grades/ API.

Item	Correct	Exaggerated	Excellent	Very Good	Average
Category I					
Category II					
Category III					
A					
B					
C					
D					
E					

Signature of Reporting Officer

Signature of Reviewing Officer

Sant Gadge Baba Amravati University, Amravati.
PBAS Proforma for promotion under CAS
Assessment Period -
(PART A, PART B & PART C)
(For Teachers in music and performing arts)
PART A : GENERAL INFORMATION

-

Sr. No.	Name of the Course / Summer School	Place	Duration	Sponsoring Agency
1				

Signature of teacher

PART B : ACADEMIC PERFORMANCE INDICATORS**CATEGORY : I****TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES**

I. Direct Teaching (Lectures/ Practicals/ Tutorials/ Field Work / Project Supervision taken should be based on verifiable records.).

Sr. No.	Course/Paper	level	Mode of teaching*	Hours allotted per week	Hours Engaged	Percentage of lectures engaged/ conducted	Grading	Proof Document*
Odd Semester								
1								
2								
3								
4								
5								
6								
7								
8								
9								
Even Semester								
10								
11								
12								
13								
14								
15								
16								
17								
18								

* Lecture (L), Tutorial (T), Practical (P), Field Work (FW), Project Supervision (PrS)

Grading Criterion:- 80% and above ñ Good; Below 80% but 70% and above- Satisfactory; Less than 70%- Not satisfactory.

****As per table under the document Annexure I (A)**

Overall Grading (Category : I) :-	
--	--

Signature of Teacher

Verified and found correct :

Signature of V.C./H.O.D./Principal

Final Score approved by the Screening / Selection Committee :
(For Category : I)

Signature of Chairman
Screening / Selection Committee

PART B : ACADEMIC PERFORMANCE INDICATORS**CATEGORY : II**

INVOLVEMENT IN ADMINISTRATIVE, EXAMINATION, CO-CURRICULAR, EXTENSION AND PROFESSIONAL DEVELOPMENT RELATED ACTIVITIES.

II i. Administrative Responsibility.

Sr. No.	Responsibility	Nature of Work	Grading	Proof Document**
1.				
2.				
3.				

II ii. Contribution to corporate life through committees and duties assigned by the authority.

Sr. No.	Responsibility	Nature of Work	Grading	Proof Document**
1.				
2.				
3.				

II iii. Examination Work:

Sr. No.	Responsibility	Nature of Work	Grading	Proof Document**
1.				
2.				
3.				

II iv. Discipline related co-curricular activities:

Sr. No.	Responsibility	Nature of Work	Grading	Proof Document**
1.				
2.				
3.				

II v. Other co-curricular activities:

Sr. No.	Responsibility	Nature of Work	Grading	Proof Document**
1.				
2.				
3.				

II vi. Extension and dissemination activities:

Sr. No.	Responsibility	Nature of Work	Grading	Proof Document**
1.				
2.				
3.				

II vii. Institutional governance:

Sr. No.	Responsibility	Nature of Work	Grading	Proof Document**
1.				
2.				
3.				

II viii. Conduct of Lectures:

Sr. No.	Responsibility	Nature of Work	Grading	Proof Document**
1.				
2.				
3.				

II ix. Participatory and Innovative Learning:

Sr. No.	Responsibility	Nature of Work	Grading	Proof Document**
1.				
2.				
3.				

II x. Evidence of actively involved in guiding Ph.D. students:

Sr. No.	No. of Ph.D. Students Registered	No. of Ph.D. Students submitted Thesis	No of Students Awarded Ph.D. Degree	Grading	Proof Document**
1.					
2.					
3.					

II xi. Conduct of Research Projects:

Sr. No.	Title of Project	Major/ Minor	Period of Award	Amount Approved	Name of Funding Agency	Grading	Proof Document* *
1.							
2.							
3.							

II xii. Research paper Published:

Sr. No.	Title with page nos.	Journal	ISSN / ISBN No.	Whether peer reviewed Impact Factor, if any	No. of co-authors	Whether you are the main author	Whether Refereed / other Journal as notified by the UGC#	Grading	Proof Document* *
1									
Total									

Grading Criteria:- Good - Involved in at least 3 Activities; **Satisfactory-** 1-2 activities and **Not-satisfactory** - Not involved/ undertaken any of the activities.

****As per table under the document Annexure II (A)**

Overall Grading (Category : II) :-	
---	--

Signature of Teacher

Verified and found correct:

Signature of V.C. /Principal/H.O.D.

**Final Score approved by the Screening / Selection Committee :
(For Category II)**

**Signature of Chairman
Screening / Selection Committee**

PART B : ACADEMIC PERFORMANCE INDICATORS

CATEGORY : III

RESEARCH, PUBLICATIONS AND ACADEMIC CONTRIBUTIONS

III A. Research Papers publication:

Sr. No.	Title with page nos.	Journal	ISSN / ISBN No.	Whether peer reviewed Impact Factor, if any	No. of co-authors	Whether you are the main author	Whether Refereed / other Journal as notified by the UGC#	Augmented API Score	Proof Document**
1									
Total									

III B. a. Publications other than journal articles (books, chapters in books):

Sr. No.	Title with page nos./ Chapter with page no.	Book Title, editor & publisher	Publication International/ National/ Local	ISSN/ ISBN No.	Whether approved by University	No. of co-authors	Whether you are the main author	API Score	Proof Document**
1									
Total									

III B.b. Cassettes/ CDs, DVDs, Tracks published/ recorded:

Sr. No.	Cassettes/ CDs, DVDs, Tracks	Company	Publication International/ National/ Local	Whether approved by University	No. of co-artists	Whether you are the main artist	API Score	Proof Document**
1								
Total								

III B.c. Individual track in Cassettes/ CDs, DVDs recording in classical and semi-classical and light music done by registered/ reputed music companies:

Sr. No.	Cassettes/ CDs, DVDs, Tracks	Company	Publication International / National/ Local	Whether approved by University	No. of co-artists	Whether you are the main artist	API Score	Proof Document**
1								
Total								

III C. CREATION OF ICT MEDIATED PEDAGOGY AND CONTENT AND DEVELOPMENT OF NEW AND INNOVATIVE COURSES AND CURRICULA

Sr. No.	Innovative Pedagogy/ New Curricula/ Courses/ MOOCs/ E- Content	Name of Activity	Authority Concern	Publisher	Course Credit/ Module	API Score	Proof Document**
1							
Total							

III D. RESEARCH GUIDANCE:

Sr. No.	Number Enrolled	Thesis Submitted	Degree awarded	API Score	Proof Document**
M. Phil.					
Ph. D.					
P.G. Dissertation					
Total					

III E. ONGOING RESEARCH PROJECTS:

III E. (i). Sponsored Projects:

Sr. No.	Title	Agency	Period	Grant / Amount Mobilized (Rs lakh)	API Score	Proof Document **
1						
Total						

III E. (ii). Consultancy Projects:

Sr. No.	Title	Agency	Period	Grant / Amount Mobilized (Rs lakh)	API Score	Proof Document **
1						
Total						

III F. i. Fellowships and Awards:

Sr. No.	Fellowship/ Award	Award conferring Organization	Event Organized by	Whether international / national / state / regional / college or university level	API Score	Proof Document**
1						
2						
3						
Total						

III F. ii Patents Awards:

Sr. No.	Title of Patents	Award conferring Organization	National/ International	Patent Number	API Score	Proof Document**
1						
2						
3						
Total						

III F. iii Policy Document:

Sr. No.	Title of Document	Policy Document Submitted to	International/ National/ State Government/ Central Government	Publisher	API Score	Proof Document**
1						
2						
3						
Total						

III E. Invited lectures / Paper delivered in conferences / seminars:

Sr. No.	Invited Talk/ Paper presented	Title of Conference / Seminar	Event Organized by	Whether International (Abroad) / International (Within Country) National / State / Regional / College or University level	API Score	Proof Document**
1						
2						
3						
Total						

Note:

- ❖ Paper presented if part of edited book or proceeding then it can be claimed only once.
- ❖ For joint supervision of research students, the formula shall be 70% of the total score for Supervisor and Co-supervisor. Supervisor and Co-supervisor, both shall get 7 marks each.
- ❖ *For the purpose of calculating research score of the teacher, the combined research score from the categories of 5(b). Policy Document and 6 .Invited lectures/Resource Person/Paper presentation shall have an upper capping of thirty percent of the total research score of the teacher concerned.
- ❖ The research score shall be from the minimum of three categories out of six categories.

****As per table under the document Annexure III (A)**

Total Score (Category : III) :-	
--	--

Signature of Teacher

Verified and found correct :

Signature of V.C./ Principal / H.O.D.

**Final Score approved by the Screening / Selection Committee :
(For Category :III)**

Signature of Chairman
Screening / Selection Committee

IV. SUMMARY OF GRADES/ API SCORES

Category	Criteria	Last Academic.	GRADES / API	Annual Av. API Score for Assessment Period for Category III Only
I	Assessment Criterion for Teaching, Learning and Evaluation Related Activities			
II	Involvement in Administrative, Examination, Co-curricular, Extension and Professional Development Related Activities			
III	Research and Academic Contribution			

Signature of Teacher

Verified and found correct :

Signature of V.C./ Principal / H.O.D.

Signature of Chairman
Screening / Selection Committee

PART C : OTHER RELEVANT INFORMATION

Please give details of any other credential, significant contributions, awards received etc. not mentioned earlier.

Sr.No.	Details (Mention Year, value etc. where relevant)
1	
2	
3	
4	
5	
6	
7	
8	
9	
10	

*Annexure-IV

LIST OF ENCLOSURES: *(Please attach, copies of certificates, sanction orders, papers etc. wherever necessary)*

- 1.
- 2.
- 3.

I certify that the information provided is correct as per records available with the University / College and / or documents enclosed along with the duly filled PBAS profonna.

Signature of the faculty with
Designation, Place & Date

Signature of V.C./ School
Chairperson / Principal / HOD

N:B: The Annual Self-Assessment proforma duly filled along with all enclosures, submitted for CAS promotions will be verified by the university/college and information filed with the IQAC.

Name :
Designation :
Assessment Year :

EVALUATION BY THE HEAD OF THE DEPARTMENT OR PRINCIPAL.

- a) State whether the facts stated above are correct, if not, state the correct facts.
- b) Do you agree with the Performance based appraisal done by the teacher ? if not, give reasons why you do not agree.

I) Verification & Evaluation in respects of Grades/ API.

Item	Correct	Exaggerated	Excellent	Very Good	Average
Category I					
Category II					
Category III					
A					
B					
C					
D					
E					

- II) A) General Intelligence : _____
- B) Capacity to get work in
Respect of research & teaching
- C) Technical Ability : _____
- D) Administrative ability including
Judgment initiative and drive
(if applicable) : _____
- E) Integrity and Character : _____
- F) Whether powers delegated are
Fully utilized. : _____
- G) General Assessment ____ * A+ = Outstanding, A = Very Good, B+ = Positively Good,
B = Good, C+ = Satisfactory, C = Not Satisfactory
(* Strike out which is not applicable.)

Date : / /

Signature of Reporting Officer

Observation of the Reviewing Officer (Vice-Chancellor) :

Date : / /

Signature of Reviewing Officer

Annexure I (A)

Sr. No.	Document
1	Student Attendance certified by HOD/ Head of the institute
2	Academic Dairy certified by HOD/ Head of the institute
3	Total teaching hours Certificate from HOD
4	Certificate from University Authorities
5	Course conduction certificates
6	Other certificates

Annexure II (A)

Sr. No.	Document
1	Proof of Co-curricular activities in the form of letter/ Certificate / Any other document certified by HOD or head of institution
2	Proof of Extension activities in the form of letter/ Certificate/ Any other document certified by HOD or head of institution
3	Administrative committee certificates/ Letters / Any other document certified by HOD or head of institution
4	Certificate / Letter from Conference organizing committee
5	Course conduction certificates
6	Certificate/ Letter from BOS or other bodies
7	Other certificates

Annexure III (A)

Sr. No.	Document
1	Published paper, Journal home page for Impact factor
2	Books front page along with editorial team or Book chapter first page
3	Project Award Certificate/ Midterm Evaluation Report/ Final Project Report/ Utilization Certificate / Project Extension Letter
4	Project outcome report/ Patent award document
5	Student registration Letter/ Thesis submission letter / Notification
6	Fellowship award certificate
	Invited talk letter of intend/ Certificate/ Certificate of paper presentation along with copy of abstract book
7	Other certificates

Confidential Report format for Non-Teaching Staff



स्व. चिधुजी लक्ष्मणराव पुरके शिक्षण प्रसारक मंडळ, यवतमाळ द्वारा संचालित.

इंदिरा गांधी कला महाविद्यालय, राळेगांव. जि. यवतमाळ.

शिक्षकेत्तर कर्मचाऱ्याचा गोपनीय अहवाल
(Confidential Report)

सत्र २०.....-२०.....

कर्मचाऱ्याचे नांव: _____
विभाग : _____
पदनाम : _____

भाग - १

स्वयंमूल्यमापनाचा नमुना

- १) नाव _____
- २) पद _____
- ३) सध्याच्या जिंघा तत्सम पदावरील
सेवेचा कालावधी : _____
- ४) तुमच्या कर्तव्याचे संक्षिप्त वर्णन आणि वर्षभरात
तुम्हाला नेमून दिलेली उद्दिष्टे नमूद करा. _____
- ५) तुम्हाला ठरवून दिलेल्या लक्षांच्या संदर्भात गेल्या वर्षीच्या
तुमच्या कामाचे मूल्यमापन तुम्ही कसे कराल ? _____
- ६) तुम्ही तैल्लेल्या चांगल्या कामाची/ कामाच्या एखादी/
काही विशिष्ट बाब/ बाबी तुम्ही नमूद करू शकाल काय ? _____

स्थळ : _____
दिनांक : _____

व्यक्तीची सही, नांव व पदनाम

गोपनीय अहवाल लिहिणाऱ्या अधिकाऱ्यांचा अभिप्राय

- १) वरील मूल्यमापनाशी आपण सहमत असल्यास तसे कृपया :
नमूद करावे नसल्यास त्यांची कारणे द्यावीत. _____
- २) आपल्या मते कर्मचाऱ्याचे दोष व काही कमतरता आढळल्यास
याबाबत या कर्मचाऱ्याच्या जबाबदाऱ्या कोणत्या ? _____
- ३) या कर्मचाऱ्यांची सचोटी व त्याचे जनतेशी संबंध याबाबत
कृपया आपले सर्वसाधारण मत द्यावे _____

स्थळ : _____
दिनांक : _____

गोपनीय अहवाल लिहिणाऱ्या प्राधिकाऱ्याची सही नांव
व पदनाम

भाग - २

सर्वसाधारण योग्यता व चारित्र्य यासंबंधी अभिप्राय

- नाव : _____
- प्रतिवेदनाचा कालावधी : _____
- धारण केलेले पद / केलेली पदे : _____
- १) **कार्यविषयक बाबी -**
- १) उद्योगप्रियता व कार्यलक्ष्मरता : _____
- २) हाताखालील व्यक्तींकडून काम करून घेण्याची क्षमता : _____
- ३) सहकारी व जनता यांच्याशी असलेले संबंध : _____
- २) **बौद्धिक बाबी -**
- १) सर्व साधारण बुद्धिमत्ता : _____
- २) तांत्रिक कार्यक्षमता (जेथे संबंधित असेल तेथे) : _____
- ३) विशेष कल : _____
- ३) **निर्णयशक्ती उपक्रमशीलता व धडाडी यांसह प्रशासनिक कार्यक्षमता**
- ४) सचोटी व चारित्र्य : _____
- ५) सध्याच्या पदावर यापुढे ठेवण्याची पात्रता : _____
- ६) पदोन्नतीसाठी पात्रता : _____
- ७) सर्वसाधारण मूल्यमापन : _____

उत्क्राण : _____

दिनांक : _____

गोपनीय अहवाल लिहिणाऱ्या प्राधिकाऱ्याची सही
नाव व पदनाम

भाग - ३

पुनर्विलोकन अधिकाऱ्याचे अभिप्रायः

१) पुनर्विलोकन अधिकाऱ्यांच्या हाताखालील सेवेचा कालावधी _____

२) आपण प्रतिवेदन अधिकाऱ्यांशी सहमत आहता की
तुमच्या मूल्यमापनामध्ये काही फेरफार करायची
किंवा भर घालण्याची आपली इच्छा आहे ? _____

ठिकाण _____
दिनांक _____

पुनर्विलोकन प्राधिकाऱ्याची सही
नांव व पदनाम